

AGENDA

BOARD OF CONTROL

Mayor's Conference Room
Monday, February 5, 2018 2:30 PM

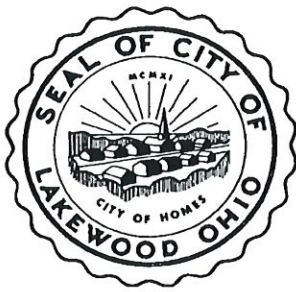
Action	Description	Reference No.
1. Award – Tires & Road Service – Div of Fleet (Ziegler)		BC-18-038
2. Award – Tires & Road Service – Div of Fleet (Sylvester)		BC-18-039
3. Award – Automatic External Defibrillator's for Police		BC-18-040
4. Award – Turnout Gear – Div of Fire		BC-18-041
5. Award – Purchase of Fire Hose – Div of Fire		BC-18-042
6. Award – Sport Utility Vehicle – Div of Fire		BC-18-043
7. Award – Lighting/Siren Equipment for Sport Utility Vehicle		BC-18-044
8. Amend – Property/Evidence Room Renovation Project		BC-18-045
9. Award – Prisoner Full Jail Service		BC-18-046
10. Renew – Prof Svs Contract – Re: Policy Manual Dvlpmnt		BC-18-047
11. Award - Vehicle Towing		BC-18-048
12. Award – Westshore Council of Governments		BC-18-049
13. Award – Purchase Water Meters & Meter Repair Parts		BC-18-050
14. Renew - Disposal of Organic Waste Materials		BC-18-051
15. Award – Shower/Bathroom Floor Replacement Project		BC-18-052
16. Award – Software Support – Income Tax		BC-18-053
17. Award – Prof Svs Contract – Re: Legal Svs (Income Tax)		BC-18-054
18. Award – Prof Svs Contract – Re: Legal Svs (Income Tax)		BC-18-055
19. Amend – Public Safety Software Upgrade – Info Systems		BC-18-056
20. Award – Desktop Personal Computers – Info Systems		BC-18-057
21. Renew – Centrex Phone Service		BC-18-058
22. Award – Wireless Phone Service		BC-18-059
23. Amend – 2017 Watermain Replacement Project		BC-18-060
24. Award – High Rate Treatment Plant – Payment to Ohio EPA		BC-18-061
25. Award – Prof Svs Contract – Re: 2019 Watermain Rplcmnt		BC-18-062
26. Renew – Prof Svs Contract – Re: Online Payment System		BC-18-063
27. Award – Printing Services		BC-18-064
28. Award – Printing, Insertion and Mailing of Municipal Doc's		BC-18-065
29. Renew – Lease/Purchase of Copy Equipment		BC-18-066
30. Renew – Maintain & Service Copy Equipment		BC-18-067
31. Award – Advertising Svs		BC-18-068
32. Award – Prof Svs Contract – Re: Legal Services (Law)		BC-18-069
33. Award – Prof Svs Contract – Re: Legal Services (Law)		BC-18-070
34. Award – Prof Svs Contract – Re: Legal Services (Law)		BC-18-071

Next Board of Control Meeting

I will be on vacation during next regularly scheduled BOC meeting (Feb 20);

Can we meet on Thurs, Feb. 15, 2018 @ 2:30 PM ??

Mayor
 Finance Director
 Law Director
 Public Works Director



12650 DETROIT AVENUE ■ 44107 ■ 216-529-6075 ■ 216-529-6806

Reference No. BC-17-038

February 5, 2018

Board of Control
City of Lakewood, Ohio 44107

Subject: Award of Contract – Tires and Road Service

Dear Members of the Board:

Based on a review conducted by the Division of Purchasing in conjunction with the Department of Public Works, Division of Fleet Management, and the attached letter of recommendation, I am submitting for your consideration this request to award a requirement contract to Ziegler Tire in an amount not to exceed \$60,000 to provide Tires and Road Service to the City for fiscal year 2018.

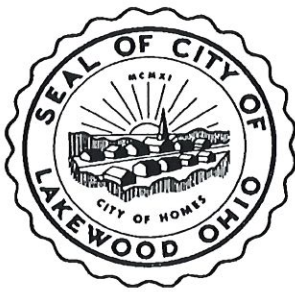
Tires & Road Service will be purchased through the rules established by the State of Ohio Cooperative Purchasing Program GDC027; contract RS901417.

Contracting Authority:	Ordinance 43-17 \$85,000
Contracting Balance:	\$68,441 / \$25,000
Funding:	General Fund
Account Distribution:	101-3050-414-42-17 \$70,000
Account Balance:	\$53,441 / \$10,000
Contract Approved by Law:	Yes _____ / No _____ / PO _____ / c/c _____
Object Code:	Operating Supplies / Tires
Commodity Code:	863-000
Bid Reference:	<u>State of Ohio Cooperative Purchasing Program</u>


Kim Smith
Purchasing Manager

	Approved	Disapproved	Date
Joseph J. Beno PE, Director of Public Works	_____	_____	_____
Kevin M. Butler, Director of Law	_____	_____	_____
Jennifer Pae, Director of Finance	_____	_____	_____
Michael P. Summers, Mayor	_____	_____	_____





12650 DETROIT AVENUE ■ 44107 ■ 216-529-6075 ■ 216-529-6806

Reference No. BC-17-039

February 5, 2018

Board of Control
City of Lakewood, Ohio 44107

Subject: Award of Contract – Tires and Road Service

Dear Members of the Board:

Based on a review conducted by the Division of Purchasing in conjunction with the Department of Public Works, Division of Fleet Management, and the attached letter of recommendation, I am submitting for your consideration this request to award a requirement contract to Sylvester Truck & Tire Service, Inc. in an amount not to exceed \$15,000 to provide Tires and Road Service to the City for fiscal year 2018.

Tires & Road Service will be purchased through the rules established by the State of Ohio Cooperative Purchasing Program GDC027; contract RS901417.

Contracting Authority:	Ordinance 43-17 \$85,000
Contracting Balance:	\$25,000 / \$10,000
Funding:	General Fund
Account Distribution:	101-3050-414-42-17 \$70,000
Account Balance:	\$10,000 / (\$5,000)
Contract Approved by Law:	Yes _____ / No _____ / PO _____ / c/c _____
Object Code:	Operating Supplies / Tires
Commodity Code:	863-000
Bid Reference:	<u>State of Ohio Cooperative Purchasing Program</u>

Kim Smith
Purchasing Manager

	Approved	Disapproved	Date
Joseph J. Beno PE, Director of Public Works	_____	_____	_____
Kevin M. Butler, Director of Law	_____	_____	_____
Jennifer Pae, Director of Finance	_____	_____	_____
Michael P. Summers, Mayor	_____	_____	_____



INTEROFFICE MEMORANDUM

TO: KIM SMITH
FROM: JAMES HOLMAN
SUBJECT: TIRES & ROAD SERVICE
DATE: 1/24/2018
CC: JOE BENO

Please accept this letter of recommendation to extend services to purchase tires and provide road service through the vendors listed below:

Sylvester Truck & Tire Service Inc. 38381 Chester Road Avon, Ohio 44011
(Goodyear Tires)

Ziegler Tire 5151 Warner Road Garfield Heights, Ohio 44125
(Bridgestone/Firestone Tires)

This will be through year 2018, not to exceed \$75,000. Both vendors are providing tire pricing according to state bid contract # RS901417.



STATE OF OHIO
DEPARTMENT OF ADMINISTRATIVE SERVICES
GENERAL SERVICES DIVISION
OFFICE OF PROCUREMENT SERVICES
4200 SURFACE ROAD, COLUMBUS, OH 43228-1395

MANDATORY USE CONTRACT FOR: TIRES, TUBES AND SERVICES

CONTRACT No.: RS901417

EFFECTIVE DATES: 02/15/17 to 03/31/2019

SPECIFICATIONS

III. PRIMARY CONTACTS:

The primary contact individuals for this Addendum are as follows (or their named successors):

Lead State representing Utah State Procurement

Name: Spencer Hall, J.D.
State Contract Analyst
Address: State of Utah, Division of Purchasing
3150 State Office Building, Capitol Hill
Salt Lake City, UT 84114-1061
Telephone: (801) 538-3307
Fax: (801) 538-3882
E-mail: spencerh@utah.gov

Contractor

Contractor: The Goodyear Tire & Rubber Company
Name: Jeff Goodenow, Contract Manager Government Sales
Address: 200 Innovation Way
Akron, Ohio 44316
Telephone (330) 796-4352
FAX: (330) 796-3404
Email: jsgoodenow@goodyear.com

Contractor

Contractor: Bridgestone Americas Tire Operations, LLC
Name: Vicky Dunbar, Manager, Government Sales
Address: 535 Marriott Drive
Nashville, TN 37214
Telephone (615) 937-3693
FAX: (615) 493-0000
Cell: (615) 364-6002
Email: DunbarVicky@bfusa.com

Contractor

Contractor: Michelin North America, Inc.
Name: John Cook
Address: P.O. Box 19001, One Parkway South
Greenville, SC 29615
Telephone (864) 313-5120
FAX: (864) 458-5119
Email: john.cook@michelin.com

Participating State (Entity)

Name: Erica Mavis, Procurement Standards Analyst
Address: 4200 Surface Rd.

Jan 25, 2018 12:13:21 PM EST
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101-3050-414.42-17
Account miscellaneous
Budget miscellaneous
Encumbrances
Pre-encumbrances
Transactions
Detail by date
Detail by code
Detail by year & p
Pending by date
Pending by code
Pending by year
Procurement car

Print
Cancel
Exit
Previous acc...
Next account
2017
2019
Account activi...
Pending trans...
Images
Budget alloca...

Account information

Q Operating Supplies / Tires

Fiscal year: 2018 Dr

Budget: 70,000.00

Committed: 58,000.00

Q Balance: 12,000.00

Project Data

Project Entry Optional

Account Balance by Period

Period/Month	Actuals	Cumulative Totals
Q 01 January	16,559.05	16,559.05
Q 02 February	.00	16,559.05
Q 03 March	.00	16,559.05
Q 04 April	.00	16,559.05
Q 05 May	.00	16,559.05

Payment information

Vendor	(* indicates pending)	Total
Q SYLVESTER TRUCK & TIRE SERVICE		14,158.03
Q ZIEGLER TIRE & SUPPLY CO.		2,401.02

Encumbrances

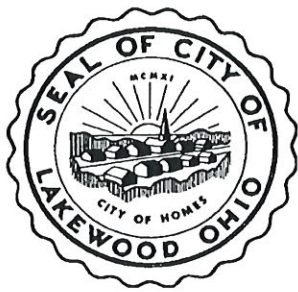
PO #	Vendor	Balance
Q 087976	SYLVESTER TRUCK & TIR	35,841.97
Q 087983	ZIEGLER TIRE & SUPPLY	5,598.98

Pre Encumbrances

Type	Req/PO	Project	Balance
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Segment/Balance Details

Fund	101	General Fund	Original Budget	70,000.00
Department	30	Public Works	Revised Budget	.00
Division	50	Fleet Management	Current expenditures	16,559.05
Activity basic	41	General Government	YTD expenditures	.00
Sub activity	4	General Government	Unposted expenditures	.00
Element	42	Operating Supplies	Encumbrances	41,440.95
Object	17	Tires	Unposted encumbrances	.00
			Pre-encumbrances	.00



12650 DETROIT AVENUE ■ 44107 ■ 216-529-6075 ■ 216-529-6806

Reference No. BC-18-040

February 5, 2018

Board of Control
City of Lakewood, Ohio 44107

Subject: Award Contract – Automatic External Defibrillator – Division of Police

Dear Members of the Board:

Based on a review conducted by the Division of Purchasing in conjunction with the Department of Public Safety; Division of Fire, I am submitting for your consideration this request to award a contract with AED Superstore in the amount of \$8346 for the purchase of (6) Philips HeartStart FRx Mobile Automatic External Defibrillator (AED) units with Cases for use by the Division of Police. Purchase to be funded by 2016 grant from Community West Foundation.

AED's will be purchased through U.S. General Services Administration (GSA Advantage) Contract #V797P-2238D as authorized by Lakewood Codified Ordinances §111.04, allowing the City to purchase from agencies without the necessity of bidding.

Contracting Authority:	Ordinances 43-17 \$150,000
Contracting Balance:	\$150,000 / \$141,654
Funding:	Lakewood Hospital Special Revenue Fund
Account Distribution:	260-2050-423-86-12 \$328,000
Account Balance:	\$328,000/ \$319,654
Contract Approved by Law:	Yes ____ / No ____ / PO ____ / c/c ____
Object Code:	Operating Equipment
Commodity Code:	465-014
Bid Reference:	GSA Advantage

Kim Smith
Purchasing Manager

	<u>Approved</u>	<u>Disapproved</u>	<u>Date</u>
Joseph J. Beno PE, Director of Public Works	_____	_____	_____
Kevin M. Butler, Director of Law	_____	_____	_____
Jennifer Pae, Director of Finance	_____	_____	_____
Michael P. Summers, Mayor	_____	_____	_____

DEPARTMENTAL CORRESPONDENCE

Date 1/19/2018

Subject: AED Purchase

To: Board of Control Department: City Hall

From: Chief Gilman Department: Fire

The Fire Department is requesting approval for the purchase of 6 Phillips Heartstart FRx AED's with watertight cases for use by the Lakewood Police Department. The AED's are being funded by a grant from the Community West Foundation. Total cost of the purchase is \$8,345.64. The purchase is from the AED Superstore. This model AED is listed under GSA Contract # V797P-2238D. Cost of the AED's with cases from the GSA contract is \$8458.38. Attached is a copy of the GSA contract cover sheet, pricing and two additional price quotes.

Thank you for your consideration.



1800 US Hwy 51 N
Woodruff, WI 54568
Phone: 800-544-0048
Fax: 888-364-2377

QUOTE



CUST ID	DATE	QUOTE #
237202	1/18/2018	129737

PREPARED FOR: 2165296661

Matthias Burke
City of Lakewood
12650 Detroit Ave
Lakewood OH 44107

SHIP TO 2165296661

Matthias Burke/ Chief Gilman
Lakewood Fire Dept
14601 Madison Ave
Lakewood OH 44107-4303

Shipped via:	Free Shipping	Fax Number:	216-226-9963	Reference:
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Item	Description	Quantity	Current Price	Your Price	Total
RVP-FRX	Philips HeartStart FRx AED Mobile Responder Value Package. Includes: <ul style="list-style-type: none">- 861304: Philips HeartStart FRx AED- 8 Year Warranty- SMART Pads II Electrodes- Long Life Battery Pack- Operator's Instruction Manual- Quick Reference Card- YC: Philips Watertight Hard Case- Infant/Child Key- SMART Pads II Electrodes- Responder® 2 Rescuer AED/CPR Pack- USB to IrDA Adapter- AED Check Inspection Tag- AED Window/Wall Decal	6	\$1,938.00	\$1,390.94	<u>\$8,345.64</u>

Subtotal	\$8,345.64
Shipping	FREE
Sales Tax	\$667.65
Estimate Total	\$9,013.29

Estimate valid for 30 days from above date.
All items listed above are covered under our 30 Day Money Back Guarantee!

AEDSuperstore®
an ALLIED 100® company

PROUD SUPPLIER TO THE US GOVERNMENT
GSA/VA Contract Number: V797D-50533
Contract Expiration Date: 02/14/2021
DUNS #: 121 306 984
CAGE Code: 3DHR2
FEIN/TIN: 27-0005083
Business Size Classification: Large

Shop by Category ▾ Search Products

Go Advanced

0

Home > Product Detail

No image available
at this time

\$1,275.15 EA
sold and shipped by
PHILIPS HEALTHCARE

• **\$1,275.15 EA**

○ **\$1,326.50 EA**

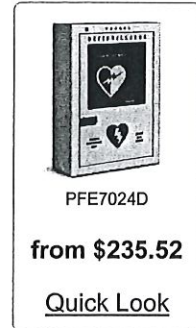
HEARTSTART FRX DEFIBRILLATOR : 861304

Mfr Part No.: 861304
Manufacturer: PHILIPS
Contract No.: V797P-2238D
(ends: Jan 31, 2018)
MAS Schedule/SIN: 65IIA/A-59
Warranty: STANDARD WARRANTY
Made In: UNITED STATES OF AMERICA

PHILIPS HEALTHCARE ○

HEARTSAFE AMERICA, INC. S

Related Products



45 days
delivered
ARO

30 days
shipped
ARO \$100.00

D-CONUS,AK,PR,HI

D-CONUS/O-
AK,PR,HI

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at this time

\$134.58 EA
sold and shipped by
PHILIPS HEALTHCARE

• **\$134.58 EA**

CARRYING CASE, PLASTIC WATERPROOF SHELL

Mfr Part No.: YC
Contractor Part No.: 989803110251
Manufacturer: PHILIPS
Contract No.: V797P-2238D
(ends: Jan 31, 2018)
MAS Schedule/SIN: 65IIA/A-59
Warranty: STANDARD WARRANTY
Made In: UNITED STATES OF AMERICA

PHILIPS HEALTHCARE ○

Related Products



45 days
delivered
ARO

D-CONUS,AK,PR,HI

$$\begin{array}{r} \$1409.73 \\ \times 6 \\ \hline \$8,458.38 \end{array}$$

Jan 25, 2018 2:10:50 PM EST

File Edit Commands Help

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Navigation

260-2050-423.86-12

Account miscellaneous

Budget miscellaneous

Encumbrances

Pre-encumbrances

Transactions

Detail by date

Detail by code

Detail by year & p

Pending by date

Pending by code

Pending by year

Procurement car

Account information

Q Machinery and Equipment / Operating Equipment

Fiscal year: 2018 Dr

Budget: 328,000.00

Committed: 19,814.00

Q Balance: 308,186.00

Account Balance by Period

Period/Month	Actuals	Cumulative Totals
Q 01 January	.00	.00
Q 02 February	.00	.00
Q 03 March	.00	.00
Q 04 April	.00	.00
Q 05 May	.00	.00

Encumbrances

PO #	Vendor	Balance
Q 088182	SUPERION, LLC	18,614.00
Q 088372	ESO SOLUTIONS, INC.	1,200.00

Segment/Balance Details

Fund	260	Lkwd Hospital Sp Rev Fund	Original Budget	328,000.00
Department	20	Public Safety	Revised Budget	.00
Division	50	EMS	Current expenditures	.00
Activity basic	42	Public Safety	YTD expenditures	.00
Sub activity	3	Public Safety	Unposted expenditures	.00
Element	86	Machinery and Equipment	Encumbrances	19,814.00
Object	12	Operating Equipment	Unposted encumbrances	.00
			Pre-encumbrances	.00

Project Data

Q 123005	Fire Rescue Boa	.00
Q 123006	Fire Truck	.00
Q 123007	Fire Pickup Tru	.00
Q 133002	Airpack Upgrade	.00
Q 133006	Lucas CPR Syste	.00
Q 133012	Fire Turnout Ge	.00
Q 133017	Fire Chief Vehi	.00

Payment information

Vendor	(* indicates pending)	Total
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Pre Encumbrances

Type	Req/PO	Project	Balance
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Print

Cancel

Exit

Previous acc...

Next account

2017

2019

Account activi...

Pending trans...

Images

Budget alloca...



SCOTT K. GILMAN
FIRE CHIEF

Lakewood Fire Department • 14601 Madison Avenue • Lakewood, Ohio 44107
Fire Chief 216-529-6658 • Fire Marshal 216-529-6660 • Fire Inspector 216-529-6665 • Administrative Office 216-529-6656
Fax 216-226-9963 • www.onelakewood.com

September 6, 2016

Lakewood City Council
Lakewood, Ohio

RE: Notification of grant award from the Community West Foundation for the purpose of replacing EMS Life Paks and AED's.

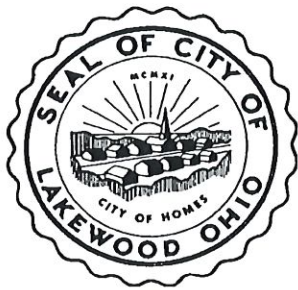
Dear Members of Council:

Please let this correspondence serve as notification of acceptance a grant from the Community West Foundation in the amount of up to \$ 72,471.76 for the purchase of new Phisyo Control Life Paks for use on the ambulances and AED's for Lakewood Police in accordance with the requirements of LCO §111.14(b). The acceptance of this grant will complete the upgrade of the Life Paks on all of the fire department front line ambulances and provide updated AED's for use by Lakewood Police. There are no additional funds required to accept this grant.

Thank you for your consideration.

Sincerely,

Scott K. Gilman
Fire Chief



12650 DETROIT AVENUE ■ 44107 ■ 216-529-6075 ■ 216-529-6806

Reference No. BC-18-041

February 5, 2018

Board of Control
City of Lakewood, Ohio 44107

Subject: Award of Contract – Turnout Gear – Division of Fire

Dear Members of the Board:

Based on a review conducted by the Division of Purchasing in conjunction with the Department of Public Safety, Division of Fire, and the attached letter of recommendation, I am submitting for your consideration this request to award a contract to **Warren Fire Equipment** in an amount not to exceed **\$150,000** for the purchase of **(71) sets of Morning Pride Turnout Gear** for use by the Division of Fire.

Turnout Gear to be purchased through the rules established by the State of Ohio Cooperative Purchasing Program STS842; Contract 800526.

Contracting Authority:	Ordinance 52-17 \$3,000,000
Contracting Balance:	\$2,676,241 / \$2,526,241
Funding:	Lakewood Hospital Special Revenue Fund
Account Distribution:	260-2050-423-86-12 Project #183025 \$150,000
Account Balance:	\$150,000 / \$0
Contract Approved by Law:	Yes ____ / No ____ / PO ____ / C/C ____
Object Code:	Turnout Gear for Fire
Commodity Code:	340-034
Bid Reference:	State of Ohio Cooperative Purchasing Program

Kim Smith
Purchasing Manager

	Approved	Disapproved	Date
Joseph J. Beno PE, Director of Public Works	_____	_____	_____
Kevin M. Butler, Director of Law	_____	_____	_____
Jennifer Pae, Director of Finance	_____	_____	_____
Michael P. Summers, Mayor	_____	_____	_____



DEPARTMENTAL CORRESPONDENCE

Date 1/17/2018

Subject: Turnout gear

To: Board of Control

Department: Finance

From: Chief Gilman

Department Fire

The Fire Department budgeted \$150,000.00 for replacement turnout gear in 2018. Based on the pricing received from Warren Fire Equipment the total cost of the 71 sets of gear is \$149,952.00. The funds for this project come from the Hospital Special Revenue Fund. Morning Pride Turnout gear is listed on Ohio State Contract pricing Schedule Number 800526. The pricing provided is less than on the state schedule. Attached is the State pricing and pricing for turnout gear from other vendors. Based on the pricing I recommend the proposal from Warren Fire Equipment.

Thank you for your consideration.

Project 183025

Turnout Gear Pricing

	Coat	Pants	Total/Set
State Bid	\$3,241.81	\$2,088.96	\$5,330.77
Warren Fire	\$1,275.00	\$ 837.00	\$2,112.00
Darley	\$1,371.95	\$ 971.95	\$2,343.90
Firestore	\$1,358.39	\$ 958.39	\$2,316.78



BRANCH LOCATIONS
Youngstown 330-788-9339 • West Carrollton 937-866-8918
Ashtabula 800-729-6176

6880 Tod Avenue, Warren, OH 44481
Ph: 330-824-3523, e-mail - mwolf@warrenfireequip.com,
Cell 330-819-7617

THANK YOU FOR THIS OPPORTUNITY TO PROVIDE THE FOLLOWING QUOTE

Date: 1/16/2018
 FOB: **SHIP POINT**
 All Major Credit Cards Accepted
 Prices Good: 3/1/2018

[illegible]

TOTAL = \$ 147,840.00

PRICES SUBJECT TO CHANGE WITHOUT NOTICE!!

$$\begin{array}{r} + 2,112 \\ \hline \$149,952 \end{array}$$

"YOUR PARTNER IN FIRE PROTECTION PRODUCTS & SERVICES"

www.warrenfireequip.com

State of Ohio Procurement



Current Contract Detail

Contract Title



Fire Fighting Turnout Gear

General Information

Contract Type:	State Term Schedule	Supplier:	Honeywell First Responder Products
Contract Status:	Awarded	Dealers(s):	View
Commodity Category:	Safety, Protection & Environmental Services & Equipment	Comments/Memo:	Current Contract Pricelist
Schedule Number:	800526		Contract Analyst: Walter Schneider
Index Number:	STS842		Contact email: Walter.Schneider@das.oh

Expiration Date: 1/31/2020

Associated PDF Files

Original Contract:	View ORIGINAL CONTRACT 
Terms and Conditions:	View TERMS & CONDITIONS 

Procurement Programs

Open Solicitation: Yes

Other

Open to Co-op: Yes

OMP Contract: No

Financing Available: No

Jan 25, 2018 11:23:42 AM EST

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Project 183025-Turnout Gear for Fire

Account types

Assets

Expenditures

Liabilities

Revenues

Encumbrances

Miscellaneous info

Pending transaction

Pre-encumbrances

Project detail balance

Project Information

Description: Turnout Gear for Fire

Status: Active

Estimate: 150,000.00

Type: SR Special Revenue

Sub type: LH Lakewood Hospital

Start/stop dates: 1/01/2018 -

1st month of FY: 00

Source of funds:

Project Code

There are no user defined code fields for this project

Project Year-to-Date

FY: 2018

Balance 150,000.00

Budget: 150,000.00

Actual: .00

Unposted: .00

Pre-encumbrance: .00

Encumbrance: .00

Pending: .00

Project Life-to-Date

FY(s): 0000 - 9999

Balance 150,000.00

Budget: 150,000.00

Actual: .00

Unposted: .00

Pre-encumbrance: .00

Encumbrance: .00

Pending: .00

Print

Cancel

Exit

Next project

Previous proj...

2017

2019

Project activit...

Change balan...

Account Number	Description	Budget	Actual
260-2050-423.86-12	Operating Equipment	150,000.00	



12650 DETROIT AVENUE ■ 44107 ■ 216-529-6075 ■ 216-529-6806

Reference No. BC-18-042

February 5, 2018

Board of Control
City of Lakewood, Ohio 44107

Subject: Award Contract – Purchase of Fire Hose – Division of Fire

Dear Members of the Board:

Based on a review conducted by the Division of Purchasing in conjunction with the Department of Public Safety; Division of Fire, I am submitting for your consideration this request to award a contract to Finley Fire Equipment in the amount of \$12,200 for the purchase of Mercedes Mertex Fire Hose for use by the Division of Fire.

Fire Hose will be purchased through U.S. General Services Administration (GSA Advantage) Contract #GS-07F-0080 as authorized by Lakewood Codified Ordinances §111.04, allowing the City to purchase from agencies without the necessity of bidding.

Contracting Authority:	Ordinances 43-17 \$150,000
Contracting Balance:	\$141,654 / \$129,454
Funding:	General Fund
Account Distribution:	101-2040-422-42-20 \$40,000
Account Balance:	\$40,000/ \$27,800
Contract Approved by Law:	Yes ____ / No ____ / PO ____ / c/c ____
Object Code:	Small Tools & Equipment
Commodity Code:	340-056
Bid Reference:	<u>GSA Advantage</u>

Kim Smith
Purchasing Manager

	<u>Approved</u>	<u>Disapproved</u>	<u>Date</u>
Joseph J. Beno PE, Director of Public Works	_____	_____	_____
Kevin M. Butler, Director of Law	_____	_____	_____
Jennifer Pae, Director of Finance	_____	_____	_____
Michael P. Summers, Mayor	_____	_____	_____

DEPARTMENTAL CORRESPONDENCE

Date 1/24/2018

Subject: Replacement Fire Hose

To: Board of Control Department: Finance

From: Chief Gilman Department Fire

The Fire Department is requesting approval of the attached price quote from Finley Fire Equipment to purchase 24 – 3" x 50 foot sections of Mercedes Mertex yellow hose with Cleveland Standard thread at a cost of \$255.00 per section, 24 – 2-1/2" x 50 foot sections of Mercedes Kraken EXO tan hose with Cleveland Standard thread at a cost of \$232.00 per and 4 – 2-1/2" x 5 foot sections of Mercedes Kraken EXO tan hose with Cleveland Standard at a cost of \$128.00 per section.

Based on a review of the GSA Advantage contract GS-07F-0080 a comparative price for the same hose was found. This hose was priced at \$262.86 for a 50 foot section of 3- inch hose and \$239.03 for a 50 foot section 2-1/2 inch hose. There was no price for the 5 foot sections of hose.

Finley Fire Equipment is the sole source for Mercedes Fire Hose in Ohio. The sole source letter and GSA pricing are attached.

Total cost of the project is \$12,200.00.

The cost of this project was budgeted for in account 101 2040 422 42-20.

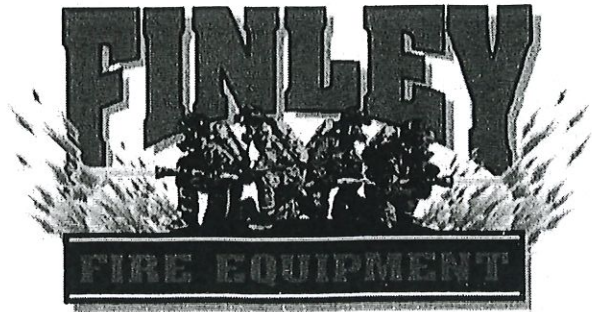
Thank you for your consideration.

QUOTE

Page 1/1

NMA 0000546**SHIP TO:**

LAKEWOOD FIRE DEPT.
DIVISION OF FIRE
14601 MADISON AVENUE
LAKEWOOD, OHIO 44107

**BILL TO:**

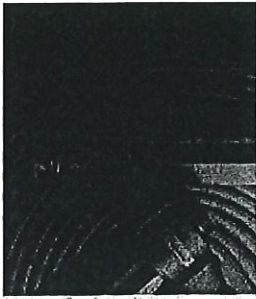
LAKEWOOD FIRE DEPT.
CHIEF SCOTT GILMAN
14601 MADISON AVENUE
LAKEWOOD, OH 44107-4303

NICHOLAS MARTIN
7955 DEERBROOK DR.
RUSSELL, OH 44072
P: (440)477-1901
nmartin@finleyfire.com

Customer ID		Ship Via		Sales Rep	Terms	Date
44107A		UPS GROUND		NMA	NET 10	01/16/2018
Quantity	UOM	Item #	Description	Unit Price	Extended Price	
24	EA	MERTEX 11030050ATY	AQUA FLOW PLUS 3" X 50' PERMATEK COLOR YELLOW; 2.5" CST <i>Cleveland Standard Thread</i>	\$255.00	\$6,120.00	
24	EA	MERTEX 12525050ATT	KRAKEN EXO 2.5" X 50' HOSE/WAYOUT CONNECTIONS TAN COLOR <i>Cleveland Standard Thread with wayouts</i>	\$232.00	\$5,568.00	
4	EACH	MERTEX 12525025ATT	KRAKEN EXO 2.5" X 5' HOSE CST COUPLINGS TAN COLOR <i>Cleveland Standard Thread</i>	\$128.00	\$512.00	

Thank you for allowing Finley Fire Equipment Company, Inc. to quote the following prices on the items you have requested. All quotes are subject to cancellation due to circumstances beyond our control. Prices quoted will be valid for a period of thirty (30) days, after which time they are subject to revision or withdrawal. Prices may also need to be reevaluated if the manufacturer releases a price increase. This quote does not include any taxes which are in effect now or which may be imposed later. Shipping charges will be added, if applicable. If you have any questions, please call. We sincerely appreciate your business.

Subtotal	\$12,200.00
Tax	\$0.00
Total	\$12,200.00



Available in blue, green, black,
orange, red, tan, yellow & clear

[Enlarge/More Views >>](#)

\$239.03 EA

sold and shipped by
**WITMER PUBLIC SAFETY
GROUP, INC**

[visit contractor's website](#) 

MERCEDES FIRE HOSE, KRAKENEXO

Mfr Part No.: 12525050ATT
Contractor Part No.: 12525050ATT
Manufacturer: MERCEDES TEXTILES,
INC
Contract No.: GS-07F-0080T (ends: Oct
31, 2021)
MAS Schedule/SIN: 084/567 15
Warranty: 2 YR
Made In: CANADA
Weight: 1.000 LB

 Disaster Purchasing items

 Cooperative Purchasing items

- Desc

Mercedes Fire Hose, KRAKENEXO. 2.5" Hose;
50 Foot Section, TAN. Designed for aggressive



Available in blue, green, black,
orange, red, tan, yellow & clear

[Enlarge/More Views >>](#)

\$262.87 EA

sold and shipped by
**WITMER PUBLIC SAFETY
GROUP, INC**

[visit contractor's website](#) 

MERCEDES FIRE HOSE, AQUAFLOW

Mfr Part No.: 11030050ATY
Contractor Part No.: 11030050ATY
Manufacturer: MERCEDES TEXTILES,
INC
Contract No.: GS-07F-0080T (ends: Oct
31, 2021)
MAS Schedule/SIN: 084/567 15
Warranty: 2 YR
Made In: CANADA
Weight: 1.000 LB

 Disaster Purchasing items

 Cooperative Purchasing items

- Desc

Mercedes Fire Hose, AQUAFLOW. 3" Permatek
Hose; 50 Foot Section, YELLOW. Designed for

Jan 25, 2018 2:42:56 PM EST

File Edit Commands Help

Print SCREEN

NavOne

101-2040-422.42-20

☒ Account miscellaneous
☒ Budget miscellaneous
☒ Encumbrances
☒ Pre-encumbrances
☒ Transactions
☒ Detail by date
☒ Detail by code
☒ Detail by year & p
☒ Pending by date
☒ Pending by code
☒ Pending by year
☒ Procurement car

Print

Cancel

Exit

Previous acc...

Next account

2017

2019

Account activi...

Pending trans...

Images

Budget alloca...

Account information

Q Operating Supplies / Small Tools and Equipment

Fiscal year: 2018 Dr

Budget: 40,000.00

Committed: 2,352.00

Q Balance: 37,648.00

Project Data

Project Entry Optional

Q 146002 Fire Station 2 .00

Account Balance by Period

Period/Month	Actuals	Cumulative Totals
Q 01 January	.00	.00
Q 02 February	.00	.00
Q 03 March	.00	.00
Q 04 April	.00	.00
Q 05 May	.00	.00

Payment information

Vendor	(* indicates pending)	Total

Encumbrances

PO #	Vendor	Balance
Q 068375	ROGUE FIRE LLC	2,352.00

Pre Encumbrances

Type	Req/PO	Project	Balance

Segment/Balance Details

Fund	101	General Fund	Original Budget	40,000.00
Department	20	Public Safety	Revised Budget	.00
Division	40	Fire	Current expenditures	.00
Activity basic	42	Public Safety	YTD expenditures	.00
Sub activity	2	Public Safety	Unposted expenditures	.00
Element	42	Operating Supplies	Encumbrances	2,352.00
Object	20	Small Tools and Equipment	Unposted encumbrances	.00
			Pre-encumbrances	.00



12650 DETROIT AVENUE ■ 44107 ■ 216-529-6075 ■ 216-529-6806

Reference No. BC-18-043

February 5, 2018

Board of Control
City of Lakewood, Ohio 44107

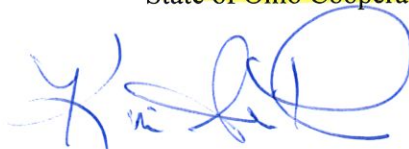
Subject: Award of Contract – Sport Utility Vehicle – Division of Fire

Dear Members of the Board:

Based on a review conducted by the Division of Purchasing in conjunction with the Department of Public Works, Division of Fleet, and the attached letter of recommendation, I am submitting for your consideration this request to award a contract to Classic Auto Group in the amount of \$36,332 for the purchase of a 2018 4WD 4-Door Chevrolet Tahoe Sport Utility Vehicle for use by the Division of Fire.

Sport Utility Vehicle to be purchased through the rules established by the State of Ohio Cooperative Purchasing Program GDC050; Contract RS900718.

Contracting Authority:	Ordinance 52-17 \$3,000,000
Contracting Balance:	\$2,526,241 / \$2,489,909
Funding:	Lakewood Hospital Special Revenue Fund
Account Distribution:	260-2050-423-86-12 Project #183015 \$50,000
Account Balance:	\$50,000 / \$13,668
Contract Approved by Law:	Yes _____ / No _____ / PO _____ / c/c _____
Object Code:	Fire Vehicle 2
Commodity Code:	070-006
Bid Reference:	<u>State of Ohio Cooperative Purchasing Program</u>


Kim Smith
Purchasing Manager

	Approved	Disapproved	Date
Joseph J. Beno PE, Director of Public Works	_____	_____	_____
Kevin M. Butler, Director of Law	_____	_____	_____
Jennifer Pae, Director of Finance	_____	_____	_____
Michael P. Summers, Mayor	_____	_____	_____





12650 DETROIT AVENUE ■ 44107 ■ 216-529-6075 ■ 216-529-6806

Reference No. BC-18-044

February 5, 2018

Board of Control
City of Lakewood, Ohio 44107

Subject: Award of Contract – Lighting/Siren Equipment for Sport Utility Vehicle – Division of Fire

Dear Members of the Board:

Based on a review conducted by the Division of Purchasing in conjunction with the Department of Public Works, Division of Fleet, and the attached letter of recommendation, I am submitting for your consideration this request to award a contract to **Hall Public Safety Upfitters** in the amount of **\$10,516** for the purchase of **Lighting/Siren Equipment for the 2018 4WD 4-Door Chevrolet Tahoe Sport Utility Vehicle** for use by the Division of Fire.

Lighting/Siren Equipment to be purchased through the rules established by the State of Ohio Cooperative Purchasing Program GDC050; Contract RS900718.

Contracting Authority:	Ordinance 52-17 \$3,000,000
Contracting Balance:	\$2,489,909 / \$2,479,393
Funding:	Lakewood Hospital Special Revenue Fund
Account Distribution:	260-2050-423-86-12 Project #183015 \$50,000
Account Balance:	\$13,668 / \$3,152
Contract Approved by Law:	Yes ____ / No ____ / PO ____ / c/c ____
Object Code:	Fire Vehicle 2
Commodity Code:	285-058
Bid Reference:	State of Ohio Cooperative Purchasing Program

Kim Smith
Purchasing Manager

	Approved	Disapproved	Date
Joseph J. Beno PE, Director of Public Works	_____	_____	_____
Kevin M. Butler, Director of Law	_____	_____	_____
Jennifer Pae, Director of Finance	_____	_____	_____
Michael P. Summers, Mayor	_____	_____	_____



INTEROFFICE MEMORANDUM

To: Kim Smith
FROM: James Holman
SUBJECT: 2018 Capital Plan Vehicles and Equipment

ORDINANCE: 52-17 Vehicles, Machinery, and Equipment
DEPT: Fire Department-Project 183015 Fire Vehicle
DATE: 01/30/2018
CC: Joseph Beno, Chief Gilman

Ordinance 52-17 Vehicles, Machinery and Equipment.

Fire Department has spending authority to purchase one (1) Fire Vehicle @ \$50,00.00. Project number 183015 to be paid from Lakewood Hospital Fund. The vehicle was quoted at \$36,332.00 from Classic Auto Group who beat the state bid price. The lighting and additional equipment was quoted at \$10,516.00 from Hall Public Safety. The total project cost is \$47,198.00. This will replace unit 32, a 2012 Ford Expedition with 36,000 miles. The current unit will be used as a reserve vehicle.

Detailed descriptions see attached specifications and Quotes

Final Quote from vendor awarded to Classic Auto Group 1700 Mentor Ave. Painesville, Ohio 44077.

One (1) 2018 Chevrolet Tahoe @ \$ 36,332.00
Total \$ 36,332.00

Final Quote from vendor awarded to Hall Public Safety Upfitters 8291 Darrow Rd. Twinsburg, OH 44087. Estimate # EST-5327

Lighting and additional equipment @ \$ 10,516.00
Total \$ 10,516.00

Final Quote from vendor awarded to Ziebart 6754 Pearl Road Cleveland, OH 44130-3620

One (1) Rust proofing & Undercoating @ \$ 350.00
Total \$ 350.00

Anticipated life span of one (1) Fire Inspector vehicle is 15 years.

Expected delivery date 90 - 120 days after order placed.



Classic Auto Group

Salvatore LaCorte | 440-796-8498 | slacorte@driveclassic.com

[Fleet] 2018 Chevrolet Tahoe (CK15706) 4WD 4dr

Quote Worksheet

	MSRP
Base Price	\$49,340.00
Dest Charge	\$1,295.00
Adjustments	\$0.00
Total Options	(\$3,346.00)
Subtotal	\$47,289.00
Subtotal Pre-Tax Adjustments	\$0.00
Less Customer Discount	(\$10,957.00)
Subtotal Discount	(\$10,957.00)
Trade-In	\$0.00
Excluded from Sales Tax	Subtotal Trade-In
	\$0.00
	Taxable Price
	\$36,332.00
Sales Tax	\$0.00
	Subtotal Taxes
	\$0.00
	Subtotal Post-Tax Adjustments
	\$0.00
	Total Sales Price
	\$36,332.00

Dealer Signature / Date

Customer Signature / Date

Selected Model and Options

MODEL		
CODE	MODEL	MSRP
CK15706	2018 Chevrolet Tahoe 4WD 4dr Commercial	\$49,340.00

COLORS		
CODE	DESCRIPTION	MSRP
01U	Special Paint	\$0.00

This document contains information considered Confidential between GM and its Clients uniquely. The information provided is not intended for public disclosure. Prices, specifications, and availability are subject to change without notice, and do not include certain fees, taxes and charges that may be required by law or vary by manufacturer or region. Performance figures are guidelines only, and actual performance may vary. Photos may not represent actual vehicles or exact configurations. Content based on report preparer's input is subject to the accuracy of the input provided.

Data Version: 4710. Data Updated: Jan 17, 2018 9:16:00 PM PST.



STATE OF OHIO
DEPARTMENT OF ADMINISTRATIVE SERVICES
GENERAL SERVICES DIVISION
OFFICE OF PROCUREMENT SERVICES
4200 SURFACE ROAD, COLUMBUS, OH 43228-1395

MANDATORY USE CONTRACT FOR: NEW, MODEL YEAR 2018 OR MANUFACTURER'S CURRENT PRODUCTION
MODEL, LAW ENFORCEMENT VEHICLES

CONTRACT No.: **RS900718**

EFFECTIVE DATES: 10/01/17 to 09/30/18

The Department of Administrative Services has accepted bids submitted in response to Invitation to Bid No. RS900718 that opened on 09/01/17. The evaluation of the bid response(s) has been completed. The bidder(s) listed herein have been determined to be the lowest responsive and responsible bidder(s) and have been awarded a contract for the item(s) listed. The respective bid response, including the Terms and Conditions for Bidding, Standard Contract Terms and Conditions, and Supplemental Contract Terms and Conditions (Revised 10/2013), special contract terms & conditions, any bid addenda, specifications, pricing schedules and any attachments incorporated by reference and accepted by DAS become a part of this Requirements Contract.

This Requirements Contract is effective beginning and ending on the dates noted above unless, prior to the expiration date, the Contract is renewed, terminated or cancelled in accordance with the Contract Terms and Conditions.

This Requirements Contract is available to all State Agencies, State institutions of higher education and property registered members of the Cooperative Purchasing Program of the Department of Administrative Services, as applicable.

Agencies are eligible to make purchases of the listed supplies and/or services in any amount and at any time as determined by the agency. The State makes no representation or guarantee that agencies will purchase the volume of supplies and/or services as advertised in the Invitation to Bid.

SPECIAL NOTE: State agencies may make purchases under this Requirements Contract up to \$2500.00 using the State of Ohio payment card. Any purchase that exceeds \$2500.00 will be made using the official State of Ohio purchase order (ADM-0523). Any non-state agency, institution of higher education or Cooperative Purchasing member will use forms applicable to their respective agency.

This Requirements Contract and any Amendments thereto are available from the DAS website at the following address:

<http://www.ohio.gov/procure>

Signed: _____ Date _____
Robert Blair, Director

Hall Public Safety

UPFITTERS

Estimate

EST-5327

Hall Public Safety Upfitters
8291 Darrow Road

Twinsburg Ohio 44087
U.S.A

Bill To
Lakewood Fire Dept
14601 Madison Ave
Lakewood
44107 OH

Estimate Date : January 22, 2018

Expiration Date : February 25, 2018

Sales person : Dave Butch

Ship To
14601 Madison Ave
Lakewood
44107 OH

2018 Chevy Tahoe
Project : MODEL UNKNOWN at
this time

#	Item & Description	Qty	Rate	Amount
1	PB450L4-SUV Setina Aluminum Push Bumper with 4 ION LED lights for SUV'S	1.00	750.00	750.00
2	Antenna Two way radio antenna and cable	3.00	75.00	225.00
3	Antenna antenna.....Cable only....Extra antenna.....run to console and cap off.	1.00	20.00	20.00
4	GB2SP3R Whelen 54" Legacy Two color lightbar- Red with white front and amber rear with Tahoe strap kit	1.00	2,050.00	2,050.00
5	295SLSA6 Whelen siren/light control	1.00	459.00	459.00
6	SA315P Whelen compact 100 W Composite Speaker.....Driver and passenger bracket	2.00	199.00	398.00
7	I2D Whelen ION Duo Red/White..... rear hatch side windows	2.00	147.00	294.00
8	VTX609C Whelen vertex LED light- Clear.....reverse lights	2.00	75.00	150.00
9	PELCC Whelen Perimeter Enhancement light in white with chrome flange.....one on rear hatch and one inside rear cargo roof	2.00	152.00	304.00

#	Item & Description	Qty	Rate	Amount
10	14.0553 Able 2 Accessory Triplet outlet.....1 front and one rear	2.00 EA	25.00	50.00
11	MMSU-1 Magnetic Mic	2.00 EA	35.00	70.00
12	CC-F-THOS-25 Troy 25" Customized Console for 15-17 Chevy Tahoe with Open Storage Along Length Of Console	1.00	567.00	567.00
13	AC-INBHG Troy console Internal cup holder	1.00	42.00	42.00
14	AC-ARMMNT Troy Helght adjustable armrest. Bolts to console (5 x 10 pad)	1.00	131.00	131.00
15	091-165-12 Kussmaul Battery Charger	1.00	358.00	358.00
16	091-55-15-120 Kussmaul Super auto eject 120 volt AC 15 amp.....YELLOW THIS IS THE SUPER AUTO EJECT	1.00	225.00	225.00
17	C-HDM-204 Havis 8.5" Telescoping Pole, side mount, short handle	1.00	131.00	131.00
18	C-MD-102 Havis swing arm with motion adapter	1.00	245.00	245.00
19	UT-1001 Havis Universal Rugged Cradle for 11"-14" Computing Devices	1.00	245.00	245.00
20	Labor (mobile) Labor (mobile unit)....Install all listed items, plus install departments flashlights, radios, computer.	1.00	2,200.00	2,200.00
21	Misc. wires Misc. wires, connectors and supplies	1.00	125.00	125.00
22	SSFPOS16 Whelen headlight flasher for "07-17" Tahoe	1.00	77.00	77.00
23	TLI2D Whelen ION-T Series Linear DUO Red/White.....Rear hatch next to plate	1.00	119.00	119.00
24	IONGROM Whelen ION grommet mount	2.00	6.00	12.00
25	IONR Whelen ION super LED light head. Red....Rear hatch when open	2.00	110.00	220.00
Sub Total				9,467.00
Total				\$9,467.00

Notes

Thank you for your business !!

Terms & Conditions

Docking station option.....\$799.00

Front seat covers option.....\$250.00

TOTAL: \$10,516.00

Jan 31, 2018 2:40:25 PM EST

File Edit Commands Help

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Project 183015-Fire C

☒ Account types
 ☒ Assets
 ☒ Expenditures
 ☒ Liabilities
 ☒ Revenues
 ☒ Encumbrances
 ☒ Miscellaneous info
 ☒ Pending transactio
 ☒ Pre-encumbrances
 ☒ Project detail balan

Project Information

Description: Fire Car 2
 Status: Active
 Estimate: 50,000.00
 Type: SR Special Revenue
 Sub type: LH Lakewood Hospital
 Start/stop dates: 1/01/2018 -
 1st month of FY: 00
 Source of funds:

Project Code

There are no user defined code fields for this project

Project Year-to-Date

FY: 2018	Balance	50,000.00
Budget:		50,000.00
Actual:		.00
Unposted:		.00
Pre-encumbrance:		.00
Encumbrance:		.00
Pending:		.00

Project Life-to-Date

FY(s): 0000 - 9999	Balance	50,000.00
Budget:		50,000.00
Actual:		.00
Unposted:		.00
Pre-encumbrance:		.00
Encumbrance:		.00
Pending:		.00

Print

Cancel

Exit

Next project

Previous proj...

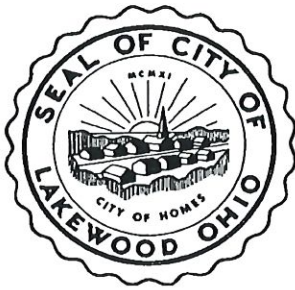
2017

2019

Project activit...

Change balan...

Account Number	Description	Budget	Actual
260-2050-423.86-12	Operating Equipment	50,000.00	



12650 DETROIT AVENUE ■ 44107 ■ 216-529-6075 ■ 216-529-6806

Reference No. BC-18-045

February 5, 2018

Board of Control
City of Lakewood, Ohio 44107

Subject: Amend Contract – Property/Evidence Room Renovation Project – Division of Police

Dear Members of the Board:

Based on a review conducted by the Division of Purchasing in conjunction with the Department of Public Safety, Division of Police, and the attached letter of recommendation, I am submitting for your consideration this request to amend a contract to RDT Concepts in the amount of \$33,500 to provide materials and components as well as perform installation to finalize the Property/Evidence Room Renovation Project. Contract award to RDT Concepts now totals \$112,080.

RDT Concepts to provide labor & materials for the Police Property/Evidence Room Renovation Project through U.S. General Services Administration as authorized by Lakewood Codified Ordinances §111.04, allowing the City to purchase from agencies without the necessity of bidding; ref contracts #GS-27F-0040X #GS-28F-0037U.

Contracting Authority:	Ordinance 57-17 \$1,100,000
Contracting Balance:	\$1,076,515 / \$1,043,015
Funding:	General Fund
Account Distribution:	101-2010-421-86-12 Proj #176002 \$100,000
Account Balance	\$21,420 / (\$12,080)
Contract Approved by Law:	Yes _____ / No _____ / PO _____ / c/c _____
Object Code:	Property Room Upgrades
Commodity Code:	910-065
Bid Reference:	<u>U.S. General Services Administration</u>

Kim Smith
Purchasing Manager

	Approved	Disapproved	Date
Joseph J. Beno PE, Director of Public Works	_____	_____	_____
Kevin M. Butler, Director of Law	_____	_____	_____
Jennifer Pae, Director of Finance	_____	_____	_____
Michael P. Summers, Mayor	_____	_____	_____





12650 Detroit Avenue • 44107
Timothy J. Malley Chief of Police

Division of Police
216-529-6750
FAX 216-521-7727
www.onelakewood.com

January 19, 2018

Board of Control

In April 2017 the Lakewood Police Department began a project for updating and improving the storage and retrieval capabilities of the Lakewood Police Department Evidence and Property Storage Room. The first part of the project involved deconstruction of the secured storage area and construction of the new secured storage area. We are now proceeding to the final stage of deconstructing and improving the preliminary evidence/property processing and storage area.

We propose using the same vendor from the first project, RDT Concepts. The proposal to complete the project is for \$33,500. Funds are budgeted in 101-2010-421-86-12. The Purchasing Consortium RDT Concepts participates in is U.S. General Services Administration, GSA Schedule #GS-28F-0037U.

Project 176002
101-2010-421-86-12

Sincerely,


Chief Timothy J. Malley





January 11, 2018

Captain Gary Sprague
Commander-Investigative Division
City of Lakewood Police Department
12650 Detroit Ave.
Lakewood, Ohio 44107

Dear Captain Sprague:

RDT Concepts appreciates this opportunity to present our updated pricing for the steel and laminate casework and workstation for your evidence preparation area. I have also addressed the refrigerated locker that is free standing for your rape kits, etc. Included in our proposal are the drawings that support our recommendations and pricing based on your original layout. We have provided the pricing based on the layout and then offered options for this layout. Please review and let me know if you have any questions.

Our proposal is valid for 45 days following the date of this proposal unless accepted, in whole or part, by City of Lakewood Police Department or extended by RDT Concepts. Prices exclude applicable sales taxes for goods and services.

Please sign and complete the "Client Acceptance" page at the end of this proposal. You can mail, fax or email the purchase order with your signed copy of this proposal. Upon receipt of your signed proposal, we will start assembling and securing project resources.

RDT Concepts is pleased to have this opportunity to be of service to your organization and we look forward to working with you and your staff on this project. Please know that our staff will always do everything possible to merit the confidence you have shown in giving us this opportunity. If you have any questions or concerns, please feel free to call me at 216-406-7778 or toll free at 800-626-0774 ext. 204.

Very truly yours,

Mr. Ronald J. Tallon Jr.
District Manager

Enclosures

1040 Jaycox Road
Avon, Ohio 44011-1312

Phone: (440) 937-4500 ext. 204
Fax: (440) 937-4502

www.rdtconcepts.com

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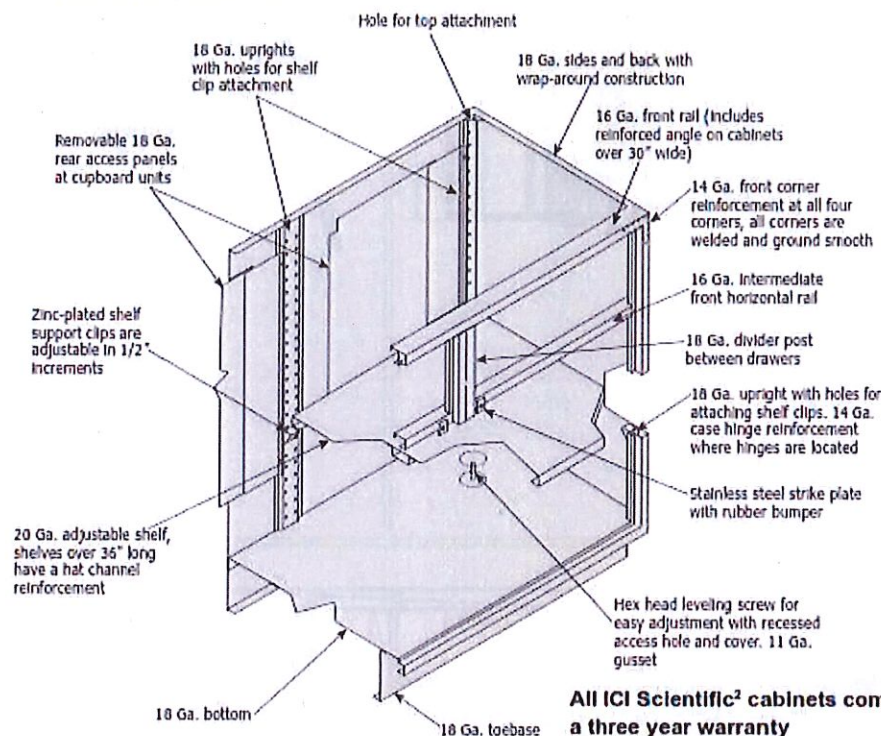
Confidential & Proprietary to RDT Concepts



Cabinet Construction Detail

ICI Scientific² steel base cabinets are available in a variety of styles and sizes to fit virtually any laboratory layout. Cabinets can be used in wall, peninsula and island configurations. Select from open, drawer, door and combination styles in both sitting and standing heights as well as different widths.

Steel Cabinet Construction



All ICI Scientific² cabinets come with a three year warranty

Steel Doors and Drawers:

Doors are 20 gauge interior and 18 gauge exterior panels filled with sound deadening material; a 14 Gauge steel reinforcement is added at hinge locations and a 20 gauge vertical reinforcement channel is provided in each door.

Doors are equipped with a nylon roller catch. When a lock is supplied with double doors, an elbow catch is provided on the left-hand door.

Drawer heads are 20 gauge filled with sound deadening material.

The one-piece drawer body is 20 gauge with a coved bottom.

The drawer suspension is 14 gauge with nylon-tired ball-bearing rollers and self-closing self-centering and hold-open feature.

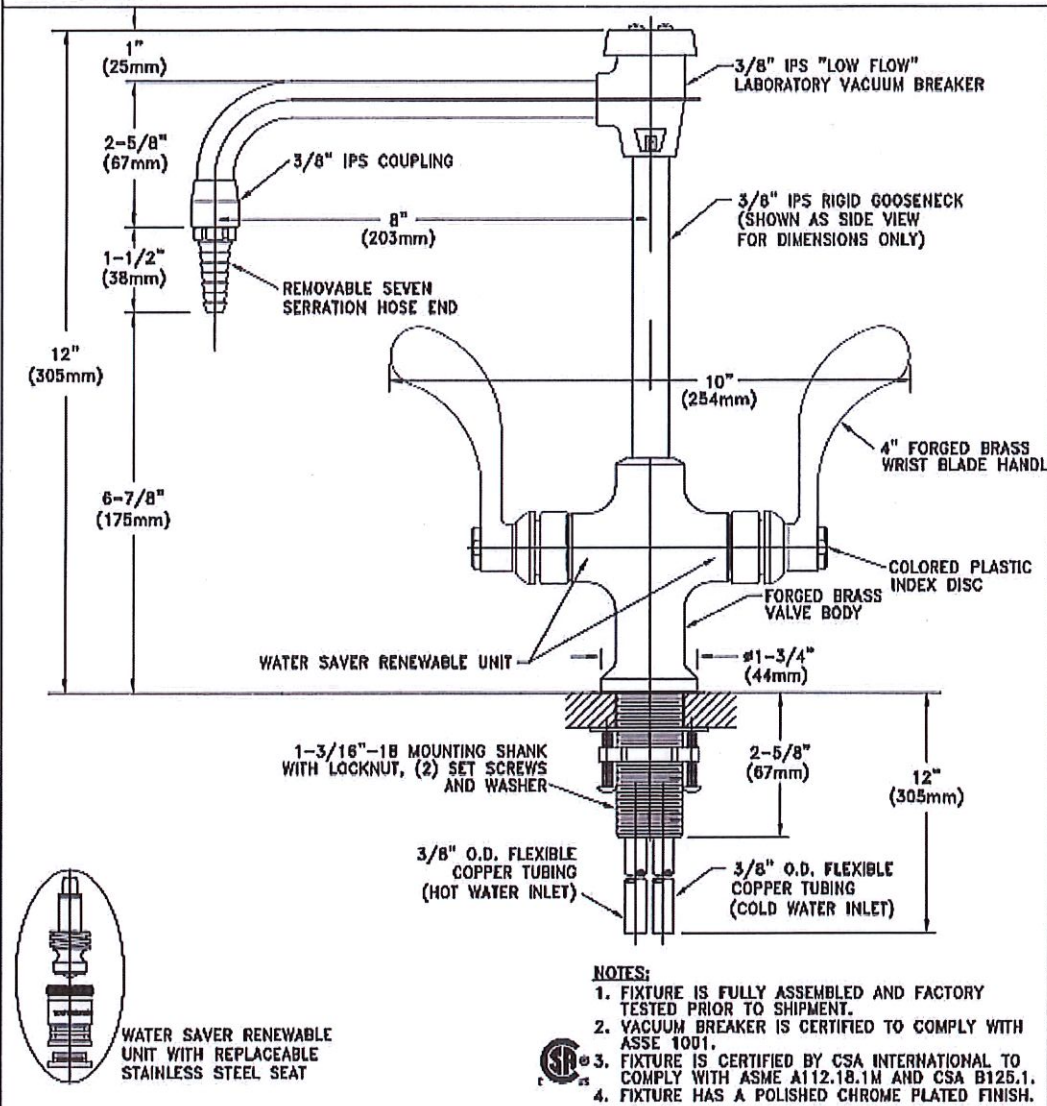


WaterSaver Faucet Co.
Innovative Products for Research

791 West Erie Street Phone 312 608 5513
Chicago, Illinois 60619 Fax 312 608 8597

FAUCETS TO BE CHROME

LB412-8VB-BH
LABORATORY MIXING FAUCET, DECK MOUNTED, 8" SWIVEL VACUUM
BREAKER GOOSENECK, WRIST BLADE HANDLES



1040 Jaycox Road
Avon, Ohio 44011-1312

Phone: (440) 937-4500 ext. 204
Fax: (440) 937-4502

www.rdtconcepts.com

Confidential & Proprietary to RDT Concepts

CLIENT ACCEPTANCE

Company Name	City of Lakewood Police Department	Date	January 11, 2018
Contact	Captain Gary Sprague	Proposal #:	RT-101917-001R2
Address	12650 Detroit Ave.	Terms	Net 30 Days
City, State, Zip	Lakewood, Ohio 44107	F.O.B.	Freight Allowed
		Installation	Included

To provide your organization with the efficiencies you desire, RDT Concepts recommends the incorporation of the following product. Your investment includes all necessary design services, engineering, manufacturing, packaging, freight, warranty, optional inside delivery, unpacking, installation by factory-certified technicians, cleanup of area, removal of all debris and everything necessary for a successful and complete installation.

Cabinet Delivery is 9-11 Weeks ARO

RDT CONCEPTS TERMS AND CONDITIONS

RDT Concepts requires a signed proposal or a signed written Purchase Order for the material and services specified in this proposal. Please reference our proposal number and date on your Purchase Order. You can mail, email or fax the Purchase Order with your signed copy of this proposal. Upon receipt of the signed proposal, we will start assembling and securing the project resources.

Any sale may be purchased with a credit card. Please add 5% to the total for Visa, MasterCard and Discover Card. Please add 10% for American Express. All other terms and conditions apply. For any government credit card, standard terms do not apply. There is no surcharge against government credit cards. Your card will be billed 30% today and the remaining balance upon shipment. All receipts will be faxed or e-mailed to the card holder immediately upon charging. Terms are net 30 days ARO.

By signing this proposal, the above named company agrees to enter into a purchase contract for products with RDT Concepts. This contract extends to the conditions of purchase as described in this proposal, including but not limited to, investment and scope of work. The above named company realizes that changes to any area of this contract may result in a change to the final investment price.

Presented by RDT Concepts

Ronald J. Tallon Jr.

Authorized Representative Signature

Acknowledged and Accepted by:

Company Name

Authorized Representative Signature

Print Name & Title

Date _____

1040 Jaycox Road
Avon, Ohio 44011-1312

Phone: (440) 937-4500 ext. 204
Fax: (440) 937-4502
www.rdtconcepts.com

Confidential & Proprietary to RDT Concepts

CLIENT INVESTMENT

Company Name	City of Lakewood Police Department	Date	January 11, 2018
Contact	Captain Gary Sprague	Proposal #:	RT-101917-001R2
Address	12650 Detroit Ave.	Terms	Net 30 Days
City, State, Zip	Lakewood, Ohio 44107	F.O.B.	Freight Allowed
		Installation	Included

To provide your organization with the efficiencies you desire, RDT Concepts recommends the incorporation of the following product. Your investment includes all necessary design services, engineering, manufacturing, packaging, freight, warranty, optional inside delivery, unpacking, installation by factory-certified technicians, cleanup of area, removal of all debris and everything necessary for a successful and complete installation.

Our Base Proposal Includes:

ICI Metal Cornerstone series powder coated full inset steel cabinetry. The cabinetry will have painted drawer bodies, full extension 100 lb. drawer glides, and furnished with brushed stainless-steel wire pulls. Wall cabinet will be 16" deep, have solid panel swinging doors and (2) painted steel adjustable shelves. All our cabinetry has been independently tested and meets or exceeds the standards of the Scientific Equipment Furniture Association (SEFA 8). Paint color to be chosen from ICI standards. There will be

1 ea. 48" long x 36" deep manually adjustable height Treston Concept Work Station. This work station will include a 16" deep under work surface shelf and 2 ea. overhead shelves all support on painted steel book end style brackets. Accessories include a 6-outlet power bar, LCD holder, and keyboard tray. Table frame to be painted Treston's standard grey and supplied with grey laminate tops and shelves. 1 ea. 42" long x 36" deep heavy duty 2"x2" fully welded tubular steel table with side rails, center stretcher, and locking casters. Table work surface and lower shelf TBD. Paint color to be chosen from ICI's standards

Finished back panels to give the lab a clean appearance – In noted location Kem-Struts to provide added support under work surfaces – In noted locations H/C mixing faucet with vacuum breaker and blade handles – In a Water Saver chrome finish Fillers and scribes to give a clean finished appearance to the room. Tops as indicated with 1" thick black phenolic resin work surfaces with 4" high backsplash – In noted locations. An 18" long x 15" wide x 10" deep black epoxy resin sink will be provided with this option.

TOTAL LIST PRICE -----	\$39,150.00
LESS DISCOUNT @30%-----	(11,745.00)
NET PRICE -----	\$27,405.00
FREIGHT -----	\$950.00
INSTALLATION -----	\$5,145.00
 TOTAL NET INVESTMENT-----	 \$33,500.00

BASED ON GSA SCHEDULE # GS-28F-0037U

OPTION:

ADD TO ABOVE FOR STAINLESS STEEL WORK SURFACES IN PLACE
1-1/4" thick Type 304 stainless steel work surface with 4" high
integral backsplash – In noted locations. An 18" long x 15"
wide x 10" deep stainless steel integral sink will be provided
with this option, all with a #4 finish

OF THE BLACK PHENOLIC WORK SURFACES ----- \$7,272.00

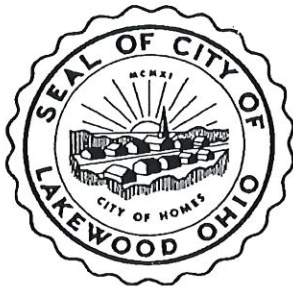
Not Included in our Proposal:

1. Any permits
2. Any final plumbing or electrical connections
3. Demolition, or removal of equipment in existing space

1040 Jaycox Road
Avon, Ohio 44011-1312

Phone: (440) 937-4500 ext. 204
Fax: (440) 937-4502
www.rdtconcepts.com

Confidential & Proprietary to RDT Concepts



12650 DETROIT AVENUE ■ 44107 ■ 216-529-6075 ■ 216-529-6806

Reference No. BC-17-091

April 3, 2017

Board of Control
City of Lakewood, Ohio 44107

Subject: Award Contract – Property/Evidence Room Renovation Project – Division of Police

Dear Members of the Board:

Based on a review conducted by the Division of Purchasing in conjunction with the Department of Public Safety, Division of Police, and the attached letter of recommendation, I am submitting for your consideration this request to award a contract to RDT Concepts in an amount not to exceed \$79,000 to provide materials and components as well as perform installation for the Property/Evidence Room Renovation Project.

RDT Concepts to provide labor & materials for the Police Property/Evidence Room Renovation Project through U.S. General Services Administration as authorized by Lakewood Codified Ordinances §111.04, allowing the City to purchase from agencies without the necessity of bidding; ref contracts #GS-27F-0040X #GS-28F-0043Y.

Contracting Authority:	Ordinance 53-16 \$1,850,000
Contracting Balance:	\$1,797,973 / \$1,718,973
Funding:	General Fund
Account Distribution:	101-2010-421-86-12 Proj #176002 \$100,000
Account Balance	\$100,000 / \$21,000
Contract Approved by Law:	Yes _____ / No _____ / PO _____
Object Code:	Property Room Upgrades
Commodity Code:	910-065
Bid Reference:	U.S. General Services Administration

Kim Smith
Purchasing Manager

Phase 1
of Project
2017

	Approved	Disapproved	Date
Joseph J. Beno PE, Director of Public Works		_____	4/3/17
Kevin M. Butler, Director of Law		_____	4/3/17
Jennifer Pae, Director of Finance		_____	4/3/17
Michael P. Summers, Mayor		_____	4-3-17



Jan 25, 2018 9:43:52 AM EST
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Project 176002-Propert...

- Account types
- Assets
- Expenditures
- Liabilities
- Revenues
- Encumbrances
- Miscellaneous info
- Pending transactio
- Pre-encumbrances
- Project detail balan

Project Information
Description: **Property Room Upgrades**
Status: Active
Estimate: **100,000.00**
Type: GF General Fund
Sub type: BG Buildings & Facilities
Start/stop dates: 1/01/2017 -
1st month of FY: 00
Source of funds:

Project Year-to-Date

FY: 2018	Balance	.00
Budget:		.00
Actual:		.00
Unposted:		.00
Pre-encumbrance:		.00
Encumbrance:		.00
Pending:		.00

Project Code
There are no user defined code fields for this project

Project Life-to-Date

FY(s): 0000 - 9999	Balance	21,419.92
Budget:		100,000.00
Actual:		78,580.00
Unposted:		.00
Pre-encumbrance:		.00
Encumbrance:		.00
Pending:		.00

Print
Cancel
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Next project
Previous proj...
2017
2019
Project activit...
Change balan...

Account Number	Description	Budget	Actual
101-2010-421.86-12	Operating Equipment	100,000.00	78,580



12650 DETROIT AVENUE ■ 44107 ■ 216-529-6075 ■ 216-529-6806

Reference No. BC-18-046

February 5, 2018

Board of Control
City of Lakewood, Ohio 44107

Subject: Award Contract – Prisoner Full Jail Service

Dear Members of the Board:

Based on a review conducted by the Division of Purchasing in conjunction with the Department of Public Safety; Division of Police, and the attached letter of recommendation, I am submitting for your consideration this request to award a requirement contract to Huron County, the city of Bay Village, and/or the city of North Royalton for the City's Prisoner Full Jail Service in an aggregate amount not to exceed \$60,000 for Fiscal Year 2018. The service provides for the care and boarding of prisoners detained for extended periods of time.

Contracting Authority:	Ordinance 43-17 \$200,000
Contracting Balance:	\$196,752 / \$140,000
Funding:	General Fund
Account Distribution:	101-2030-441-39-05 \$60,000
Account Balance:	\$56,752 / \$0
Contract Approved by Law:	Yes _____ / No _____ / PO _____ / c/c _____
Object Code:	Contractual Services
Commodity Code:	962-068
Bid Reference:	<u>Restricted Sources</u>

Kim Smith
Purchasing Manager

	Approved	Disapproved	Date
Joseph J. Beno PE, Director of Public Works	_____	_____	_____
Kevin M. Butler, Director of Law	_____	_____	_____
Jennifer Pae, Director of Finance	_____	_____	_____
Michael P. Summers, Mayor	_____	_____	_____





12650 Detroit Avenue • 44107
Timothy J. Malley Chief of Police

Division of Police
216-529-6750
FAX 216-521-7727
www.onelakewood.com


January 26, 2018

Lakewood Board of Control

The City of Lakewood, Division of Police, have entered into automatically renewable contracts with the City of Bay Village, City of North Royalton, and Huron County, for the housing of prisoners sentenced by the Lakewood Municipal Court. In 2017 we expended \$14,509 for the boarding of prisoners. We have budgeted \$60,000 for 2018, the amount to spend is determined by the number and duration of prisoner's sentences.

I request approval to continue the contract with the above three entities.

Respectfully Submitted;


Chief Timothy J. Malley



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101-2030-441.39-05

Account miscellane

Budget miscellane

Encumbrances

Pre-encumbrances

Transactions

Detail by date

Detail by code

Detail by year & p

Pending by date

Pending by code

Pending by year

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Previous acc...

Next account

2017

2019

Account activi...

Pending trans...

Images

Budget alloca...

Account information

Contractual Services / Prisoner Care & Board

Fiscal year: 2018 Dr

Budget: 60,000.00

Committed: 30,000.00

Balance: 30,000.00

Project Data

Project Entry Optional

Account Balance by Period

Period/Month	Actuals	Cumulative Totals
Q 01 January	3,248.00	3,248.00
Q 02 February	.00	3,248.00
Q 03 March	.00	3,248.00
Q 04 April	.00	3,248.00
Q 05 May	.00	3,248.00

Payment information

Vendor	Total
HURON COUNTY SHERIFF'S OFFICE	3,248.00

Encumbrances

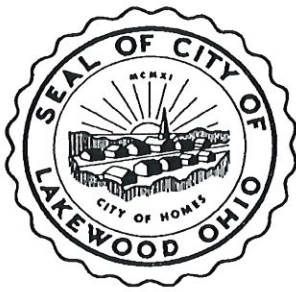
PO #	Vendor	Balance
088223	HURON COUNTY SHERIFF	26,752.00

Pre Encumbrances

Type	Req/PO	Project	Balance
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Segment/Balance Details

Fund	101	General Fund	Original Budget	60,000.00
Department	20	Public Safety	Revised Budget	.00
Division	30	Support of Prisoners	Current expenditures	3,248.00
Activity basic	44	Public Health	YTD expenditures	.00
Sub activity	1	Public Health	Unposted expenditures	.00
Element	39	Contractual Services	Encumbrances	26,752.00
Object	05	Prisoner Care & Board	Unposted encumbrances	.00



12650 DETROIT AVENUE ■ 44107 ■ 216-529-6075 ■ 216-529-6806

Reference No. BC-18-047

February 5, 2018

Board of Control
City of Lakewood, Ohio 44107

Subject: Renew Contract – Professional Services Contract – Re: Policy Manual Development – Division of Police

Dear Members of the Committee:

Based on a review conducted by the Department of Finance, Division of Purchasing in conjunction with the Division of Police, and the attached letter of recommendation, I am submitting for your consideration this request to renew a Professional Services Contract with Lexipol in the amount of \$14,650 for the continued development of a web-based Policy Manual, Daily Training Bulletins, archiving and tracking of Policy Manual updates and changes, and Daily Training Bulletin records and test results.

Lexipol was chosen to perform these Professional Services based on their expertise and experience in risk management and resources for public safety organizations.

Contracting Authority:	Ordinance 43-17 \$300,000
Contracting Balance:	\$280,000 / \$265,350
Funding:	General Fund
Account Distribution:	101-2010-421-30-10 \$26,000
Account Balance:	\$22,782 / \$8,132
Contract Approved by Law:	Yes _____ / No _____ / PO _____ / c/c _____
Account Description	Professional Service / Other
Commodity Code:	349-000
Bid Reference:	Professional Service

Kim Smith
Purchasing Manager

	<u>Approved</u>	<u>Disapproved</u>	<u>Date</u>
Joseph J. Beno PE, Director of Public Works	_____	_____	_____
Kevin M. Butler, Director of Law	_____	_____	_____
Jennifer Pae, Director of Finance	_____	_____	_____
Michael P. Summers, Mayor	_____	_____	_____





12650 Detroit Avenue • 44107
Timothy J. Malley Chief of Police

Division of Police
216-529-6750
FAX 216-521-7727
www.onelakewood.com

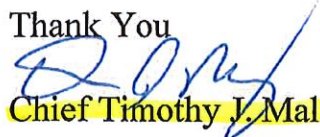
January 26, 2018

Board of Control

The Lakewood Division of Police would like to continue the agreement with Lexipol for a subscription for Policy Manual development, Daily Training Bulletins, and archiving and tracking of Policy Manual updates and changes and Daily Training Bulletin records and test results. Lexipol provides a framework for developing over 140 web based core policies that are based on federal standards and case law, state statutes and case law, regulatory actions and law enforcement best practices. These policies will be integrated with Lakewood Division of Police procedures. Lexipol will provide electronic and interactive updates in response to legislative mandates, case law, and evolution of best practices. Lexipol will also provide a customized daily training program that link directly to the policy manual, and will track and store acknowledgements and results. Further, Lexipol has incorporated the requirements of the Ohio Collaborative Board into our subscription, which provides us with all the documentation needed to obtain this State certification. This subscription also supports a complete revision of our Jail Manual with current Federal, State, and best practice recommendations.

The cost for the current subscription is \$14,650 for 2018. The proposal also calls subscriptions for 2019 and 2020 at an increase of 12% in 2019 and 5% in 2020. The funds for the first year subscription are in Professional Services 2010-421-30-10.

Thank You


Chief Timothy J. Malley





PREDICTABLE IS PREVENTABLE®

AGREEMENT FOR USE OF SUBSCRIPTION MATERIAL

Agency's Name: Lakewood Division of Police
Agency's Address: 12650 Detroit Ave.
Lakewood, OH 44107
Attention: Chief Timothy J. Malley

Lexipol's Address: 16755 Von Karman Avenue, Suite 250
Irvine CA 92606-4918
Attention: Lisa Hockenberry

Effective Date: February 1, 2018
(to be completed by Lexipol upon receipt of signed Agreement)

The Agreement for Use of Subscription Material is between Lexipol, LLC, a Delaware limited liability company ("**Lexipol**"), and the Agency identified above. The Agreement consists of (a) this cover sheet; (b) **Exhibit A** (Subscriptions Being Purchased and Subscription Fees) attached to this cover sheet (consisting of 1 page), and (c) **Exhibit B** (General Terms and Conditions) attached to this cover sheet (consisting of 5 pages). Capitalized terms that are used in Exhibit A and not defined therein shall have the respective meanings given to them in Exhibit B.

AGENCY

LEXIPOL, LLC

Signature: _____
Print Name: _____
Title: _____
Date Signed: _____

Signature: _____
Print Name: Van Holland
Title: Chief Financial Officer
Date Signed: _____

Approved As To Legal Form:

[Signature]
Director of Law, City of Lakewood

EXHIBIT A

SUBSCRIPTIONS BEING PURCHASED AND SUBSCRIPTION FEES

Agency is purchasing the following:

PRODUCT	TERM	PRICE
Law Enforcement Policy Manual & Daily Training Bulletins	2/1/18 - 1/31/19	\$ 11,150.00
Law Enforcement Policy Manual & Daily Training Bulletins	2/1/19 - 1/31/20	\$ 12,633.00
Law Enforcement Policy Manual & Daily Training Bulletins	2/1/20 - 1/31/21	\$ 13,265.00
Law Enforcement Policy Updates Management Services	Annual	\$ 3,500.00
Total to be Invoiced 2/1/18		\$ 14,650.00

Pricing is based on

☐ Law Enforcement - No. of Authorized Sworn Officers _____
(insert #)

☐ Custody - No. of Beds _____
(insert #)

☐ Fire - No. of Authorized Staff _____
(insert #)

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Account miscellaneous

Budget miscellaneous

Encumbrances

Pre-encumbrances

Transactions

Detail by date

Detail by code

Detail by year & p

Pending by date

Pending by code

Pending by year

Procurement car

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Next account

2017

2019

Account activi...

Pending trans...

Images

Budget alloca...

Account information

Professional Services / Other

Fiscal year: 2018

Budget: 26,000.00

Committed: 4,793.00

Balance: 21,207.00

Project Data

Project Entry Optional

070006 2007 JAG AWARD .00

080007 LAW ENFORCEMENT .00

Account Balance by Period

Period/Month	Actuals	Cumulative Totals
Q 01 January	3,218.10	3,218.10
Q 02 February	.00	3,218.10
Q 03 March	.00	3,218.10
Q 04 April	.00	3,218.10
Q 05 May	.00	3,218.10

Payment information

Vendor (* indicates pending)	Total
TRANS UNION LLC	225.10
FIFTH THIRD BANK	56.48
LEXIPOL, LLC	2,927.00
VOIANCE LANGUAGE SERVICES, LLC	9.52

Encumbrances

PO #	Vendor	Balance
Q 088222	TRANS UNION LLC	1,574.90
Q 088227	LEXIPOL, LLC	.00
Q 088231	VOIANCE LANGUAGE SERV	.00
Q 088376	FIFTH THIRD BANK	.00
Q 088401	FIFTH THIRD BANK	.00

Pre Encumbrances

Type	Req/PO	Project	Balance
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Segment/Balance Details

Fund	101	General Fund	Original Budget	26,000.00
Department	20	Public Safety	Revised Budget	.00
Division	10	Police	Current expenditures	3,218.10
Activity basic	42	Public Safety	YTD expenditures	.00
Sub activity	1	Public Safety	Unposted expenditures	.00
Element	30	Professional Services	Encumbrances	1,574.90
Object	10	Other	Unposted encumbrances	.00



12650 DETROIT AVENUE ■ 44107 ■ 216-529-6075 ■ 216-529-6806

Reference No. BC-18-048

February 5, 2018

Board of Control
City of Lakewood, Ohio 44107

Subject: Award Contract – Vehicle Towing

Dear Members of the Board:

Based on a review conducted by the Division of Purchasing in conjunction with the Department of Public Safety; Division of Police, and the attached letter of recommendation, I am submitting for your consideration this request to award a contract with Kufner Towing, Inc. as the firm to be called when Towing Services are necessary as the result of a vehicle being towed by order of the Division of Police or when a motor vehicle is disabled, due to motor vehicle accident, damage or otherwise, in the public right-of-way and the owner or operator of the disabled vehicle has no preference as to a service provider.

Kufner Towner will pay the City an administrative fee per tow pursuant to Lakewood Codified Ordinance §135.15.

Contract effective March 1, 2018 through February 28, 2019 and includes (2) additional one-year renewal options against RFP 18-001.

Object Code:	Vehicle Towing
Contract Approved by Law:	Yes ____ / No ____ / PO ____
Commodity Code:	968-090
Bid Reference:	<u>RFP No. 18-001</u>

Kim Smith
Purchasing Manager

	<u>Approved</u>	<u>Disapproved</u>	<u>Date</u>
Joseph J. Beno PE, Director of Public Works	_____	_____	_____
Kevin M. Butler, Director of Law	_____	_____	_____
Jennifer Pae, Director of Finance	_____	_____	_____
Michael P. Summers, Mayor	_____	_____	_____





12650 Detroit Avenue • 44107
Timothy J. Malley Chief of Police

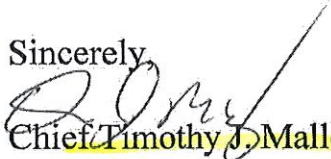
Division of Police
216-529-6750
FAX 216-521-7727
www.onelakewood.com

January 26, 2018

Board of Control;

After review the Lakewood Police Department recommends awarding a contract for one year with Kufner Towing for towing services to the Lakewood Police Department. They were the only company to submit a bid for our towing services. The proposal also includes two one year renewals for towing services.

Sincerely,


Chief Timothy J. Malley



Vehicle Towing and Storage for Lakewood Police Dept.
RFP No. 18-001

Price Sheet to be
submitted with proposal

Item	Proposal Requirements	Private Owner Price per Tow	City Owned Vehicle Price per Tow
1	Straight Hook-Up	\$ 75.00	\$ NO CHARGE
2	Flat Bed and Dolly Tow	\$ 85.00	\$ NO CHARGE
3	Tractor-Trailer and Semi-Truck & Trailer Tow	\$ 150.00 PER HR/UNIT	\$ 150.00 PER HR/UNIT
4	Rescue Squads	xxx	\$ 150.00 PER HR/UNIT
5	Packer/Garbage Truck, Fire Engine, Hood & Ladder	xxx	\$ 150.00 PER HR/UNIT
6	Vehicle Winching Standard	\$ 75.00 PER HR/UNIT	\$ 75.00 PER HR/UNIT
	Medium Duty	\$ 150.00 PER HR/UNIT	\$ 150.00 PER HR/UNIT
	Heavy Duty	\$ 150.00 PER HR/UNIT	\$ 150.00 PER HR/UNIT
7	Roll-Over and Vehicle Up-Righting Standard	\$ 75.00 PER HR/UNIT	\$ 75.00 PER HR/UNIT
	Medium Duty	\$ 150.00 PER HR/UNIT	\$ 150.00 PER HR/UNIT
	Vehicles over 10,000GVW	\$ 150.00 PER HR/UNIT	\$ 150.00 PER HR/UNIT
8	Booting Services (install boot)	\$ N/A	xxx
	(removal of boot)	\$ 75.00	xxx
9	Storage Charges (first four (4) hours)	No Charge	xxx
	(cars/light trucks)	\$ 10.00 /day	xxx
	(trucks/tractor-trailers)	\$ 20.00 /day	xxx
	(scooters/motorcycles - inside)	\$ 20.00 /day	xxx
	(scooters/motorcycles - outside)	\$ 10.00 /day	xxx
10	Extra Service Labor Charges	\$	\$
		\$	\$
		\$	\$

KUFNER TOWING INC
Vendor Name

01/22/2018
Date

Authorized Signature

DALE KUFNER
Name Printed

Note; prices shall remain firm for (1) year, and renewal prices cannot be increased in excess 10% per year.

2. Individual Only: Affiant further states that the following is a complete and accurate list of the names and addresses of all persons interested in the contract for which the bid is being filed:

Affiant further states that the following attorneys represent Affiant:

Partnership Only: Affiant further states that the following is a complete and accurate list of the names and addresses of the members of the partnership:

Affiant further states that the following attorneys represent the partnership:

3. Corporation Only: Affiant further states that the following is a complete accurate list of the officers, directors and attorneys of the corporation:

President - Dale Kufner

Vice President -

Secretary -

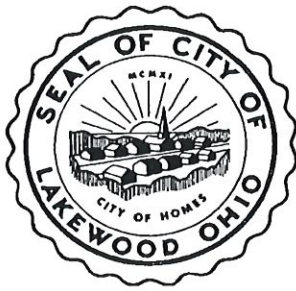
Treasurer -

Attorneys - Joseph Valone

Directors -

and that the following officers are dully authorized to execute contracts on behalf of the corporation:

Kufner Towing Inc



12650 DETROIT AVENUE ■ 44107 ■ 216-529-6075 ■ 216-529-6806

Reference No. BC-18-049

February 5, 2018

Board of Control
City of Lakewood, Ohio 44107

Subject: Award Contract – Westshore Council of Governments

Dear Members of the Board:

Based on a review conducted by the Division of Purchasing in conjunction with the Department of Public Safety; Divisions of Police & Fire, I am submitting for your consideration this request to award a contract with the **Westshore Council of Governments** in an amount not to exceed \$115,000 to cover the City's portion of WEB Contributions, for the **Hazardous Materials Unit and Westshore Community Emergency Response Team (CERT) for fiscal year 2018.**

The city signed an agreement for establishment of Westshore Council of Governments in 1999 and agreed to pay for activities carried out under its authorization, including operational costs based on population as recorded by the most recent census.

Contracting Authority:	Ordinance 43-17 \$115,000
Contracting Balance:	\$115,000 / \$0.00
Funding:	General Fund
Account Distribution:	101-2010-421-39-01 \$95,000 101-2040-422-39-01 \$53,000
Account Balance:	\$148,000 / \$33,000
Object Code:	Contractual Services - WEB
Contract Approved by Law:	Yes _____ / No _____ / PO _____ / c/c _____
Commodity Code:	003-001
Bid Reference:	Westshore Agreement

Kim Smith
Purchasing Manager

	Approved	Disapproved	Date
Joseph J. Beno PE, Director of Public Works	_____	_____	_____
Kevin M. Butler, Director of Law	_____	_____	_____
Jennifer Pae, Director of Finance	_____	_____	_____
Michael P. Summers Mayor	_____	_____	_____



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Navigation

101-2010-421.39-01

- ☒ Account miscellaneous
- ☒ Budget miscellaneous
- ☒ Encumbrances
- ☒ Pre-encumbrances
- ☒ Transactions
- ☒ Detail by date
- ☒ Detail by code
- ☒ Detail by year & p
- ☒ Pending by date
- ☒ Pending by code
- ☒ Pending by year
- ☒ Procurement car

Print
Cancel
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Previous acc...
Next account
2017
2019
Account activi...
Pending trans...
Images

Account information
Q Contractual Services / WEB
Fiscal year: 2018 Dr
Budget: 95,000.00
Committed: 91,300.00
Q Balance: 3,700.00

Project Data
Project Entry: Optional
Q 070006 2007 JAG AWARD .00
Q 080007 LAW ENFORCEMENT .00

Account Balance by Period

Period/Month	Actuals	Cumulative Totals
Q 01 January	24,086.37	24,086.37
Q 02 February	.00	24,086.37
Q 03 March	.00	24,086.37
Q 04 April	.00	24,086.37
Q 05 May	.00	24,086.37

Payment information
Vendor: (* indicates pending) Total
Q WESTSHORE COUNCIL OF GOV'TS 24,086.37

Encumbrances

PO #	Vendor	Balance
Q 068225	WESTSHORE COUNCIL OF	67,213.63

Pre Encumbrances

Type	Req/PO	Project	Balance
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Segment/Balance Details

Fund	101	General Fund	Original Budget	95,000.00
Department	20	Public Safety	Revised Budget	.00
Division	10	Police	Current expenditures	24,086.37
Activity basic	42	Public Safety	YTD expenditures	.00
Sub activity	1	Public Safety	Unposted expenditures	.00

Jan 25, 2018 3:06:43 PM EST
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Navigation

101-2040-422.39-01

- ☒ Account miscellaneous
- ☒ Budget miscellaneous
- ☒ Encumbrances
- ☒ Pre-encumbrances
- ☒ Transactions
- ☒ Detail by date
- ☒ Detail by code
- ☒ Detail by year & p
- ☒ Pending by date
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- ☒ Pending by year
- ☒ Procurement car

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2017
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Account activi...
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Images

Account information
Q Contractual Services / WEB
Fiscal year: 2018 Dr
Budget: 53,000.00
Committed: 27,870.00
Q Balance: 25,130.00

Project Data
Project Entry: Optional

Account Balance by Period

Period/Month	Actuals	Cumulative Totals
Q 01 January	1,595.45	1,595.45
Q 02 February	.00	1,595.45
Q 03 March	.00	1,595.45
Q 04 April	.00	1,595.45
Q 05 May	.00	1,595.45

Payment information
Vendor: (* indicates pending) Total
Q WESTSHORE COUNCIL OF GOV'TS 1,595.45

Encumbrances

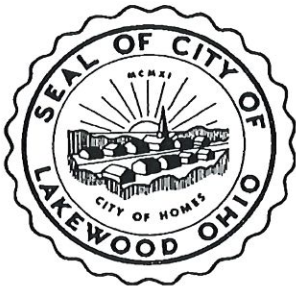
PO #	Vendor	Balance
Q 068292	WESTSHORE COUNCIL OF	26,274.55

Pre Encumbrances

Type	Req/PO	Project	Balance
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Segment/Balance Details

Fund	101	General Fund	Original Budget	53,000.00
Department	20	Public Safety	Revised Budget	.00
Division	40	Fire	Current expenditures	1,595.45
Activity basic	42	Public Safety	YTD expenditures	.00
Sub activity	2	Public Safety	Unposted expenditures	.00
Element	39	Contractual Services	Encumbrances	26,274.55



12650 DETROIT AVENUE ■ 44107 ■ 216-529-6075 ■ 216-529-6806

Reference No. BC-18-050

February 5, 2018

Board of Control
City of Lakewood, Ohio 44107

Subject: Award Contract – Purchase Water Meters and Meter Repair Parts

Dear Members of the Board:

Based on a review conducted by the Division of Purchasing in conjunction with the Department of Public Works; Division of Water Distribution, and the attached letter of recommendation, I am submitting for your consideration this request to award a contract to Neptune Equipment Co. in the amount of \$40,000 for the Purchase Water Meters for Utility Maintenance and Resale, and Water Meter Repair and Maintenance Supplies.

The Water Meters, Repair Parts & Supplies are purchased directly from the manufacturer's sole distributor; Neptune Equipment.

Contracting Authority:	Ordinance 43-17 \$40,000
Contracting Balance:	\$40,000 / \$0
Funding:	Enterprise Fund
Account Distribution:	501-3064-431-46-08 \$ 25,000 501-3064-431-36-03 \$ 25,000
Account Balance:	\$50,000 / \$10,000
Contract Approved by Law:	Yes _____ / No _____ / PO _____ / c/c _____
Object Code:	Water Meters / Repair and Maintenance Supplies
Commodity Code:	890-044
Bid Reference:	Sole Source


Kim Smith
Purchasing Manager

	<u>Approved</u>	<u>Disapproved</u>	<u>Date</u>
Joseph J. Beno PE, Director of Public Works	_____	_____	_____
Kevin M. Butler, Director of Law	_____	_____	_____
Jennifer Pae, Director of Finance	_____	_____	_____
Michael P. Summers, Mayor	_____	_____	_____



MEMO

DATE: 01/31/2018

TO: Kim Smith

FROM: Nicholas Del Vecchio

SUBJECT: Board of Control (meters for resale)

I request BOC approval in the amount of \$20,000.00 for the purchase of water meters for resale. Neptune Equipment is the sole source provider. Funds are available from account # 501-3064-431.36-03

I request BOC approval in the amount of \$25,000.00 for the purchase of water meters for utility maintenance. Neptune Equipment is the sole source provider. Funds are available from account # 501-3064-431.46-08

Thanks,
Nicholas Del Vecchio

Jan 31, 2018 2:01:07 PM EST
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★ 501-3064-431.36-03

☒ Account miscellaneous
☒ Budget miscellaneous
☒ Encumbrances
☒ Pre-encumbrances
☒ Transactions
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Account information
Q Items Purchsed for Resale / Water Meters
Fiscal year: 2018 Dr
Budget: 25,000.00
Committed: .00
Q Balance: 25,000.00

Project Data
Project Entry Optional

Account Balance by Period

Period/Month	Actuals	Cumulative Totals
Q 01 January	.00	.00
Q 02 February	.00	.00
Q 03 March	.00	.00
Q 04 April	.00	.00
Q 05 May	.00	.00

Payment information
Vendor: (* indicates pending) Total

Encumbrances

PO #	Vendor	Balance
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Pre Encumbrances

Type	Req/PO	Project	Balance
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Segment/Balance Details

Fund	501	Water Fund	Original Budget	25,000.00
Departaent	30	Public Works	Revised Budget	.00
Division	64	Water Metering	Current expenditures	.00
Activity basic	43	Streets and Highways	YTD expenditures	.00
Sub activity	1	Public Works Enterprise	Unposted expenditures	.00
Element	36	Items Purchsed for Resale	Encumbrances	.00
Object	03	Water Meters	Unposted encumbrances	.00

Jan 31, 2018 2:01:25 PM EST
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★ 501-3064-431.46-08

☒ Account miscellaneous
☒ Budget miscellaneous
☒ Encumbrances
☒ Pre-encumbrances
☒ Transactions
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☒ Pending by year
☒ Procurement car

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Budget alloca...

Account information
Q Repair Parts & Supplies / Utility Maintenance
Fiscal year: 2018 Dr
Budget: 25,000.00
Committed: .00
Q Balance: 25,000.00

Project Data
Project Entry Optional

Account Balance by Period

Period/Month	Actuals	Cumulative Totals
Q 01 January	.00	.00
Q 02 February	.00	.00
Q 03 March	.00	.00
Q 04 April	.00	.00
Q 05 May	.00	.00

Payment information
Vendor: (* indicates pending) Total

Encumbrances

PO #	Vendor	Balance
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Pre Encumbrances

Type	Req/PO	Project	Balance
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Segment/Balance Details

Fund	501	Water Fund	Original Budget	25,000.00
Departaent	30	Public Works	Revised Budget	.00
Division	64	Water Metering	Current expenditures	.00
Activity basic	43	Streets and Highways	YTD expenditures	.00
Sub activity	1	Public Works Enterprise	Unposted expenditures	.00
Element	46	Repair Parts & Supplies	Encumbrances	.00
Object	08	Utility Maintenance	Unposted encumbrances	.00



12650 DETROIT AVENUE ■ 44107 ■ 216-529-6075 ■ 216-529-6806

Reference No. BC-18-051

February 5, 2018

Board of Control
City of Lakewood, Ohio 44107

Subject: Renew Contract – Disposal of Organic Waste Materials

Dear Members of the Board:

Based on a review conducted by the Division of Purchasing in conjunction with the Department of Public Works; Division of Streets, and the attached letter of recommendation, I am submitting for your consideration this request to renew a requirement contract with **Madden Bros., Inc.** in an amount **not to exceed \$30,000** to provide **Organic Waste Disposal Services**. This is the **final of (2) additional one-year renewal options** available to the city, contract effective **January 1, 2018 through December 31, 2018.**

Madden Bros., Inc. submitted the lowest and best responsive and responsible bid for the services outlined in Bid No. 15-031.

Contracting Authority:	Ordinance 43-17 \$30,000
Contracting Balance:	\$30,000 / \$0
Funding:	Waste Water Treatment Fund
Account Distribution:	511-3072-432-39-03 \$125,000
Account Balance:	\$109,895 / \$79,895
Contract Approved by Law:	Yes _____ / No _____ / PO _____ / c/c _____
Object Code:	Contractual Service – Refuse Hauling
Commodity Code:	968-071
Bid Reference:	Bid No. 15-031

Kim Smith
Purchasing Manager

	<u>Approved</u>	<u>Disapproved</u>	<u>Date</u>
Joseph J. Beno PE, Director of Public Works	_____	_____	_____
Kevin M. Butler, Director of Law	_____	_____	_____
Jennifer Pae, Director of Finance	_____	_____	_____
Michael P. Summers, Mayor	_____	_____	_____



MEMORANDUM

DATE: January 29, 2018
TO: Kim Smith, Purchasing
FROM: Chris Perry – Division Manager, Streets and Forestry
RE: Madden Bros., Inc – Bid # 15-031
CC: Joe Beno, Director, Department of Public Works

This is a letter of recommendation to renew the contract bid with Madden Bros., Inc – Bid Number 15-031 – to haul away all our leaf material accumulated as part of our fall leaf collection program as outlined in the renewal option to said bid.

This would be the second of two (2) additional one-year renewal options as set forth in the original contract. The price per cubic yard for 2018 will be \$3.10; an increase of \$0.25 cents per cubic yard from last year.

Madden Bros. Inc. has met and fulfilled all terms set forth within the original contract, have been good to work with for hauling off the material in a timely manner.

Respectfully,

Chris Perry
Streets and Forestry Division Manager, Arborist
City of Lakewood

Jan 30, 2018 10:44:38 AM EST

File Edit Commands Help

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511-3072-432.39-03

Account miscellaneous

Budget miscellaneous

Encumbrances

Pre-encumbrances

Transactions

Detail by date

Detail by code

Detail by year & code

Pending by date

Pending by code

Pending by year & code

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Account Information

Contractual Services / Refuse Hauling

Fiscal year: 2018 Dr

Budget: 125,000.00

Committed: 129,700.00

Q Balance: 4,700.00-

Project Data

Project Entry Optional

Account Balance by Period

Period/Month	Actuals	Cumulative Totals
Q 01 January	15,105.00	15,105.00
Q 02 February	.00	15,105.00
Q 03 March	.00	15,105.00
Q 04 April	.00	15,105.00
Q 05 May	.00	15,105.00

Payment information

Vendor	(* indicates pending)	Total
Q MADDEN BROTHERS, INC.		15,105.00

Encumbrances

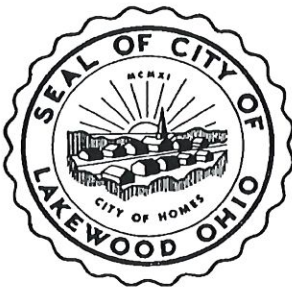
PO #	Vendor	Balance
Q 088003	MADDEN BROTHERS, INC.	95.00

Pre Encumbrances

Type	Req/PO	Project	Balance
RQ	0000030390		9,500.00
RQ	0000030391		60,000.00
RQ	0000030392		45,000.00

Segment/Balance Details

Fund	511	Wastewater Treatment Fund	Original Budget	125,000.00
Department	30	Public Works	Revised Budget	.00
Division	72	Wastewater Imprmt	Current expenditures	15,105.00
Activity basic	43	Streets and Highways	YTD expenditures	.00
Sub activity	2	Public Works Enterprise	Unposted expenditures	.00
Element	39	Contractual Services	Encumbrances	95.00
Object	03	Refuse Hauling	Unposted encumbrances	.00
			Pre-encumbrances	114,500.00



12650 DETROIT AVENUE ■ 44107 ■ 216-529-6075 ■ 216-529-6806

Reference No. BC-18-052

February 5, 2018

Board of Control
City of Lakewood, Ohio 44107

Subject: Award Contract – Shower/Bathroom Floor Replacement Project – Division of Refuse

Dear Members of the Board:

Based on a review conducted by the Division of Purchasing in conjunction with the Department of Public Works, Division of Refuse & Recycling, and the attached letter of recommendation, I am submitting for your consideration this request to award a contract to **Northern Flooring Specialists** in an amount not to exceed \$10,000 for labor & materials to replace the Shower and Bathroom floors in the men's locker room at the Division of Refuse.

Northern Flooring Specialists to provide labor & materials for Shower and Bathroom Floor Replacement Project through the rules established by the State of Ohio Cooperative Purchasing Program; STS721, Contract #800483-2.

Contracting Authority:	Ordinance 57-17 \$1,100,000
Contracting Balance:	\$1,043,015 / \$1,033,015
Funding:	General Fund
Account Distribution:	101-3040-433-46-01 \$20,000
Account Balance	\$20,000 / \$10,000
Contract Approved by Law:	Yes _____ / No _____ / PO _____ / c/c _____
Object Code:	Building Materials & Supplies
Commodity Code:	360-022
Bid Reference:	State of Ohio Cooperative Purchasing Program

Kim Smith
Purchasing Manager

	Approved	Disapproved	Date
Joseph J. Beno PE, Director of Public Works	_____	_____	_____
Kevin M. Butler, Director of Law	_____	_____	_____
Jennifer Pae, Director of Finance	_____	_____	_____
Michael P. Summers, Mayor	_____	_____	_____



MEMORANDUM

DATE: January 31, 2018
TO: Kim Smith, Purchasing
FROM: Glen P. Bleich, Division Manager, Refuse & Recycling
RE: Project Repair Shower and Bathroom floor.

I am requesting Board of Control approve the Quote From Northern Flooring Specialists so we can fix Shower & Bathroom Floor in amount of \$9503.19

Items to be purchased through National IPA contract #120579, and paid from available funds in account 101-3040-433-46-01. *state of Ohio STS721/schedule 800483*

See attached quote #800483-2

Sheet Flooring	40 sy	\$25.25/ sy	\$1,010.00
Adhesive	Shaw 4100 (4Gallon Pails)		\$ 113.77
Labor	Sheet Flooring 40 sy	\$22.00/sy	\$ 880.00
Labor	Heat weld seams 50lf	\$3.50/lf	\$ 175.00
Labor	Removal/Disposal of Existing 16 mh	\$75.00/mh	\$1200.00
Labor/Material	Vinyl Cove Base – 6" 240 lf	\$3.00/lf	\$ 720.00
Ceramic	Vista America Stone color 81sf	\$5.00/sf	\$ 405.00
Labor	Install Ceramic Tile 81sf	\$7.50/sf	\$ 607.50
Labor/Material	Minor Floor Preparation 441 sf	\$1.50/sf	\$ 661.50
Labor/Material	Floor Prep/Patching 441 sf	\$6.50/sf	\$2,866.50
Project/Business Management Fee	10%		\$ 863.92

TOTAL COST \$9,503.19



Lakewood Recycling Center
 Attn: Glen
 12920 Berea Rd
 Lakewood, OH 44111

PROJECT: CITY OF LAKEWOOD RECYCLING CENTER BATHROOM

NORTHERN FLOORING SPECIALISTS – OAKS ID #800483-2

Sheet Flooring	Shaw Contract Group "Basstones" Color: TBD 40 sy @ \$ 25.25/sy	\$ 1,010.00
Adhesive	Shaw 4100 (4 Gallon Pails) 1 Pails @ \$ 113.77/pail	\$ 113.77
Labor	Sheet Flooring 40 sy @ \$ 22.00/sy	\$ 880.00
Labor	Heat Weld Seams 50 lf @ \$ 3.50/lf	\$ 175.00
Labor	Removal/Disposal of Existing 16 mh @ \$ 75.00/mh	\$ 1,200.00
Labor/Material	Vinyl Cove Base – 6" Color: TBD 240 lf @ \$ 3.00/lf	\$ 720.00
Ceramic	Vista America Stone Color: TBD 81 @ \$ 5.00/sf	\$ 405.00
Labor	Install Ceramic Tile 81 sf @ \$ 7.50/sf	\$ 607.50
Labor/Material	Minor Floor Preparation 441 sf @ \$ 1.50/sf	\$ 661.50
Labor/Material	Floor Prep/Patching 441 sf @ \$ 6.50/sf	\$ 2,866.50
Project/Business Management Fee @ 10%		\$ 863.92
TOTAL PROJECT PRICE (TAX EXEMPT)		\$ 9,503.19
PAYMENT TERMS: INVOICE AT COMPLETION		

Please Note: All toilets to be pulled and partitions removed prior to arrival.

Signature in Agreement with Scope and Pricing/Terms

Date

Northern Flooring Specialists
 6111 Carey Dr. Suite 2
 Valley View, OH 44125



Index No: STS721

Eff. Date: 07/31/2017

STATE OF OHIO
DEPARTMENT OF ADMINISTRATIVE SERVICES
GENERAL SERVICES DIVISION
OFFICE OF PROCUREMENT SERVICES
4200 SURFACE ROAD, COLUMBUS, OH 43228-1395

S & L GOVERNMENT PRICING SCHEDULE

SCHEDULE NUMBER: 800483

EFFECTIVE DATES: 02/01/2016 TO 01/31/2019

Shaw Industries Inc

STATE TERM SCHEDULE

Index No: STS721

Eff. Date: 07/31/2017

STATE OF OHIO
DEPARTMENT OF ADMINISTRATIVE SERVICES
GENERAL SERVICES DIVISION
OFFICE OF PROCUREMENT SERVICES
4200 SURFACE ROAD, COLUMBUS, OH 43228-1395

CONTRACTOR, PRICES, TERM SCHEDULE, ETC.

Send Purchase Orders To:

0000169033
Shaw Industries Inc
616 E. Walnut Avenue
Dalton, GA 30722

Remit To:

0000169033
Shaw Industries Inc
PO Box 402143
Atlanta, GA 30384-2143

OAKS Contract ID:

800483

Dealer Index

MBE Participation
Dealer Name & Address
0000213291

Northern Flooring Specialists inc.
5281 W. 161 St
Brookpark, OH 44142

Remit to:
Same

OAKS Contract ID
800483-2



Dealer's Contact:

Name
Jeremy

Waiters

Phone
440-503-9252

Fax
216-898-4880

Email Address
jeremy@northernflooring.biz

Jan 31, 2018 10:11:48 AM EST

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- Procurement car

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Account information

Repair Parts & Supplies / Buildg Mtrls and Supplies
 Fiscal year: 2018 Dr
 Budget: 20,000.00
 Committed: .00
 Balance: 20,000.00

Project Data

Project Entry Optional

Account Balance by Period

Period/Month	Actuals	Cumulative Totals
Q 01 January	.00	.00
Q 02 February	.00	.00
Q 03 March	.00	.00
Q 04 April	.00	.00
Q 05 May	.00	.00

Payment information

(* indicates pending)

Vendor	Total
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Encumbrances

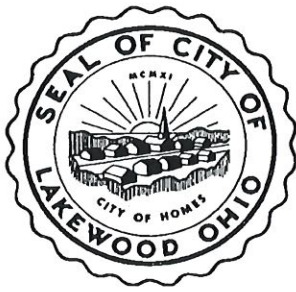
PO #	Vendor	Balance
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Pre Encumbrances

Type	Req/PO	Project	Balance
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Segment/Balance Details

Fund	101	General Fund	Original Budget	20,000.00
Department	30	Public Works	Revised Budget	.00
Division	40	Refuse and Recycling	Current expenditures	.00
Activity basic	43	Streets and Highways	YTD expenditures	.00
Sub activity	3	Sanitation	Unposted expenditures	.00
Element	46	Repair Parts & Supplies	Encumbrances	.00
Object	01	Buildg Mtrls and Supplies	Unposted encumbrances	.00
			Pre encumbrances	.00



12650 DETROIT AVENUE ■ 44107 ■ 216-529-6075 ■ 216-529-6806

Reference No. BC-18-053

February 5, 2018

Board of Control
City of Lakewood, Ohio 44107

Subject: Award Contract – Software Support – Municipal Income Tax

Dear Members of the Board:

Based on a review conducted by the Division of Purchasing in conjunction with the Department of Finance; Division of Municipal Income Tax, and the attached letter of recommendation, I am submitting for your consideration this request to award a requirement contract with **Municipal Income Tax Solutions** in the amount of **\$14,311** to provide **annual software support for the City's income tax software for fiscal year 2018.**

Municipal Income Tax Solutions is the sole source provider for this computer software support.

Contracting Authority:	Ordinance 43-17 \$550,000
Contracting Balance:	\$490,012 / \$475,701
Funding:	General Fund
Account Distribution:	101-5010-412-52-07 \$14,500
Account Balance:	\$14,500 / \$189
Object Code:	Service Agreements - Computer
Contract Approved by Law:	Yes _____ / No _____ / PO _____ / c/c _____
Commodity Code:	208-000
Bid Reference:	Sole Source

Kim Smith
Purchasing Manager

	Approved	Disapproved	Date
Joseph J. Beno PE, Director of Public Works	_____	_____	_____
Kevin M. Butler, Director of Law	_____	_____	_____
Jennifer Pae, Director of Finance	_____	_____	_____
Michael P. Summers Mayor	_____	_____	_____

Date: January 30, 2018

To: Kim Smith
Procurement Officer

From: Patricia Chittock
Assistant Finance Director I
Municipal Income Tax

Re: Software Annual Support

Dear Ms. Smith,

Enclosed you will find an Invoice in the amount of \$14,311, for annual support for municipal income tax software supplied by our vendor:

Municipal Income Tax Solutions
7550 Lucerne Dr.
Middleburg Heights, OH 44107

Annual support is included for several components as described in the invoice to include e-File hosting and maintenance.

As you are aware, the Division is very satisfied with this software package and has found tremendous value in the database and rental property tracking system.

Funding for this invoice can be found in the General Fund under account number 101-5010-412-52-07

Respectfully,

Patricia Chittock
Assistant Finance Director I
Municipal Income Tax

Jan 31, 2018 10:23:44 AM EST

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101-5010-412.52-07

Account miscellaneous

Budget miscellaneous

Encumbrances

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Transactions

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Q Service Agreements / Computer

Fiscal year: 2018

Budget: 14,500.00

Committed: 14,311.00

Q Balance: 189.00

Project Data

Project Entry Optional

Account Balance by Period

Period/Month	Actuals	Cumulative Totals
Q 01 January	14,311.00	14,311.00
Q 02 February	.00	14,311.00
Q 03 March	.00	14,311.00
Q 04 April	.00	14,311.00
Q 05 May	.00	14,311.00

Payment information

Vendor	(* indicates pending)	Total
Q MUNICIPAL INCOME TAX SOLUTIONS		14,311.00

Encumbrances

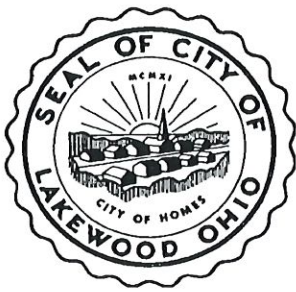
PO #	Vendor	Balance
Q 088190	MUNICIPAL INCOME TAX	.00

Pre Encumbrances

Type	Req/PO	Project	Balance
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Segment/Balance Details

Fund	101	General Fund	Original Budget	14,500.00
Department	50	Finance	Revised Budget	.00
Division	10	Income Tax	Current expenditures	14,311.00
Activity basic	41	General Government	YTD expenditures	.00
Sub activity	2	General Government	Unposted expenditures	.00
Element	52	Service Agreements	Encumbrances	.00
Object	07	Computer	Unposted encumbrances	.00



12650 DETROIT AVENUE ■ 44107 ■ 216-529-6075 ■ 216-529-6806

Reference No. BC-18-054

February 5, 2018

Board of Control
City of Lakewood, Ohio 44107

Subject: Award Contract – Professional Service Contract – Re: Legal Services

Dear Members of the Board:

Based on a review conducted by the Division of Purchasing in conjunction with the Department of Finance, Division of Municipal Income Tax, and the attached letter of recommendation, I am submitting for your consideration this request to award a requirement contract to Reimer, Arnovitz, Cherek & Jeffrey Co., LPA, in the amount of \$40,000 for professional legal services pertaining to the collection of income tax in Fiscal Year 2018.

Contracting Authority:	Ordinance 43-17 \$225,000
Contracting Balance:	\$184,165 / \$144,165
Funding:	General Fund
Account Distribution:	101-5010-412-30-04 \$92,000
Account Balance:	\$92,000 / \$52,000
Object Code:	Professional Services / Special Legal Services
Contract Approved by Law:	Yes _____ / No _____ / PO _____ / c/c _____
Commodity Code:	961-050
Bid Reference:	Professional Service

Kim Smith
Purchasing Manager

	<u>Approved</u>	<u>Disapproved</u>	<u>Date</u>
Joseph J. Beno PE, Director of Public Works	_____	_____	_____
Kevin M. Butler, Director of Law	_____	_____	_____
Jennifer Pae, Director of Finance	_____	_____	_____
Michael P. Summers, Mayor	_____	_____	_____



12650 DETROIT AVENUE ■ 44107 ■ 216-529-6075 ■ 216-529-6806

Reference No. BC-18-055

February 5, 2018

Board of Control
City of Lakewood, Ohio 44107

Subject: Award Contract – Professional Service Contract – Re: Legal Services

Dear Members of the Board:

Based on a review conducted by the Division of Purchasing in conjunction with the Department of Finance, Division of Municipal Income Tax, and the attached letter of recommendation, I am submitting for your consideration this request to award a requirement contract to the firm of Keith D. Weiner & Associates Co., LPA in the amount of \$50,000 for professional legal services pertaining to the collection of income tax in Fiscal Year 2018.

Contracting Authority:	Ordinance 43-17 \$225,000
Contracting Balance:	\$144,165 / \$94,165
Funding:	General Fund
Account Distribution:	101-5010-412-30-04 \$92,000
Account Balance:	\$52,000 / \$2,000
Object Code:	Professional Services / Special Legal Services
Contract Approved by Law:	Yes ____ / No ____ / PO ____ / c/c ____
Commodity Code:	961-050
Bid Reference:	Professional Service

Kim Smith
Purchasing Manager

	<u>Approved</u>	<u>Disapproved</u>	<u>Date</u>
Joseph J. Beno PE, Director of Public Works	_____	_____	_____
Kevin M. Butler, Director of Law	_____	_____	_____
Jennifer Pae, Director of Finance	_____	_____	_____
Michael P. Summers, Mayor	_____	_____	_____

Date: January 30, 2018

To: Kim Smith
Procurement Officer

From: Patricia Chittock
Assistant Finance Director I
Municipal Income Tax

Re: Professional Services Contract
Legal Services-Reimer, Arnovitz, Chernek & Jeffrey

Dear Ms. Smith,

I am requesting to award a contract to the law firm of Reimer, Arnovitz, Chernek & Jeffrey Co., LPA (formerly Babcock & Wasserman Co., LPA) in the amount of \$40,000 to provide professional services-special legal services for the Division of Municipal Income Tax. The law firm of Reimer, Arnovitz, Chernek & Jeffrey Co., LPA is located at:

Reimer, Arnovitz, Chernek & Jeffrey Co., LPA
30455 Solon Road
Solon, Ohio 44139

I am requesting to award a contract to the law firm of Keith D. Weiner & Assoc. Co. LPA in the amount of \$50,000 to provide professional services-special legal services for the Division of Municipal Income Tax. The law firm of Keith D. Weiner & Assoc. Co. LPA is located at:

Keith D. Weiner & Assoc. Co. LPA
75 Public Square 4th Floor
Cleveland OH 44113

This contract is for post judgment delinquent collections such as bank attachments and garnishments providing revenue to the General Fund.

Funding can be found in the General Fund under account number 101-5010-412-30-04.

Respectfully,

Patricia L. Chittock
Assistant Finance Director I
Municipal Income Tax

Jan 31, 2018 10:24:02 AM EST
File Edit Commands Help
Printscreen RION

101-5010-412.30-04
Account miscellaneous
Budget miscellaneous
Encumbrances
Pre-encumbrances
Transactions
Detail by date
Detail by code
Detail by year & p
Pending by date
Pending by code
Pending by year
Procurement car

Account information
Professional Services / Special Legal Services
Fiscal year: 2018 Dr
Budget: 92,000.00
Committed: 10,000.00
Balance: 82,000.00

Project Data
Project Entry Optional

Account Balance by Period

Period/Month	Actuals	Cumulative Totals
Q 01 January	8,849.29	8,849.29
Q 02 February	.00	8,849.29
Q 03 March	.00	8,849.29
Q 04 April	.00	8,849.29
Q 05 May	.00	8,849.29

Payment information
Vendor (* indicates pending) Total
REIMER, ARNOVITZ, CHERNEK & 4,108.46
WEINER & ASSOCIATES CO., KEITH 4,740.83

Encumbrances

PO #	Vendor	Balance
Q 088192	REIMER, ARNOVITZ, CHE	891.54
Q 088195	WEINER & ASSOCIATES C	259.17

Pre Encumbrances

Type	Req/PO	Project	Balance
------	--------	---------	---------

Segment/Balance Details

Fund	101	General Fund	Original Budget	92,000.00
Department	50	Finance	Revised Budget	.00
Division	10	Income Tax	Current expenditures	8,849.29
Activity basic	41	General Government	YTD expenditures	.00
Sub activity	2	General Government	Unposted expenditures	.00
Element	30	Professional Services	Encumbrances	1,150.71
Object	04	Special Legal Services	Unposted encumbrances	.00

Print
Cancel
Exit
Previous acc...
Next account
2017
2019
Account activi...
Pending trans...
Images
Budget alloca...



12650 DETROIT AVENUE ■ 44107 ■ 216-529-6075 ■ 216-529-6806

Reference No. BC-18-056

February 5, 2018

Board of Control
City of Lakewood, Ohio 44107

Subject: Amend of Contract – Public Safety Software Upgrade – Division of Information Systems

Dear Members of the Board:

Based on a review conducted by the Division of Purchasing in conjunction with the Department of Public Finance, Division of Information Systems, and the attached letter of recommendation, I am submitting for your consideration this request to amend a contract to **Superion LLC** in an amount **not to exceed \$25,000** to purchase a Software Interface for the **OneSolution CAD System** to allow the CAD system to communicate with the new Fire Station Alerting System as part of the **Public Safety Software Upgrade Project**. **Public Safety Software Upgrade** to be paid for through the 2017 Capital Lease Program. **Contract with Superion LLC now totals \$680,000.**

As this upgrade is to our existing Superion Naviline software system and has been in place for 20 years, it is considered Sole Source.

Contracting Authority:	Ordinance 52-17 \$3,000,000
Contracting Balance:	\$2,479,393 / \$2,454,393
Funding:	Lakewood Hospital Special Revenue Fund
Account Distribution:	260-2050-423-86-12 Project #173020 \$150,000
Account Balance:	\$0 / (\$25,000)
Contract Approved by Law:	Yes ____ / No ____ / PO ____ / c/c ____
Object Code:	Public Safety CAD Upgrade
Commodity Code:	208-000
Bid Reference:	Sole Source

Kim Smith
Purchasing Manager

	Approved	Disapproved	Date
Joseph J. Beno PE, Director of Public Works	_____	_____	_____
Kevin M. Butler, Director of Law	_____	_____	_____
Jennifer Pae, Director of Finance	_____	_____	_____
Michael P. Summers, Mayor	_____	_____	_____



Memo

To: Kim Smith, Purchasing Manager
From: Michael Coletta, Information Technology Manager
CC: Jennifer Pae, Finance Director
Keith Schuster, Assistant Finance Director
Scott Gilman, Fire Chief
Date: 1/29/2018
Re: Fire Station Alerting Interface for Superior OneSolution CAD

AMEND 'C'

I respectfully request that the members of the Board of Control approve the purchase of a fire station alerting software interface to the Superior OneSolution CAD system for use by the Lakewood Fire Department. This purchase is needed to allow the CAD system to communicate with the new fire station alerting system. The total cost is \$11,820. The funds needed to cover this expenditure reside in the Lakewood Hospital Fund.

260-2050-423-86-12
Project #173020

Pd 10,970.88
on PO 87889
in 2017
2018 PO 88182
add line for
for 2.5-18
BOC \$11,820
total on
PO \$30,614
Xtra avail on
BOC = 13,415



Add-On Quote

Quote Number: Q-00001595 Valid Until:
03/07/18

Quote Prepared For:

Michael Coletta, Information Systems Manager
Lakewood Police Department
12650 Detroit Avenue
Lakewood, OH, 44107
(216) 529-6666

Quote Prepared By:

Raul Correa, Client Success Executive II
Superion
1000 Business Center Dr
Lake Mary, FL 32746
Phone: (407) 304-3278 Fax:
raul.correa@superion.com

Date: 12/07/17

This is a DRAFT

Thank you for your interest in Superion and our software and services solutions. Please review the below quote and feel free to contact Raul Correa with any questions.

License Fees & Maintenance

Product Name

ONESolution Zetron FSA/IP Toning Interface

Quantity

1

License Fee

\$6,500.00

Maintenance

\$1,040.00

Total

\$6,500.00

\$1,040.00

**Professional Services
Installation & Configuration**

Product Name

ONESolution Computer-Aided Dispatch Installation

Amount

\$4,200.00

Total

\$4,200.00

Project Management

Product Name

ONESolution Computer-Aided Dispatch Project Management

Amount

\$1,120.00

Total	<u><u>\$1,120.00</u></u>
Total Professional Services	<u><u>\$5,320.00</u></u>

Summary

Product/Service	Amount
License Fees	\$6,500.00 *
Professional Services	\$5,320.00
Subtotal	<u><u>\$11,820.00</u></u>
Total	<u><u>\$11,820.00</u></u>
Maintenance*	\$1,040.00

See Product notes in the Additional Information Section

Additional Information Section
Product Notes:



12650 DETROIT AVENUE ■ 44107 ■ 216-529-6075 ■ 216-529-6806

Reference No. BC-17-135

June 7, 2017

Board of Control
City of Lakewood, Ohio 44107

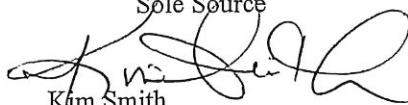
Subject: Award of Contract – Public Safety Software Upgrade – Division of Information Systems

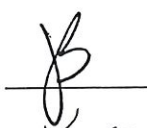

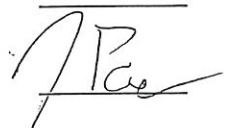
Dear Members of the Board:

Based on a review conducted by the Division of Purchasing in conjunction with the Department of Finance, Division of Information Systems, and the attached letter of recommendation, I am submitting for your consideration this request to award a contract to Superion, LLC (formerly SunGard Public Sector) in the amount of \$609,965 for software upgrades to the Police, Fire, and EMS computer aided dispatch system (CAD), the Police records management system (RMS), the Police jail management system (JMS), the Police mobile computing terminal system (MCT) and related software, hardware and services required for installation and onsite training. Public Safety Software Upgrade to be paid for through the 2017 Capital Lease Program.

As this upgrade is to our existing Superion Naviline software system and has been in place for 20 years, it is considered Sole Source.

Contracting Authority:	Ordinance 52-16 \$2,500,000
Contracting Balance:	\$2,139,125 / \$1,339,125
Funding:	2017 Capital Lease Program
Account Distribution:	101-5050-412-86-12 Project #173020 \$800,000
Account Balance:	\$800,000 / \$190,035
Contract Approved by Law:	Yes ____ / No ____ / PO ____
Object Code:	Public Safety CAD Upgrade
Commodity Code:	208-000
Bid Reference:	Sole Source


Kim Smith
Purchasing Manager

	Approved	Disapproved	Date
Joseph J. Beno PE, Director of Public Works		_____	6/12/17
Kevin M. Butler, Director of Law		_____	6/8/17
Jennifer Pae, Director of Finance		_____	6/8/17
Michael P. Summers, Mayor	_____	_____	_____





Amend A

12650 DETROIT AVENUE ■ 44107 ■ 216-529-6075 ■ 216-529-6806

Reference No. BC-17-174

August 21, 2017

Board of Control
City of Lakewood, Ohio 44107

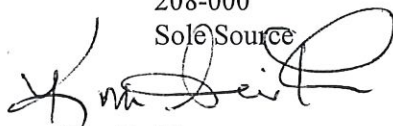
Subject: Amend of Contract – Public Safety Software Upgrade – Division of Information Systems



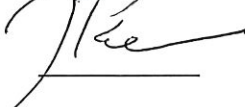
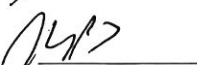
Dear Members of the Board:

Based on a review conducted by the Division of Purchasing in conjunction with the Department of Finance, Division of Information Systems, and the attached letter of recommendation, I am submitting for your consideration this request to amend a contract with Superion, LLC in the amount of \$15,035 for additional automatic vehicle locator units for police and fire, as well as any other unforeseen contingencies of the Public Safety Software Upgrade Project. Project includes software upgrades to the Police, Fire, and EMS computer aided dispatch system (CAD), the Police records management system (RMS), the Police jail management system (JMS), and the Police mobile computing terminal system (MCT). Public Safety Software Upgrade to be paid for through the 2017 Capital Lease Program. Contract with Superion, LLC now totals \$625,000.

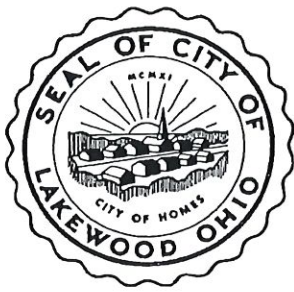
As this upgrade is to our existing Superion Naviline software system and has been in place for 20 years, it is considered Sole Source.

Contracting Authority:	Ordinance 52-16 \$2,500,000
Contracting Balance:	\$540,529 / \$525,494
Funding:	Capital Lease Program
Account Distribution:	101-5050-412-86-12 Project #173020 \$800,000
Account Balance:	\$190,035 / \$175,000
Contract Approved by Law:	Yes <input type="checkbox"/> / No <input type="checkbox"/> / PO <input checked="" type="checkbox"/>
Object Code:	Public Safety CAD Upgrade
Commodity Code:	208-000
Bid Reference:	Sole Source


Kim Smith
Purchasing Manager

	Approved	Disapproved	Date
Joseph J. Beno PE, Director of Public Works		_____	8/22/17
Kevin M. Butler, Director of Law		_____	8/22/17
Jennifer Pae, Director of Finance		_____	8/22/17
Michael P. Summers, Mayor		_____	8-22-17





12650 DETROIT AVENUE ■ 44107 ■ 216-529-6075 ■ 216-529-6806

Reference No. BC-17-195

October 9, 2017

Board of Control
City of Lakewood, Ohio 44107

Subject: Amend of Contract – Public Safety Software Upgrade – Division of Information Systems

Dear Members of the Board:

Based on a review conducted by the Division of Purchasing in conjunction with the Department of Finance, Division of Information Systems, and the attached letter of recommendation, I am submitting for your consideration this request to amend a contract with Superion, LLC in the amount of **\$30,000 to include the purchase of software and installation services for the Fire Department** of the Public Safety Software Upgrade Project. Project includes software upgrades to the Police, Fire, and EMS computer aided dispatch system (CAD), the Police records management system (RMS), the Police jail management system (JMS), and the Police mobile computing terminal system (MCT). Public Safety Software Upgrade to be paid for through the 2017 Capital Lease Program. Contract with Superion, LLC now totals **\$655,000**.

As this upgrade is to our existing Superion Naviline software system and has been in place for 20 years, it is considered Sole Source.

Contracting Authority:	Ordinance 52-16 \$2,500,000
Contracting Balance:	\$251,867 / \$231,867
Funding:	Lakewood Hospital Special Revenue Fund
Account Distribution:	260-2050-423-86-12 Project #173020 \$30,000
Account Balance:	\$30,000 / \$0.00
Contract Approved by Law:	Yes _____ / No _____ / PO <input checked="" type="checkbox"/>
Object Code:	Public Safety CAD Upgrade
Commodity Code:	208-000
Bid Reference:	Sole Source

Kim Smith
Purchasing Manager

	Approved	Disapproved	Date
Joseph J. Beno PE, Director of Public Works	<u>MKP</u>	_____	<u>10.9.2017</u>
Kevin M. Butler, Director of Law	<u>[Signature]</u>	_____	<u>10/9/17</u>
Jennifer Pae, Director of Finance	<u>[Signature]</u>	_____	<u>10/9/17</u>
Michael P. Summers, Mayor	<u>[Signature]</u>	_____	<u>10.9.17</u>



Jan 30, 2018 12:27:55 PM EST

File Edit Commands Help

Printscreen RION

Navigation

Project 173020-Public

Account types

Assets

Expenditures

Liabilities

Revenues

Encumbrances

Miscellaneous info

Pending transaction

Pre-encumbrances

Project detail balance

Project Information

Description: Public Safety CAD Upgrade

Status: Active

Estimate: 800,000.00

Type: CL Capital Lease

Sub type: 5Y 5-Year Capital Lease

Start/stop dates: 1/01/2017 -

1st month of FY: 00

Source of funds:

Project Code

There are no user defined code fields for this project

Project Year-to-Date

FY: 2018	Balance	.00
Budget:		.00
Actual:		.00
Unposted:		.00
Pre-encumbrance:		.00
Encumbrance:		.00
Pending:		.00

Project Life-to-Date

FY(s): 0000 - 9999	Balance	775,993.31
Budget:		830,000.00
Actual:		54,006.69
Unposted:		.00
Pre-encumbrance:		.00
Encumbrance:		.00
Pending:		.00

Print

Cancel

Exit

Next project

Previous proj...

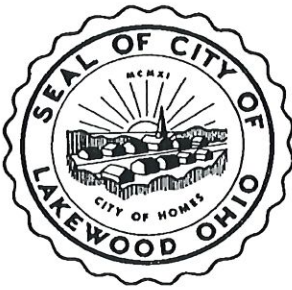
2017

2019

Project activit...

Change balan...

Account Number	Description	Budget	Actual
101-5050-412.86-12	Operating Equipment	800,000.00	19,336
222-2010-421.86-12	Operating Equipment	.00	25,000
260-2050-423.86-12	Operating Equipment	30,000.00	9,670



12650 DETROIT AVENUE ■ 44107 ■ 216-529-6075 ■ 216-529-6806

Reference No. BC-18-057

February 5, 2018

Board of Control
City of Lakewood, Ohio 44107

Subject: Award of Contract – Desktop Personal Computers – Division of Information Systems

Dear Members of the Board:

Based on a review conducted by the Division of Purchasing in conjunction with the Department of Finance, Division of Information Systems, and the attached letter of recommendation, I am submitting for your consideration this request to award a contract with CDW Government, Inc. in an amount not to exceed \$100,000 for the replacement of approximately (88) Desktop Personal Computers that include a 5-year warranty per unit.

Desktop Personal Computers will be purchased through the National IPA as authorized by Lakewood Codified Ordinances §111.04, allowing the City to purchase from agencies without the necessity of bidding; ref contract #130733.

Contracting Authority:	Ordinance 52-17 \$3,000,000
Contracting Balance:	\$2,454,393 / \$2,354,393
Funding:	General Fund
Account Distribution:	101-5050-412-87-50 Project #183022 \$100,000
Account Balance:	\$100,000 / \$0
Contract Approved by Law:	Yes ____ / No ____ / PO ____ / c/c ____
Object Code:	Desktop PC's
Commodity Code:	206-000
Bid Reference:	National IPA

Kim Smith
Purchasing Manager

	Approved	Disapproved	Date
Joseph J. Beno PE, Director of Public Works	_____	_____	_____
Kevin M. Butler, Director of Law	_____	_____	_____
Jennifer Pae, Director of Finance	_____	_____	_____
Michael P. Summers, Mayor	_____	_____	_____



Memo

To: Kim Smith, Purchasing Manager ✓
From: Michael Coletta, Information Technology Manager
CC: Jennifer Pae, Finance Director
Keith Schuster, Assistant Finance Director
Date: 1/26/2018
Re: 2018 Desktop PC Purchase - Phase II

I am proposing a purchase of 88 new desktop computers from CDW-G with the goal of phasing out the current computers throughout the city government over a three year period. This is the second year for this program. The computers are manufactured by Lenovo and the monitors by LG (see the attached quote). The pricing of the PC's and monitors is per National IPA contract 130733.

The total cost for this purchase including shipping is \$97,961.60. I respectfully request the Board of Control to approve this purchase.

The funds needed to cover this expenditure reside in account 101-5050-412.87-50.

Proj #183022

QUOTE CONFIRMATION



DEAR GENE BYRNE,

Thank you for considering CDW•G for your computing needs. The details of your quote are below. [Click here](#) to convert your quote to an order.

QUOTE #	QUOTE DATE	QUOTE REFERENCE	CUSTOMER #	GRAND TOTAL
JNBD945	1/22/2018	LENOVO M710T	0459718	\$97,961.60

QUOTE DETAILS				
ITEM	QTY	CDW#	UNIT PRICE	EXT. PRICE
LVO TC M710T I5-7400 MC00113998 Mfg. Part#: 10MAS03500-MC00113998 ThinkCentre M710T, Intel i5-7400 ✓ (3.00GHz, 6MB), Windows 10 Pro 64, ✓ 16.0GB, 1x256GB SSD PCIe, SATA DVD-R, (x), 5YR Onsite NBD Contract: National IPA Technology Solutions (130733)	88	4533842	\$929.44	\$81,790.72
LG 27MC37HQ-B - LED monitor - 27" Mfg. Part#: 27MC37HQ-B UNSPSC: 43211902 Contract: National IPA Technology Solutions (130733)	88	3629870	\$183.76	\$16,170.88

PURCHASER BILLING INFO		SUBTOTAL		\$97,961.60
Billing Address: CITY OF LAKEWOOD FINANCE DEPT ATTN A/P 12650 DETROIT AVE LAKEWOOD, OH 44107-2832 Phone: (216) 521-7580 Payment Terms: Request Terms		SHIPPING		\$0.00
		GRAND TOTAL		\$97,961.60
		Please remit payments to: CDW Government 75 Remittance Drive Suite 1515 Chicago, IL 60675-1515		
DELIVER TO				
Shipping Address: CITY OF LAKEWOOD DIV OF INFORMATION SERV. 12650 DETROIT AVE LAKEWOOD, OH 44107-2832 Shipping Method: UPS Freight LTL, Special Services				

Need Assistance? CDW•G SALES CONTACT INFORMATION



CDW Account Team - Sean and Don

(877) 325-3701

seananddon@cdw.com

This quote is subject to CDW's Terms and Conditions of Sales and Service Projects at <http://www.cdw.com/content/terms-conditions/product-sales.aspx>
For more information, contact a CDW account manager

© 2018 CDW•G LLC, 200 N. Milwaukee Avenue, Vernon Hills, IL 60061 | 800.808.4239

CONTRACT AMENDMENT

CITY OF TUCSON DEPARTMENT OF PROCUREMENT
255 W. ALAMEDA, 6TH FLOOR, TUCSON, AZ 85701
P.O. BOX 27210, TUCSON, AZ 85726
PHONE: (520) 837-4105 / FAX: (520) 791-4735
Lloyd.Windle@tucsonaz.gov
ISSUE DATE: FEBRUARY 17, 2017

CONTRACT #130733-01
CONTRACT AMENDMENT NUMBER: FIVE (5)
PAGE 1 of 1
LW/hb
PRINCIPLE CONTRACT OFFICER: LLOYD B. WINDLE II

INFORMATION TECHNOLOGY SOLUTIONS INCLUDING DESKTOPS, SERVERS, SOFTWARE, PERIPHERALS, AND SERVICES

THIS CONTRACT IS AMENDED AS FOLLOWS:

ITEM ONE (1): RENEWAL

Pursuant to Contract No. 130733, Special Terms and Conditions, Term and Renewal, the City is hereby exercising its option to renew the contract for the period of August 16, 2017 through August 15, 2018.

END OF AMENDMENT

ALL OTHER PROVISIONS OF THE CONTRACT SHALL REMAIN IN THEIR ENTIRETY.

CONTRACTOR: **CDW Government LLC**

CONTRACTOR HEREBY ACKNOWLEDGES RECEIPT OF
AND UNDERSTANDING OF THE ABOVE AMENDMENT.

Christina V. Rother 4-6-17
Signature of person authorized to sign Date

Christina V. Rother

Name and Title (typed or printed legibly)

President, CDW Government LLC

Company Name

230 N. Milwaukee Avenue

Address

crother@cdwg.com

Email Address

Vernon Hills Illinois 60061

City State Zip

CITY OF TUCSON:

THE ABOVE REFERENCED CONTRACT AMENDMENT

IS HEREBY EXECUTED THIS 11th DAY

OF April, 2017, AT TUCSON, ARIZONA.

for Nathan Daon
Marcheta Gillespie, CPPO, C.P.M., CPPB, CPM
as Director of Procurement and not personally

Contact information for Sales/Account Representative
for daily business operations:

Patricia Karakash, Program Manager

Name and Title (typed or printed legibly)

847-371-5819

Phone Number

patrkar@cdw.com

Email Address

Jan 31, 2018 2:36:15 PM EST

File Edit Commands Help

Print screen RION

Navigation

Project 183022-Desktop

☒ Account types
☒ Assets
☒ Expenditures
☒ Liabilities
☒ Revenues
☒ Encumbrances
☒ Miscellaneous info
☒ Pending transactions
☒ Pre-encumbrances
☒ Project detail balance

Project Information

Description: Desktop PCs

Status: Active

Estimate: 100,000.00

Type: GF General Fund

Sub type: EQ Equipment & Machinery

Start/stop dates: 1/31/2018 -

1st month of FY: 00

Source of funds:

Project Code

There are no user defined code fields for this project

Project Year-to-Date

FY: 2018	Balance	100,000.00
Budget:		100,000.00
Actual:		.00
Unposted:		.00
Pre-encumbrance:		.00
Encumbrance:		.00
Pending:		.00

Project Life-to-Date

FY(s): 0000 - 9999	Balance	100,000.00
Budget:		100,000.00
Actual:		.00
Unposted:		.00
Pre-encumbrance:		.00
Encumbrance:		.00
Pending:		.00

Print

Cancel

Exit

Next project

Previous proj...

2017

2019

Project activit...

Change balan...

Account Number	Description	Budget	Actual
101-5050-412.87-50	Stand Alone PCs	100,000.00	



12650 DETROIT AVENUE ■ 44107 ■ 216-529-6075 ■ 216-529-6806

Reference No. BC-18-058

February 5, 2018

Board of Control
City of Lakewood, Ohio 44107

Subject: Renew Contract – Centrex Phone Service

Dear Members of the Board:

Based on a review conducted by the Division of Purchasing in conjunction with the Department of Finance; Division of Information Systems, and the attached letter of recommendation, I am submitting for your consideration this request to renew a contract to **AT&T** in the amount of **\$15,000** to provide **monthly phone service** for the **City's Centrex lines** for **fiscal year 2018**.

AT&T was the current provider of phone service for the City's Centrex Lines and offered significant savings over a three-year contract term, effective July, 2016; Resolution 8589-12.

Contracting Authority	Ordinance 43-17 \$95,000
Contracting Balance	\$95,000 / \$80,000
Funding:	Various Funds
Account Distribution:	xxx-xxxx-xxx-31-01
Contract Approved by Law:	Yes ____ / No ____ / PO ____ / c/c ____
Object Code:	Communications / Telephone
Commodity Code:	915-077

Kim Smith
Purchasing Manager

	<u>Approved</u>	<u>Disapproved</u>	<u>Date</u>
Joseph J. Beno PE, Director of Public Works	_____	_____	_____
Kevin M. Butler, Director of Law	_____	_____	_____
Jennifer Pae, Director of Finance	_____	_____	_____
Michael P. Summers, Mayor	_____	_____	_____

Memo

To: Kim Smith, Purchasing Manager ✓
From: Michael Coletta, Information Systems Manager
CC: Jennifer Pae, Finance Director
Keith Schuster, Assistant Finance Director
Date: 1/26/2018
Re: AT&T Centrex Phone Service 2018

I respectfully request that the Board of Control approve my recommendation to approve the expenditures related to AT&T Centrex lines (see below) with an amount not to exceed \$15,000. Pricing is per a 36-month contract between the City of Lakewood and AT&T which commenced July 2016. The funds needed for this proposed expenditure reside in the 31-01 accounts of each department.

1. 216-521-1376 FAX – FEDOR MANOR
2. 216-521-2613 FAX – LAWOTHER
3. 216-221-4204 ELEVATOR EMERGENCY PHONE - LAWOTHER
4. 216-226-3650 FAX – COUNCIL
5. 216-529-5642 JUDGE'S LINE
6. 216-529-7687 COURT FAX
7. 216-529-6099 FAX – TAX
8. 216-221-9254 POSTAGE MACHINE MAIL ROOM
9. 216-529-5910 FAX – VITAL STATISTICS
10. 216-221-6816 FAX – FIRE STATION 3
11. 216-529-7684 FAX – FIRE STATION 2
12. 216-221-1549 FIRE ALARM
13. 216-221-1553 FIRE ALARM
14. 216-251-3870 FAX – REFUSE
15. 216-529-7676 FAX – YOUTH
16. 216-529-5003 BILLING NUMBER
17. 216-521-1777 SECURITY MODEM – WWTP



12650 DETROIT AVENUE ■ 44107 ■ 216-529-6075 ■ 216-529-6806

Reference No. BC-18-059

February 5, 2018

Board of Control
City of Lakewood, Ohio 44107

Subject: Award Contract – Wireless Phone Services

Dear Members of the Board:

Based on a review conducted by the Division of Purchasing in conjunction with the Department of Finance; Division of Information Systems, and the attached letter of recommendation, I am submitting for your consideration this request to renew a requirement contract with Verizon Wireless in an amount not to exceed \$60,000 to provide wireless service for cell phones and data modems for fiscal year 2018.

The Wireless Services will be purchased through the rules established by GSA Advantage; contract #GS-35F-0119P for cell phone usage and NASPO ValuePoint; contract #1907 for iPads and modems, as authorized by Ordinance 15-11, allowing the City to purchase from agencies without the necessity bidding as required in Lakewood Codified Ordinances §111.04 Bidding.

Contracting Authority	Ordinance 43-17 \$95,000
Contracting Balance	\$80,000 / \$20,000
Funding:	Various Funds
Account Distribution:	xxx-xxxx-xxx-31-03
Contract Approved by Law:	Yes ____ / No ____ / PO ____ / c/c ____
Object Code:	Communications – Cell Phone Service
Commodity Code:	915-075
Bid Reference:	GSA/Advantage & WSCA


Kim Smith
Purchasing Manager

	<u>Approved</u>	<u>Disapproved</u>	<u>Date</u>
Joseph J. Beno PE, Director of Public Works	_____	_____	_____
Kevin M. Butler, Director of Law	_____	_____	_____
Jennifer Pae, Director of Finance	_____	_____	_____
Michael P. Summers, Mayor	_____	_____	_____



Memo

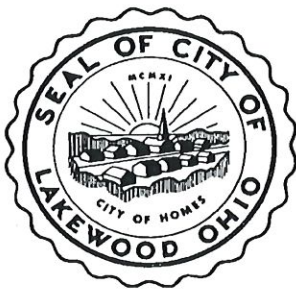
To: Kim Smith, Purchasing Manager
From: Michael Coletta, Information Technology Manager
CC: Jennifer Pae, Finance Director
Keith Schuster, Assistant Finance Director
Date: 1/29/2018
Re: 2018 Verizon Wireless Services

I recommend that the City of Lakewood purchase wireless services from Verizon Wireless for 2018. These services are currently for 132 lines which consist primarily of cell phones and iPads but also include data modems and lifepak telemetry devices. The number of lines may increase or decrease throughout the year depending upon need.

We are utilizing two contract vehicles in order to get the best pricing. For the cell phones, we are using pricing via GSA contract (GS-35F-0119P) and for the iPads and modems NASPO ValuePoint (formerly known as WSCA) contract #1907.

There is no cost or penalty associated with cancellation or de-activation of lines at any time.

I respectfully request that the Board of Control approve this request to continue wireless services with Verizon Wireless for the remainder of 2018 for an amount not to exceed \$60,000. The dollars to cover the expenses are budgeted within each department/division's budget.



12650 DETROIT AVENUE ■ 44107 ■ 216-529-6075 ■ 216-529-6806

Reference No. BC-18-060

February 5, 2018

Board of Control
City of Lakewood, Ohio 44107

Subject: Amend Contract – 2017 Watermain Replacement Project

Dear Members of the Board:

Based on a review conducted by the Division of Purchasing in conjunction with the Department of Public Works; Division of Engineering, and the attached letter of recommendation, I am submitting for your consideration this request to amend a contract to **Terrace Construction Co., Inc.** in the amount of **\$200,000** for additional unforeseen work to be performed on the **2017 Watermain Replacement Project**, to include **Brown, Lincoln, Marlowe & Mars**. Portions of this contract will be paid by Ohio Public Works Commission (OPWC). Contract award to Terrace Construction Co. now totals **\$4,166,761**

Terrace Construction Co., Inc. submitted the best responsive and responsible for the 2017 Watermain Replacement Project as outlined Bid No. 17-006.

Contracting Authority:	Ordinance 49-17 \$11,500,000
Contracting Balance:	\$10,497,609 / \$10,297,609
Funding:	Water Distribution Fund
Account Distribution:	501-3062-431-84-90 Proj #168003 \$3,503,440
Account Balance:	(\$463,321) / (\$663,321)
Contract Approved by Law:	Yes _____ / No _____ / PO _____ / c/c _____
Object Code:	2017 Watermain Replacement
Commodity Code:	913-045
Bid Reference:	Bid No. 17-006


Kim Smith
Purchasing Manager

	<u>Approved</u>	<u>Disapproved</u>	<u>Date</u>
Joseph J. Beno PE, Director Public Director	_____	_____	_____
Kevin M. Butler, Director of Law	_____	_____	_____
Jennifer Pae, Director of Finance	_____	_____	_____
Michael P. Summers, Mayor	_____	_____	_____



MEMORANDUM

DATE: January 19, 2018
TO: Kim Smith - Procurement Officer
FROM: Mark Papke, PE, CPESC – City Engineer
RE: Lakewood Project No. 168003 – 2017 Watermain Replacement Project

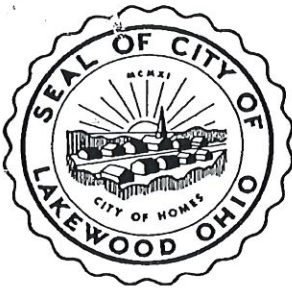
MKP
2

The above referenced project was awarded to Terrace Construction. The approved amount was \$3,966,761 which included a 10% contingency. During the work, they encountered many changed conditions that required additional work. The following three items were the bulk of the additional expenses: 1) cross-connections were encountered at eleven (11) properties within the Brown Road Right of Way that required remediation where the sanitary laterals were connected to the storm sewer main; 2) the northern section of the Brown Road sanitary sewer main that was planned to be lined, rapidly deteriorated such that it required replacement; and 3) there were many locations that could not be moled and required open cuts to install the individual property waterline connections due to the hardness of the shale.

I am requesting that the BOC approve an additional \$200,000 to fund this work.

Please contact me with any questions.

Increase
2018 PO #88061



12650 DETROIT AVENUE ■ 44107 ■ 216-529-6075 ■ 216-529-6806

Reference No. BC-17-101

April 4, 2017

Board of Control
City of Lakewood, Ohio 44107

Subject: Award Contract – 2017 Watermain Replacement Project

Dear Members of the Board:

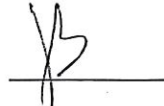
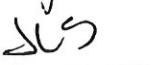


Based on a review conducted by the Division of Purchasing in conjunction with the Department of Public Works; Division of Engineering, and the attached letter of recommendation, I am submitting for your consideration this request to award a contract to Terrace Construction Co., Inc. in the amount of \$3,966,761 to perform the 2017 Watermain Replacement Project, to include Brown, Lincoln, Marlowe & Mars. Contract award is a base bid of \$2,982,455, including alternates and contingencies. Portions of this contract will be paid by Ohio Public Works Commission (OPWC).

Terrace Construction Co., Inc. submitted the best responsive and responsible for the 2017 Watermain Replacement Project as outlined Bid No. 17-006.

Contracting Authority:	Ordinance 49-16 \$11,000,000
Contracting Balance:	\$7,204,129 / \$3,237,368
Funding:	Water Distribution Fund
Account Distribution:	501-3062-431-84-90 Proj #168003 \$3,503,440
Account Balance:	\$3,503,440 / (\$463,321)
Contract Approved by Law:	Yes _____ / No _____ / PO _____
Object Code:	2017 Watermain Replacement
Commodity Code:	918-042
Bid Reference:	RFP


Kim Smith
Purchasing Manager

Original Award

	<u>Approved</u>	<u>Disapproved</u>	<u>Date</u>
Joseph J. Beno PE, Director Public Director		_____	4/5/17
Kevin M. Butler, Director of Law		_____	4/5/17
Jennifer Pae, Director of Finance		_____	4/5/17
Michael P. Summers, Mayor		_____	4-5-17



Jan 25, 2018 9:52:23 AM EST

File Edit Commands Help

Printscreen

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Navigation

Project 168003-2017

Account types

Assets

Expenditures

Liabilities

Revenues

Encumbrances

Miscellaneous info

Pending transaction

Pre-encumbrances

Project detail balance

Project Information

Description: 2017 Watermain Replacement

Status: Active

Estimate: 4,000,000.00

Type: EP Enterprise Fund

Sub type: WM Watermain Const/Repair

Start/stop dates: 1/01/2016 -

1st month of FY: 00

Source of funds:

Project Code

There are no user defined code fields for this project

Project Year-to-Date

FY: 2018	Balance	.00
Budget:		.00
Actual:		.00
Unposted:		.00
Pre-encumbrance:		.00
Encumbrance:		.00
Pending:		.00

Project Life-to-Date

FY(s): 0000 - 9999	Balance	1,997,042.73
Budget:		4,000,000.00
Actual:		2,002,957.27
Unposted:		.00
Pre-encumbrance:		.00
Encumbrance:		.00
Pending:		.00

Print

Cancel

Exit

Next project

Previous proj...

2017

2019

Project activit..

Change balan...

Account Number	Description	Budget	Actual
240-3062-461.84-90	Water Capital Repair Proq	100,000.00	
501-0000-334.20-00	State / Ohio Public Works Commiss	.00	2,179,584
501-3062-431.30-10	Professional Services / Other	.00	83,350
501-3062-431.39-10	Contractual Services / Other	396,560.00	71,943
501-3062-431.84-90	Water Capital Repair Proq	3,503,440.00	4,027,248



12650 DETROIT AVENUE ■ 44107 ■ 216-529-6075 ■ 216-529-6806

Reference No. BC-18-061

February 5, 2018

Board of Control
City of Lakewood, Ohio 44107

Subject: Award Contract – High Rate Treatment Plant - Payment to Treasurer, State of Ohio
Environmental Protection Agency

Dear Members of the Board:

Based on a review conducted by the Division of Purchasing in conjunction with the Department of Public Works, Division of Engineering, and the attached letter of recommendation, I am submitting for your consideration this request to release payment to the Treasurer, State of Ohio EPA in the amount of \$15,000 for the Permit-to-Install (PTI) fee for the High Rate Treatment Plant (HRT). The fee will cover our application, plan design review, and construction/installation cost fees.

Contracting Authority:	Ordinance 49-17 \$11,500,000
Contracting Balance:	\$10,297,609 / \$10,282,609
Funding:	Enterprise Fund
Account Distribution:	511-3072-432-30-10 Proj. 179012 \$1,300,000
Account Balance:	\$792,085 / \$777,085
Contract Approved by Law:	Yes ____ / No ____ / PO ____ / c/c ____
Object Code:	High Rate Treatment Final Design
Commodity Code:	001-003
Bid Reference:	Agreement: Ohio Environmental Protection Agency


Kim Smith
Purchasing Manager

	<u>Approved</u>	<u>Disapproved</u>	<u>Date</u>
Joseph J. Beno PE, Director of Public Works	_____	_____	_____
Kevin M. Butler, Director of Law	_____	_____	_____
Jennifer Pae, Director of Finance	_____	_____	_____
Michael P. Summers, Mayor	_____	_____	_____



M E M O R A N D U M

DATE: January 29, 2018
TO: Kim Smith, Procurement Officer
FROM: Mark Papke, PE, CPESC – City Engineer
RE: Lakewood Project No. 179012
High Rate Treatment – Ohio EPA PTI

MKP
Z

I am requesting the BOC approve payment to Ohio EPA for the Permit-to-Install (PTI) fee in the amount not to exceed \$15,100 for the High Rate Treatment Plant (HRT). The fee will cover our Application, Plan Design Review, and Construction/Installation Cost fees. The funds would be from our ~~510~~ 511 account. Per our Ohio EPA permit the PTI is due March 1, 2018.

Please contact me with any questions.



12650 DETROIT AVENUE ■ 44107 ■ 216-529-6075 ■ 216-529-6806

Reference No. BC-18-062

February 5, 2018

Board of Control
City of Lakewood, Ohio 44107


Subject: Award Contract – Professional Services Contract – Re: 2019 Watermain Replacement Project

Dear Members of the Board:

Based on a review conducted by the Division of Purchasing in conjunction with the Department of Public Works; Division of Engineering, and the attached letter of recommendation, I am submitting for your consideration this request to award a contract to CT Consultants in the amount of \$520,340 to perform Professional Design Services for the 2019 Watermain Replacement Project, to include Lake Ave (Webb to Belle) and Lakewood Heights Blvd (Riverside to terminus at McKinley). Project to be partially funded by Ohio Public Works Commission (OPWC).

CT Consultants was awarded this contract based on their submission to an RFP issued for these Professional Services.

Contracting Authority:	Ordinance 49-17 \$11,500,000
Contracting Balance:	\$10,282,609 / \$9,762,269
Funding:	Water Distribution Fund
Account Distribution:	501-3062-431-30-10 Proj #188001 \$525,000
Account Balance:	\$525,000 / \$4,660
Contract Approved by Law:	Yes ____ / No ____ / PO ____ / c/c ____
Object Code:	2019 Watermain Replacement
Commodity Code:	918-042
Bid Reference:	RFP


Kim Smith
Purchasing Manager

	<u>Approved</u>	<u>Disapproved</u>	<u>Date</u>
Joseph J. Beno PE, Director Public Director	_____	_____	_____
Kevin M. Butler, Director of Law	_____	_____	_____
Jennifer Pae, Director of Finance	_____	_____	_____
Michael P. Summers, Mayor	_____	_____	_____



M E M O R A N D U M

DATE: January 29, 2018
TO: Kim Smith, Procurement Officer
FROM: Mark K. Papke, PE, CPESC – City Engineer
RE: **Lakewood Project Number 188001**
2019 Water Main Replacement Project

MKP
2

We requested a proposal from CT Consultants who is the top ranked consultant for the needed design and engineering services for the above referenced project. Attached is a proposal from CT Consultants to perform professional services based on the Request for Proposal. The project would be partially funded through a grant and loan from OPWC and that agreement is expected in July 2018. The following table summarizes the water mains to be replaced with this project and OPWC eligibility.

Street	Limits	OPWC funded
Lake Ave	Webb to Belle	YES
Lakewood Hts Blvd	Riverside to terminus at McKinley	YES

The project will include new watermain, resurfacing, manhole separations where shared manholes exist within the project limits, Lake Ave green infrastructure per the IWWIP and Lake Ave sewer separations per the IWWIP. I recommend that the Board of Control approve CT Consultants to provide the services such that the survey, soil borings, and design work can proceed. I request an approval amount of \$520,340. The funds for these services would be encumbered from account fund number 501-3062-431.30-10. OPWC would reimburse the City 75% of the costs. In 2018, CT's invoices would not exceed \$500,000. The remaining balance of \$20,340 would be invoiced in 2019.

Please contact me with any questions.

cc: Joe Beno, Director of Public Works



January 23, 2018

Mr. Mark Papke, P.E., CPESC
City Engineer
City of Lakewood
12650 Detroit Avenue
Lakewood, Ohio 44107

**Re: *Proposal for Professional Engineering Services
2019 Water Main Replacement Project***

Dear Mr. Papke:

CT Consultants, Inc., hereinafter referred to as “CT” or “Engineer”, is pleased to submit this proposal to the City of Lakewood (Client) for the referenced project. We understand that this project consists of improvements to Lake Avenue from Webb Road to Belle Avenue and also along Lakewood Heights Boulevard from Riverside Drive to its easterly terminus. The improvements include the replacement of the water main and full width resurfacing of both streets. Additionally, CSO flow reduction improvements combined with sewer separation improvements will be provided along with other miscellaneous improvements depicted in your RFP letter of December 20, 2017. This proposal includes total station survey and soil borings within the water main project limits, study of the sewer repairs and separation, preparation of pavement, water, and sewer plans, bid quantities and specifications for public bidding.

We therefore propose to provide professional engineering services to the City of Lakewood in accordance with your request for proposal dated December 20, 2017, without exception, unless specifically noted below and with the terms and conditions set forth herein.

I. SCOPE OF SERVICES

Engineering

Immediately upon authorization, CT will commence work on the project.

1. Review of CCTV of Existing Sewers

2. Field Study

CT will perform the field study in-house with CT field crews.

3. Subsurface Investigations

CT will partner with PSI, Professional Service Industries, Inc. to provide soil borings, rock cores and pavement cores. Additionally, CT will provide survey location information prior to and after borings are completed.



4. Plan Development at 30%, 60% and 90% Stage Submittals

CT will provide the plan development service for the water main, sewer and pavement improvements as specified.

5. PS&E Submittal

CT Will provide all services specified, in-house.

6. Project Manager (Professional Engineer)

This task is planned for me to personally accomplish.

II. INFORMATION, FEES OR SERVICES PROVIDED BY OTHERS

The Client will provide information or services which may include, but are not necessarily limited to, the following:

1. Provide CT with all criteria and full information as to the Client's requirements for the project, including design objectives and constraints, space, capacity and performance requirements, flexibility and expandability, and any budgetary limitations.
2. Give prompt notice to CT whenever the Client observes or otherwise becomes aware of any development that affects the scope or timing of CT's services.

III. FEE ESTIMATE AND BILLING FOR BASIC SERVICES

Fees will be billed on a monthly basis based on actual expended and hourly rates. Invoices are considered payment within 30 days of date of invoice. Our hourly not-to-exceed fee for this project is \$520,340.00 broken into the following tasks:

Task 1	Review of CCTV of Existing Sewers	\$ 22,190.00
Task 2	Field Study	64,400.00
Task 3	Subsurface Investigations	19,000.00
Task 4	Plan Development at 30%, 60% and 90% Stage Submittals	232,550.00
Task 5	PS&E Submittal	97,000.00
Task 6	Project Manager	85,200.00
TOTAL		<u>\$520,340.00</u>

Mr. Mark Papke, P.E., CPESC
City Engineer
City of Lakewood
January 23, 2018
Page Three



CT may alter the distribution of compensation between individual services noted herein to be consistent with services actually rendered, but shall not exceed the total authorized amount unless approved in writing by the City.

IV. SCHEDULE

CT is available to commence work as described immediately upon authorization. Work as described shall be accomplished by February 11, 2019.

It is our understanding that Construction Administration and Inspection Services are not included in this proposal. CT Consultants has qualified personnel available to provide these services to the City of Lakewood and will submit a proposal for these services to the City upon request.

V. CLOSURE

We will proceed with the work upon authorization from the City. Fees and terms stated herein are valid for sixty days from the date of this proposal.

Please contact me if you have any questions. We look forward to providing continued professional engineering services to the City of Lakewood.

Respectfully,

CT CONSULTANTS, INC.

Robert H. Greytak, P.E.
Principal

RHG/saa

cc: Richard J. Iafelice, P.E., P.S., Vice President
Peter J. Formica, P.E., Principal

M:\PROPOSAL\2018\Lakewood\2019 Water Main Replacement Project_P180112\1801 (Proposal Letter) RHG.Docx

2019 watermain project approach



project understanding

CT Consultants has always taken an active role in assisting our clients with maintenance and upkeep of the public infrastructure. Through the combination of a systematic implementation of capital improvements and the long-term client relationships (some for over 50-years), CT and our staff have planned, designed and constructed hundreds of miles of water mains, sanitary sewers, and roadway repairs.

The ability to successfully complete these projects rests solely on the ability of our professional staff.

Our firm's personnel have not only the technical capabilities and experience to understand the requirements of the required infrastructure improvements, but also understand the non-technical aspects of completing these types of public projects. The impact on residents, the involvement of local municipal administration and councils, and coordination of other utilities are all necessary components of water main and roadway improvement projects.

project technical approach

The following design approach is based on our understanding of the project from the request for proposal dated December 20, 2017 and a visit to the project site by our proposed Project Manager. The following section discusses our general project approach followed by specific project considerations.

Preliminary Design

Upon authorization, CT will immediately begin to gather information from the Ohio Utilities Protection Service notification, the Oil & Gas Producers Underground Protective Service, field surveying, record drawings, and utility company correspondence. CT will then develop plan sheets with this information as a working background drawing. Our design team will perform field visits to conduct a visual confirmation of the existing utilities and plan view structures and will thoroughly review CCTV files provided to us by the City.

Design

Construction plans will be prepared on 22-inch by 34-inch sheets consisting of plan and profile drawings. The horizontal scale will be 1-inch equals 20-feet and the vertical scale will be 1-inch equals 5-feet. Detailed drawings to address known utility conflicts will be included. Plans, details, contract bid documents, and technical specifications will be provided for review at 30%, 60% and 90% completion, unless otherwise noted below.

As requested in the RFP, CT staff will simultaneously progress through design of:

- › Approximately 7,970 lf of water main
- › Pavement resurfacing from Webb to Belle along Lake Ave. and Lakewood Heights Blvd. from Riverside to the Eastern Terminus.
- › 056B CSO Sewershed IWWIP Improvements: A new sanitary sewer along Lake Ave. from just east of Leedale Ave. to Lakeland Ave. (Integrated Wet Weather Improvement Plan (IWWIP) Recommendation)
- › LEWS1215A Green Infrastructure Improvements (IWWIP Recommendation)
- › Sewer Improvements including CIPP lining, manhole separation, pipe patching, sewer replacement, and catch basin/manhole repair. (IWWIP Recommendations & general system repair)

Water Main

A detailed design will be prepared to illustrate the replacement of the existing water main and service line connections. A profile view drawing will be developed to represent existing utilities along with the proposed water main. The design will be developed in accordance with Lakewood Division of Water Standards.

Pavement Resurfacing

Detailed plans will be provided for the pavement resurfacing of the project streets. The plans will depict pavement limits, casting adjustments and/or replacements, curb replacement, ADA handicap ramp improvements (as needed), typical sections, base repair details, maintenance of traffic plans, miscellaneous details, general notes, and

2019 watermain project approach



any specifications not included in the Standard Lakewood Specification. Currently, CT Consultants is providing the resurfacing plan for the eastern section of Lake Ave.

056B Sanitary Sewer

Our engineers will design a new sanitary sewer to remove sanitary flows from the combined sewer running south to north between Leedale and Rosalie, to the west along Lake to a terminal manhole which is to be determined during design. The total length of the project is estimated to be approximately 1,130 lf. The project is a recommendation of the IWWIP, and aims to remove sanitary flows from the 056B sewershed by directing them to the sewer shed to the west. The required size will be determined, and utility coordination will take place to avoid any conflicts with nearby underground utilities. The sewer is expected to be approximately 12 to 15 feet deep and will terminate at a manhole to be determined along Lakeland Ave. The SWMM model will be used to verify sewer size.

LEWS1215-A Green Infrastructure

As per recommendations of the IWWIP, a strategy to reduce and slow down wet weather runoff into the combined system has been envisioned by the City. CT has already completed preliminary modeling and begun developing plans to support the City's IWWIP Goals. Subsurface infiltration beds are planned for the treelawns along Lake Ave. near the intersections of Lake and Cranford/Erie Cliff, and Lake and Brockley. Geotechnical investigation and a topographic site survey have been completed as part of preliminary design. CT believes that the current drawing set represents at least 50% design, however, this project will be available for discussion at all design review meetings to assure that its progress is coherent with the rest of the projects. Utility coordination and results from the geotechnical investigation will continue to play a large role in the design of the proposed features. It should be noted that fee for project technical memorandums, bid/construction phase services, or maintenance program development is not included with the current fee proposal, and that fees for those services could be provided upon request by the City.

Additional Sewer Improvements

A PACP trained technician will review existing video of the sewer system (both sanitary & storm) and develop recommendations for improvements. After review with City staff, those recommendations will be cataloged in the form of an improvements schedule. Specifications, a project map, and 8.5" x 11" manhole drawings will be provided as necessary. No full size drawings will be provided due to the nature of the repair work. The project documents provided will be similar to those provided for the source control pilot area public sewer improvements. Improvements may include CIPP lining, manhole separation, catch basin and manhole replacement, pipe patching, or pipe segment replacement.

Maintenance of Traffic

CT will work with city staff to determine preferred traffic maintenance requirements, similar to those completed under the design of Lake Ave. Phase 1 Improvements. This traffic plan will be incorporated into the construction drawings and project manual. We understand that maintenance of traffic is one of the most visible components of a project to nearby residents and developing a good plan is critical to minimizing the inconvenience to the residents.

Permitting

CT will assemble construction plans and technical specifications for the permit-to-install, as warranted. The cost of the permit fee will be the responsibility of the City. Stormwater prevention measures will be required and it will be the contractor's responsibility to implement these practice measures. Any fees associated with the aforementioned permits will be the City's responsibility. Plans will be submitted to all entities where approvals are required including Cuyahoga Soil and Water Conservation District. Review comments will be addressed and incorporated appropriately.

2019 watermain project approach



Project Team

Our team, as depicted below, consists of experienced engineers who are capable of preparing an excellent design as scoped. CT also has the size of staff to deliver on accelerated schedules and depth of staff to provide services that may not initially be part of the scope but could be needed as the project develops. Senior Engineer, Peter J. Formica, PE, will support project manager, Bob Greytak, PE, as the lead design engineer. Pete has over 30 years of professional

experience designing roadway, waterline, and sanitary sewer improvements throughout northeast Ohio and will bring his extensive experience to this project. Additional support and subconsultant staff are provided as required to meet the scope of work.

Schedule

The following schedule has been prepared to meet the City's desired sale of the project for March 2019.

City of Lakewood

Robert Greytak, PE

project manager

Responsibilities

- Primary Point of Contact
- QA/QC Compliance
- Progress Reports & Updates



Pete Formica, PE

senior engineer

Responsibilities

- Technical Lead
- Project Coordination



Mark Delisio, PE

project engineer

Justin N. Silvaroli, EI

staff engineer

Thomas Meeks, PS

senior surveyor

Tammy Hughes, PE, PTOE

maintenance of traffic

Surya Thapa, PE

geotechnical manager PSI

Lakewood 2019 Water Design Schedule

TASK	Estimated Duration (Weeks)	lead / lag	Completion Milestone Date
Authorization to proceed	1	0	02/12/18
Field Survey	10	0	04/23/18
Review of CCTV of Existing Sewers	8	8	08/13/18
Plan Development to 30% Submittal	8	0	06/18/18
City Review	2	0	07/02/18
Plan Development to 60% Submittal	12	0	09/24/18
City Review	2	0	10/08/18
Plan Development to 90% Submittal	8	0	12/03/18
City Review	2	2	12/31/18
Revisions to PS & E Submittal	6	0	02/11/19
Sale Date	4	0	03/11/19
Award Date	3	0	04/01/19
Contract Procurement	4	10	07/08/19
Construction Start	0.1	0	07/08/19

2019 Water Main Replacement Project Cost Schedule

Item	Unit	(A) Estimated Quantity	(B) Unit Rate	Total Cost (A x B)
Review of CCTV of Existing Sewers				
Senior Engineer	Hr	30	\$183	\$5,490
Project Engineer	Hr	70	\$119	\$8,330
Staff Engineer	Hr	90	\$93	\$8,370
Administrative Staff	Hr	0	0	0
Field Study				
Survey Crew	Hr	310	\$148	\$45,880
Professional Surveyor	Hr	80	\$144	\$11,520
Field Engineer	Hr	70	\$100	\$7,000
Administrative Staff	Hr	0	0	0
Equipment and Reimbursables	Lump Sum	1	0	0
Subsurface Investigation				
Subsurface Investigation	Lump Sum	1	\$19,000	\$19,000

Item	Unit	(A) Estimated Quantity	(B) Unit Rate	Total Cost (A x B)
Plan Development and 30%, 60% and 90% Stage Submittals				
Senior Engineer	Hr	350	\$183.00	\$64,050.00
Project Engineer	Hr	400	\$119.00	\$47,600.00
Staff Engineer	Hr	800	\$93.00	\$74,400.00
CADD Technician	Hr	500	\$93.00	\$46,500.00
Administrative Staff	Hr	0	0	0
PS&E Submittal				
Senior Engineer	Hr	150	\$183.00	\$27,450.00
Project Engineer	Hr	350	\$119.00	\$41,650.00
Staff Engineer	Hr	200	\$93.00	\$18,600.00
CADD Technician	Hr	100	\$93.00	\$9,300.00
Administrative Staff	Hr	0	0	0
Printing Costs	Lump Sum	1	0	0
Project Manager (Professional Engineer)				
Project Manager (Professional Engineer)	Hr	400	\$205.00	\$82,000.00
Reimbursables	Lump Sum	1	\$3,200.00	\$3,200.00
Total Not to Exceed Price (Sum of Total Costs)			\$520,340.00	

Submitting Firm Information and Acknowledgement of Terms

Firm Name: CT Consultants, Inc.

Address: 8150 Sterling Court

Mentor, OH 44060

Phone: (440) 951-9000

Fax: (440) 951-7487

The Consultant acknowledges that the above submitted prices are in accordance with the Scope of Services, General Requirements and Payment sections of the 2019 Water Main Replacement Project RFP document dated December 22, 2017.

Signed:



Date: January 23, 2018

Print Name & Title: Robert H. Greytak, P.E., Principal

Jan 31, 2018 2:34:54 PM EST

File Edit Commands Help

PrintGENERALION

NavLine

Project 188001-2019

Account types

Assets

Expenditures

Liabilities

Revenues

Encumbrances

Miscellaneous info

Pending transactio

Pre-encumbrances

Project detail balan

Project Information

Description: 2019 Water Main Design

Status: Active

Estimate: 525,000.00

Type: EP Enterprise Fund

Sub type: WM Watermain Const/Repair

Start/stop dates: 1/01/2018 -

1st month of FY: 00

Source of funds:

Project Code

There are no user defined code fields for this project

Project Year-to-Date

FY: 2018

Balance 525,000.00

Budget: 525,000.00

Actual: .00

Unposted: .00

Pre-encumbrance: .00

Encumbrance: .00

Pending: .00

Project Life-to-Date

FY(s): 0000 - 9999

Balance 525,000.00

Budget: 525,000.00

Actual: .00

Unposted: .00

Pre-encumbrance: .00

Encumbrance: .00

Pending: .00

Print

Cancel

Exit

Next project

Previous proj...

2017

2019

Project activit...

Change balan...

Account Number	Description	Budget	Actual
501-3062-431.30-10	Professional Services / Other	525,000.00	



12650 DETROIT AVENUE ■ 44107 ■ 216-529-6075 ■ 216-529-6806

Reference No. BC-18-063

February 5, 2018

Board of Control
City of Lakewood, Ohio 44107

Subject: Renew Contract – Professional Service Contract – Re: Online Payment System

Dear Members of the Board:

Based on a review conducted by the Division of Purchasing in conjunction with the Department of Finance, I am submitting for your consideration this request to renew a requirement contract with Shamrock Companies, Inc. in an amount not to exceed \$28,000 for fiscal year 2018 to provide the City with an Online Payment System where residents can pay municipal income tax and utility bills electronically.

The Shamrock Companies submitted the best responsive and responsible response to RFP 10-010.

Contracting Authority:	Ordinance 43-17 \$250,000
Contracting Balance:	\$245,782 / \$222,000
Funding:	Enterprise Funds
Account Distribution:	501-3060-431-30-07 \$17,500 510-3070-431-30-07 \$ 7,500 511-3072-432-30-07 \$ 9,500
Account Balance:	\$30,282 / \$6,500
Contract Approved by Law:	Yes _____ / No _____ / PO _____ / c/c _____
Object Code:	Contractual Services / Other
Commodity Code:	946-033
Bid Reference:	RFP 10-010

Kim Smith
Purchasing Manager

	<u>Approved</u>	<u>Disapproved</u>	<u>Date</u>
Joseph J. Beno PE, Director of Public Works	_____	_____	_____
Kevin M. Butler, Director of Law	_____	_____	_____
Jennifer Pae, Director of Finance	_____	_____	_____
Michael P. Summers, Mayor	_____	_____	_____



MEMORANDUM

DATE: January 22, 2018
TO: Board of Control
FROM: Keith Schuster
Assistant Finance Director
RE: RFP 10-010 On-Line Payment System

This memo is a request for the Board of Control to approve a service contract with Shamrock Companies for the Online Payments System Fees for 2018.

Shamrock Companies in conjunction with I-Payx is providing on-line billing system for Water and Sewer payments

The accounts to be used to pay for this service are:

Water	501-3060-431-30-07	\$14,000
Wastewater Collection	510-3070-431-30-07	\$7,000
Wastewater Treatment	511-3072-432-30-07	\$7,000

The contract is (not to exceed the amount of \$28,000).

Thank you for your consideration.

★ 501-3080-431.30-07

- ☒ Account miscellaneous
- ☒ Budget miscellaneous
- ☒ Encumbrances
- ☒ Pre-encumbrances
- ☒ Transactions
- ☒ Detail by date
- ☒ Detail by code
- ☒ Detail by year & p
- ☒ Pending by date
- ☒ Pending by code
- ☒ Pending by year
- ☒ Procurement car

Account information

Q Professional Services / Financial Instit. Charges
 Fiscal year: 2018 Dr
 Budget: 17,500.00
 Committed: 12,500.00
 Q Balance: 5,000.00

Project Data

Project Entry Optional

Account Balance by Period

Period/Month	Actuals	Cumulative Totals
Q 01 January	2,109.20	2,109.20
Q 02 February	.00	2,109.20
Q 03 March	.00	2,109.20
Q 04 April	.00	2,109.20

Payment information

Vendor	(* indicates pending)	Total
Q SHAMROCK COMPANIES, INC		2,109.20

★ 510-3070-431.30-07

- ☒ Account miscellaneous
- ☒ Budget miscellaneous
- ☒ Encumbrances
- ☒ Pre-encumbrances
- ☒ Transactions
- ☒ Detail by date
- ☒ Detail by code
- ☒ Detail by year & p
- ☒ Pending by date
- ☒ Pending by code
- ☒ Pending by year
- ☒ Procurement car

Account information

Q Professional Services / Financial Instit. Charges
 Fiscal year: 2018 Dr
 Budget: 7,500.00
 Committed: 6,250.00
 Q Balance: 1,250.00

Project Data

Project Entry Optional

Account Balance by Period

Period/Month	Actuals	Cumulative Totals
Q 01 January	1,054.61	1,054.61
Q 02 February	.00	1,054.61
Q 03 March	.00	1,054.61
Q 04 April	.00	1,054.61
Q 05 May	.00	1,054.61

Payment information

Vendor	(* indicates pending)	Total
Q SHAMROCK COMPANIES, INC		1,054.61

★ 511-3072-432.30-07

- ☒ Account miscellaneous
- ☒ Budget miscellaneous
- ☒ Encumbrances
- ☒ Pre-encumbrances
- ☒ Transactions
- ☒ Detail by date
- ☒ Detail by code
- ☒ Detail by year & p
- ☒ Pending by date
- ☒ Pending by code
- ☒ Pending by year
- ☒ Procurement car

Account information

Q Professional Services / Financial Instit. Charges
 Fiscal year: 2018 Dr
 Budget: 9,500.00
 Committed: 6,250.00
 Q Balance: 3,250.00

Project Data

Project Entry Optional

Account Balance by Period

Period/Month	Actuals	Cumulative Totals
Q 01 January	1,054.60	1,054.60
Q 02 February	.00	1,054.60
Q 03 March	.00	1,054.60
Q 04 April	.00	1,054.60
Q 05 May	.00	1,054.60

Payment information

Vendor	(* indicates pending)	Total
Q SHAMROCK COMPANIES, INC		1,054.60

Print

Cancel

Exit

Previous acc...

Next account

2017

2019

Account activi...

Pending trans...

Images

Budget alloca...

Encumbrances

PO #	Vendor	Balance
Q 089180	SHAMROCK COMPANIES, I	5,195.40

Pre Encumbrances

Type	Req/PO	Project	Balance
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Segment/Balance Details

Fund	511	Wastewater Treatment Fund
Department	30	Public Works
Division	72	Wastewater Imprpt
Activity basic	43	Streets and Highways
Sub activity	2	Public Works Enterprise
Element	30	Professional Services
Object	07	Financial Instit. Charges

Original Budget	9,500.00
Revised Budget	.00
Current expenditures	1,054.60
YTD expenditures	.00
Unposted expenditures	.00
Encumbrances	5,195.40
Unposted encumbrances	.00
Pre encumbrances	.00



12650 DETROIT AVENUE ■ 44107 ■ 216-529-6075 ■ 216-529-6806

Reference No. BC-18-064

February 5, 2018

Board of Control
City of Lakewood, Ohio 44107

Subject: Award Contract – Printing Services

Dear Members of the Board:

Based on a review conducted by the Division of Purchasing, I am submitting for your consideration this request to award a requirement contract to **Stuart & Associates** in an amount not to exceed **\$25,000** to provide printing services as required by the City for business cards, envelopes, forms, and citations/parking tickets. Contract effective **April 1 2018** through **March 31, 2019** and includes (2) additional one-year renewal options.

Stuart & Associates submitted the best responsive and responsible proposal for Printing Services as outlined in RFP No. 17-010.

Contracting Authority:	Ordinance 43-17 \$165,000
Contracting Balance:	\$165,000 / \$140,000
Funding:	Various Funds
Account Distribution:	XXX-XXXX-XXX-38-01
Contract Approved by Law:	Yes _____ / No _____ / PO _____ / c/c _____
Object Code:	Printing
Commodity Code:	966-000
Bid Reference:	RFP No. 17-010

Kim Smith
Purchasing Manager

	<u>Approved</u>	<u>Disapproved</u>	<u>Date</u>
Joseph J. Beno PE, Director of Public Works	_____	_____	_____
Kevin M. Butler, Director of Law	_____	_____	_____
Jennifer Pae, Director of Finance	_____	_____	_____
Michael P. Summers, Mayor	_____	_____	_____





12650 DETROIT AVENUE ■ 44107 ■ 216-529-6075 ■ 216-529-6806

Reference No. BC-18-065

February 5, 2018

Board of Control
City of Lakewood, Ohio 44107


Subject: Award Contract – Printing, Insertion and Mailing of Municipal Documents – Income Tax, Water & Building

Dear Members of the Board:

Based on a review conducted by the Division of Purchasing, in conjunction with the Department of Finance, I am submitting for your consideration this request to award a requirement contract to **Shamrock Companies, Inc.** in an amount **not to exceed \$250,000** for the **Printing, Insertion and Mailing of the City's Municipal Documents for Income Tax, Utility Billing, and Housing & Building.** Contract effective **April 1, 2018 through March 31, 2019** and includes (2) additional one-year renewal options.

Shamrock Companies submitted the best responsive and responsible proposal as outlined in RFP No. 17-010.

Contracting Authority:	Ordinance 43-17 \$415,000
Contracting Balance:	\$388,682 / \$140,000
Funding:	General & Enterprise Funds
Account Distribution:	101-5010-412-31-02 & 38-01 \$113,000 Tax 501-3064-431-31-02 & 38-01 \$130,000 Water 101-2070-462-31-02 & 38-01 \$ 20,500 Housing & Building
Account Balance:	\$262,182 / \$13,500
Contract Approved by Law:	Yes ____ / No ____ / PO ____ / c/c ____
Object Code:	Printing/Mailing Service
Commodity Code:	966-000
Bid Reference:	RFP 17-010


Kim Smith
Purchasing Manager

	<u>Approved</u>	<u>Disapproved</u>	<u>Date</u>
Joseph J. Beno PE, Director of Public Works	_____	_____	_____
Kevin M. Butler, Director of Law	_____	_____	_____
Jennifer Pae, Director of Finance	_____	_____	_____
Michael P. Summers, Mayor	_____	_____	_____



MEMORANDUM

DATE: January 18, 2018
TO: Board of Control
FROM: Keith Schuster
Assistant Finance Director
RE: RFP 17-010 Printing

This memo is a request for the Board of Control to approve a service contract with Shamrock Printing for the Printing, Insertion and Mailing of Municipal documents for Water, Income Tax and Building for calendar year 2018, with option renewal years 2019 and 2020.

Shamrock Printing will provide printing and mailing services for quarterly municipal income tax documents, monthly water billings and various building department documents.

The accounts to be used to pay for this service are:

Income Tax	101-5010-412-38-01
Water	501-3060-431-38-01
Building	101-2070-462-38-01

The contract is (not to exceed the amount of \$250,000).

Thank you for your consideration.

RFP No. 17-010
Printing, Insertion and Mailing
of Municipal Documents

MUNICIPAL INCOME TAX
Initial Contract Effective 4/1/18 through 3/31/19;
Includes (2) additional one-year renewal options

		Shamrock	Shamrock	IMS, Inc.	IMS, Inc.	Business Ink	Business Ink
MUNICIPAL INCOME TAX	VOLUME	UNIT PRICE	Final Cost	UNIT PRICE	Final Cost	UNIT PRICE	Final Cost
Jan 10; Everyday Postcard	35,000	\$ 0.0695	\$ 2,432.50	\$ 0.09	\$ 3,150.00	\$ 0.075	2625.00
March 1; Everyday Postcard	35,000	\$ 0.0695	\$ 2,432.50	\$ 0.09	\$ 3,150.00	\$ 0.075	2625.00
Jan 10; Net Profit Tax Return	2,900	\$ 0.23	\$ 667.00	\$ 0.24	\$ 696.00	\$ 0.12	348.00
Jan 10; Individual Exemption Form	4,000	\$ 0.195	\$ 780.00	\$ 0.16	\$ 640.00	\$ 0.09	360.00
Dec 15; Quarterly Withholding Coupon Booklets	500	\$ 0.99	\$ 495.00	\$ 0.80	\$ 400.00	\$ 1.50	\$ 750.00
Dec 15; Monthly Withholding Coupon Booklets	500	\$ 1.05	\$ 525.00	\$ 1.25	\$ 625.00	\$ 1.50	\$ 750.00
Jan 20; Form 1099G	3,600	\$ 0.26	\$ 936.00	\$ 0.13	\$ 468.00	\$ 0.08	288.00
March 15; Billing Stmt 1st Quarter Est.	2,000	\$ 0.22	\$ 440.00	\$ 0.12	\$ 240.00	\$ 0.09	180.00
Jun 1; Delinquent Letter	23,000	\$ 0.15	\$ 3,450.00	\$ 0.12	\$ 2,760.00	\$ 0.08	1840.00
May 15; Billing Stmt; 2nd Quarter Est.	15,000	\$ 0.169	\$ 2,535.00	\$ 0.14	\$ 2,100.00	\$ 0.09	1350.00
Aug 15; Billing Stmt; 3rd Quarter Est.	15,000	\$ 0.169	\$ 2,535.00	\$ 0.20	\$ 3,000.00	\$ 0.09	1350.00
Nov 15; Resident Letter	8,000	\$ 0.145	\$ 1,160.00	\$ 0.20	\$ 1,600.00	\$ 0.08	640.00
Dec 6; Billing Stmt; 4th Quarter Est.	15,000	\$ 0.169	\$ 2,535.00	\$ 0.20	\$ 3,000.00	\$ 0.09	1350.00
20th each month; Monthly Billing Stmt	1,800	\$ 0.22	\$ 4,752.00	\$ 0.20	\$ 4,320.00	\$ 0.09	\$ 1,944.00
Form #19-IT No. 10 Envelope	60,000	\$ 0.0269		\$ 0.0220		\$ 0.0160	
Form #20-IT No. 9 Envelope (no window)	20,000	\$ 0.0235		\$ 0.0190		\$ 0.0140	
Form #21-IT No. 9 Envelope (no window)	30,000	\$ 0.0235		\$ 0.0190		\$ 0.0140	
Individual Tax Return Packet	5,000	\$ 0.3000		\$ 0.2000		\$ 0.0900	
Sub-Total Flat Stock							
Sub-Total Programming/Set-Up Chgs		none at this time					
Sub-Total Printing & Mailing Services			\$ 25,675.00		\$ 26,149.00		\$ 16,400.00
GRAND TOTAL			\$ 29,964.00		\$ 30,219.00		\$ 21,510.00
Manufacturing Site:			Westlake, OH		New York State		Texas/North Carolina

WATER DEPARTMENT	VOLUME	Shamrock UNIT PRICE	Shamrock MONTHLY PRICE
Water Statement (monthly volume)	14,500	\$ 0.138	\$ 2,001.00
Minimum Monthly Cycle Charge	3 cycles/month =		\$ 120.00
Form #5-W No. 10 Envelope	10,000		\$ 320.00
Form #6-W No. 9 Envelope	10,000		\$ 320.00
Add-on/Option Pricing:			
Client Supplied Inserts	14,500	\$ 0.020	\$ 290.00
Print 8-1/2" x 11" 1/1 Fold & Insert	14,500	\$ 0.058	\$ 841.00
Folding/Inserting	14,500	\$ 0.03	\$ 435.00
One-Time Programming/Set-up Chgs			none at this time
NCOA	per Reported Change	\$ 0.10	xxx
Additional Impressions	per Page/Impression	\$ 0.02	xxx
Search/View Services	per Record	\$ 0.18	xxx
Programming	per Hour	\$ 95.00	xxx
Total Printing & Mailing Services		Annual Cost	\$ 25,452.00
Manufacturing Site:		Westlake, OH	

WATER DEPARTMENT	VOLUME	IMS, Inc. UNIT PRICE	IMS, Inc. MONTHLY PRICE
Water Statement (monthly volume)	14,500	\$ 0.130	\$ 1,885.00
Minimum Monthly Cycle Charge	3 cycles/month =		\$ 225.00
Form #5-W No. 10 Envelope	10,000		\$ 220.00
Form #6-W No. 9 Envelope	10,000		\$ 190.00
Add-on/Option Pricing:			
Client Supplied Inserts	14,500	\$ 0.01	\$ 145.00
Print 8-1/2" x 11" 1/1 Fold & Insert	14,500	\$ 0.08	\$ 1,160.00
Folding/Inserting	14,500	\$ 0.0325	\$ 471.25
One-Time Programming/Set-up Chgs			\$ 250.00
NCOA	per Reported Change	\$ 0.025	xxx
Additional Impressions	per Page/Impression	\$ 0.04	xxx
Search/View Services	per Record	\$ 0.01	xxx
Programming	per Hour	\$ 125.00	xxx
Total Printing & Mailing Services		Annual Cost	\$ 25,320.00
Manufacturing Site:		New York State	

WATER DEPARTMENT	VOLUME	Business Ink UNIT PRICE	Business Ink MONTHLY PRICE
Water Statement (monthly volume)	14,500	\$ 0.072	\$ 1,044.00
Minimum Monthly Cycle Charge	3 cycles/month =		\$ -
Form #5-W No. 10 Envelope	10,000		\$ 1,750.00
Form #6-W No. 9 Envelope	10,000		\$ 1,300.00
Add-on/Option Pricing:			
Client Supplied Inserts	14,500	\$ 0.005	\$ 72.50
Print 8-1/2" x 11" 1/1 Fold & Insert	14,500	\$ 0.05	\$ 725.00
Folding/Inserting	14,500	\$ -	\$ -
One-Time Programming/Set-up Chgs			\$ 1,000.00
NCOA	per Reported Change	\$ 0.10	xxx
Additional Impressions	per Page/Impression	\$ 0.05	xxx
Search/View Services	per Record	\$ 0.01	xxx
Programming	per Hour	\$ 125.00	xxx
Total Printing & Mailing Services		Annual Cost	\$ 12,528.00
Manufacturing Site:		Texas/North Carolina	

RFP No. 17-010
Printing, Insertion and Mailing
of Municipal Documents

DIVISION OF HOUSING and BUILDING
Initial Contract Effective 4/1/18 through 3/31/19;
Includes (2) additional one-year renewal options

HOUSING & BUILDING	VOLUME	Shamrock MONTHLY PRICE	IMS, Inc. MONTHLY PRICE	Business Ink MONTHLY PRICE
Form #MF	1,100	\$ 352.00	\$ 165.00	\$ 150.00
Form #MF2	900	\$ 297.00	\$ 144.00	\$ 150.00
Form #RES	2,000	\$ 350.00	\$ 320.00	\$ 250.00
Form #RES2	1,500	\$ 277.50	\$ 240.00	\$ 200.00
Tax Abatement Postcards	250	\$ 50.00	\$ 25.00	\$ 100.00
Form #14-B No. 10	1,000	\$ 50.00	\$ 25.00	\$ 50.00
Form #15-B No. 10 w/One Window	1,000	\$ 50.00	\$ 25.00	\$ 50.00
Sub-Total Programming/Set-Up Chgs		\$ -	\$ 350.00	\$ 1,600.00
Sub-Total Printing & Mailing Svs		\$ 1,276.50	\$ 869.00	\$ 750.00
Sub-Total Flat Stock		\$ 150.00	\$ 75.00	\$ 200.00
TOTAL		\$ 1,426.50	\$ 1,294.00	\$ 2,550.00

Manufacturing Site:

Westlake, OH

New York State

Texas/North Carolina

2. Individual Only: Affiant further states that the following is a complete and accurate list of the names and addresses of all persons interested in the contract for which the bid is being filed:

Affiant further states that the following attorneys represent Affiant:

Partnership Only: Affiant further states that the following is a complete and accurate list of the names and addresses of the members of the partnership:

Affiant further states that the following attorneys represent the partnership:

3. Corporation Only: Affiant further states that the following is a complete accurate list of the officers, directors and attorneys of the corporation:

President - *TIM CONNOR*
BOB DECARMO

Vice President -

Secretary -

Treasurer - *GARY LESINK*

Attorneys -

Directors -

and that the following officers are dully authorized to execute contracts on behalf of the corporation: *THE SHAMROCK COMPANIES*

Jan 26, 2018 8:30:09 AM EST

File Edit Commands Help

Print screen ACTION

501-3060-431.38-01

☒ Account miscellaneous
☒ Budget miscellaneous
☒ Encumbrances
☒ Pre-encumbrances
☒ Transactions
 Detail by date
 Detail by code
 Detail by year & p
 Pending by date
 Pending by code
 Pending by year
☒ Procurement card

Print

Cancel

X Exit

Previous acc...

Next account

2017

2019

Account activi...

Pending trans...

Images

Budget alloca...

Account information

Q Printing and Reproduction / Printing & Copy Service
Fiscal year: 2018 Dr
Budget: -50,000.00
Committed: 30,000.00
Q Balance: 20,000.00

Project Data

Project Entry Optional

Account Balance by Period

Period/Month	Actuals	Cumulative Totals
Q 01 January	.00	.00
Q 02 February	.00	.00
Q 03 March	.00	.00
Q 04 April	.00	.00
Q 05 May	.00	.00

Encumbrances

PO #	Vendor	Balance
Q 088315	SHAMROCK COMPANIES, I	30,000.00

Payment information:

Vendor	(* indicates pending)	Total
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Pre Encumbrances

Type	Req/PO	Project	Balance
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Segment/Balance Details

Fund	Department	Division	Activity basic	Sub activity	Element	Object	Description	Original Budget	Revised Budget	Current expenditures	YTD expenditures	Unposted expenditures	Encumbrances	Unposted encumbrances	Pre-encumbrances
501	30	60	43	1	38	01	Water Fund Public Works Water Administration Streets and Highways Public Works Enterprise Printing and Reproduction Printing & Copy Service	50,000.00	.00	.00	.00	.00	30,000.00	.00	.00

Jan 26, 2018 8:30:25 AM EST
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101-2070-462.31-02
☒ Account miscellaneous
☒ Budget miscellaneous
☒ Encumbrances
☒ Pre-encumbrances
☒ Transactions
☒ Detail by date
☒ Detail by code
☒ Detail by year & p
☒ Pending by date
☒ Pending by code
☒ Pending by year
☒ Procurement car

Print
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Previous acc...
Next account
2017
2019
Account activi...
Pending trans...
Images
Budget alloca...

Account information
 Q Communications / Postage
 Fiscal year: 2018 Dr
 Budget: 5,000.00
 Committed: .00
 Q Balance: 5,000.00

Project Data
 Project Entry Optional

Account Balance by Period

Period/Month	Actuals	Cumulative Totals
Q 01 January	.00	.00
Q 02 February	.00	.00
Q 03 March	.00	.00
Q 04 April	.00	.00
Q 05 May	.00	.00

Payment information

Vendor	(* indicates pending)	Total
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Encumbrances

PO #	Vendor	Balance
------	--------	---------

Pre Encumbrances

Type	Req/PO	Project	Balance
------	--------	---------	---------

Segment/Balance Details

Fund	101	General Fund	Original Budget	5,000.00
Department	20	Public Safety	Revised Budget	.00
Division	70	Housing and Building	Current expenditures	.00
Activity basic	46	Community Environment	YTD expenditures	.00
Sub activity	2	Community Environment	Unposted expenditures	.00
Element	31	Communications	Encumbrances	.00
Object	02	Postage	Unposted encumbrances	.00

Jan 26, 2018 8:30:34 AM EST
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101-2070-462.38-01
☒ Account miscellaneous
☒ Budget miscellaneous
☒ Encumbrances
☒ Pre-encumbrances
☒ Transactions
☒ Detail by date
☒ Detail by code
☒ Detail by year & p
☒ Pending by date
☒ Pending by code
☒ Pending by year
☒ Procurement car

Print
Cancel
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Previous acc...
Next account
2017
2019
Account activi...
Pending trans...
Images
Budget alloca...

Account information
 Q Printing and Reproduction / Printing & Copy Service
 Fiscal year: 2018 Dr
 Budget: 15,500.00
 Committed: 5,000.00
 Q Balance: 10,500.00

Project Data
 Project Entry Optional

Account Balance by Period

Period/Month	Actuals	Cumulative Totals
Q 01 January	.00	.00
Q 02 February	.00	.00
Q 03 March	.00	.00
Q 04 April	.00	.00
Q 05 May	.00	.00

Payment information

Vendor	(* indicates pending)	Total
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Encumbrances

PO #	Vendor	Balance
------	--------	---------

Pre Encumbrances

Type	Req/PO	Project	Balance
RQ	0000030411		5,000.00

Segment/Balance Details

Fund	101	General Fund	Original Budget	15,500.00
Department	20	Public Safety	Revised Budget	.00
Division	70	Housing and Building	Current expenditures	.00
Activity basic	46	Community Environment	YTD expenditures	.00
Sub activity	2	Community Environment	Unposted expenditures	.00
Element	38	Printing and Reproduction	Encumbrances	.00
Object	01	Printing & Copy Service	Unposted encumbrances	.00



12650 DETROIT AVENUE ■ 44107 ■ 216-529-6075 ■ 216-529-6806

Reference No. BC-18-066

February 5, 2018

Board of Control
City of Lakewood, Ohio 44107

Subject: Renew Contracts – Lease/Purchase of Copy Equipment

Dear Members of the Board:

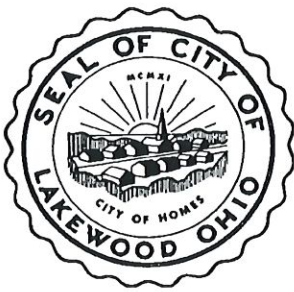
Based on a review conducted by the Division of Purchasing, I am submitting for your consideration this request to renew lease contracts with Ace American Copy Equipment Co. in an amount not to exceed \$35,000 in fiscal year 2018. Lease of the City's copy equipment is provided through the State of Ohio Cooperative Purchasing Program; STS096, Contract No. 800310. (Spent \$31,478 in 2017, \$32,792 in 2016, & \$33,463 in 2015,)

Contracting Authority:	Ordinance 43-17 \$35,000
Contracting Balance:	\$35,000 / \$0
Funding:	Various Funds
Account Distribution:	xxx-xxxx-xxx-35-05
Account Approved by Law:	Yes _____ / No _____ / PO _____ ACH <u>X</u>
Object Code:	Rents and Leases: Copier Equipment
Commodity Code:	985-026
Bid Reference:	State of Ohio Cooperative Purchasing Program

Kim Smith
Purchasing Manager

	<u>Approved</u>	<u>Disapproved</u>	<u>Date</u>
Joseph J. Beno PE, Director of Public Works	_____	_____	_____
Kevin M. Butler, Director of Law	_____	_____	_____
Jennifer Pae, Director of Finance	_____	_____	_____
Michael P. Summers, Mayor	_____	_____	_____





12650 DETROIT AVENUE ■ 44107 ■ 216-529-6075 ■ 216-529-6806

Reference No. BC-18-067

February 5, 2018

Board of Control
City of Lakewood, Ohio 44107

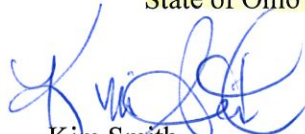
Subject: Renew Contracts – Maintain and Service Copy Equipment

Dear Members of the Board:

Based on a review conducted by the Division of Purchasing, I am submitting for your consideration this request to renew a service and maintenance contract with Ace American Copy Equipment in an amount not to exceed \$25,000 to maintain and service copy equipment throughout the City municipal locations in fiscal year 2018.

The contract amounts for maintenance and repair service are provided through the State of Ohio Cooperative Purchasing Program; STS096, Contract 800310. (Spent \$22,337 in 2017, \$20,457 in 2016, & \$19,512 in 2015)

Contracting Authority:	Ordinance 43-17 \$25,000
Contracting Balance:	\$25,000 / \$0
Funding:	Various Funds
Account Distribution:	xxx-xxxx-xxx-52-05
Contract Approved by Law:	Yes _____ / No _____ / PO _____ / c/c <u>X</u>
Object Code:	Service Agreements / Copiers
Commodity Code:	939-021
Bid Reference:	State of Ohio Cooperative Purchasing Program


Kim Smith
Purchasing Manager

	<u>Approved</u>	<u>Disapproved</u>	<u>Date</u>
Joseph J. Beno PE, Director of Public Works	_____	_____	_____
Kevin M. Butler, Director of Law	_____	_____	_____
Jennifer Pae, Director of Finance	_____	_____	_____
Michael P. Summers, Mayor	_____	_____	_____





Index No: STS096
Eff. Date: 07/28/2017

STATE OF OHIO
DEPARTMENT OF ADMINISTRATIVE SERVICES
GENERAL SERVICES DIVISION
OFFICE OF PROCUREMENT SERVICES
4200 SURFACE ROAD, COLUMBUS, OH 43228-1395

S & L GOVERNMENT PRICING SCHEDULE

SCHEDULE NUMBER: 800310

EFFECTIVE DATES: 09/01/2013 TO 08/31/2018

Ricoh USA Inc

STATE TERM SCHEDULE

Index No: STS096
Eff. Date: 07/28/2017

STATE OF OHIO
DEPARTMENT OF ADMINISTRATIVE SERVICES
GENERAL SERVICES DIVISION
OFFICE OF PROCUREMENT SERVICES
4200 SURFACE ROAD, COLUMBUS, OH 43228-1395

CONTRACTOR, PRICES, TERM SCHEDULE, ETC.

Send Purchase Orders To:

Remit To:

OAKS Contract ID:

0000012921
Ricoh USA Inc
1516 W 17th St.
Suite 103
Tempe, AZ 85281

0000012921
Ricoh USA Inc
PO Box 802815
Chicago, IL 60680-2815

800310

Contractor Contacts:

Mr. Mark Williamson 513-702-7583 Fax: 513-779-6964 Sales Contact mark.williamson@ricoh-usa.com

Delivery:

30 Days A.R.O.- F.O.B. Destination

Terms:

Net 30 Days

Basic Order Limitations (Agencies should contact Procurement Services when they expect to exceed the Maximum Order Limitation.)

Minimum: \$15.00

Maximum: \$250,000.00

APPROVED PRODUCTS/SERVICES: Only those vendors, products, or services as listed in the price pages, approved by the Office of Procurement Services, may be purchased from this State Term Schedule. Any vendors, prices, terms, conditions, products or services not listed in the approved price sheets are outside the scope of this schedule.

MANDATORY USE CONTRACTS: All General Distribution Contracts (GDC), Limited Distribution Contracts (LDC), Multiple Award Contracts (MAC), and Request for Proposals (RFP) take precedence over this State Term Schedule (STS). This STS is only for governmental entities without a mandatory use contract.

EXCLUDED ITEMS: (State Agencies Only) in accordance with the Ohio Revised Code Section 5147.07, 125.60, through 125.6012, 5119.16 and 3304.28 through 3304.33 state agencies are required to purchase through Ohio Penal Industries (OPI); Community Rehabilitation Programs (CRP); Department of Mental Health and Addiction Services and Pharmacy Services (MHAS); and Opportunities for Ohioans with Disabilities (OOD). State agencies must obtain a waiver from OPI, CRP, DMHAS, Pharmacy Services, and/or OOD to procure from this schedule.

SPECIAL NOTE: The state of Ohio including but not limited to its agencies, boards, commissions, departments, state universities, state vocational schools, state community colleges of Ohio, and any entity authorized by law to use this State Term Schedule (STS) is not obligated to procure any products or services from this STS. This STS shall not be construed to prevent the state from purchasing products or services using other procurement methods as authorized by law.

NOTICE TO CONTRACTOR/VENDOR: It is the responsibility of the contractor's contact to maintain this State Term Schedule with current information. All updates i.e., telephone numbers, contact names, email addresses, tax identification number, prices, and catalogs etc., are required to be processed through the formal amendment authorization process which is initiated by way of a written request from the contractor's contact.

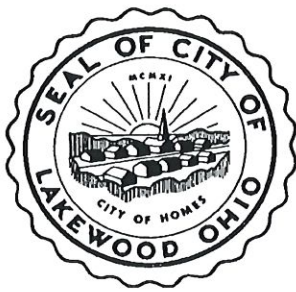
UNSPSC CODES (OAKS Category ID) and Item Descriptions:

All purchase orders placed against this contract shall use the following UNSPSC Codes when completing requisitions.

43212100 - Computer printers

44101700 - Printer and photocopier and facsimile accessories

44103100 - Printer and facsimile and photocopier supplies



12650 DETROIT AVENUE ■ 44107 ■ 216-529-6075 ■ 216-529-6806

Reference No. BC-18-068

February 5, 2018

Board of Control
City of Lakewood, Ohio 44107

Subject: Award of Contract – Advertising Services

Dear Members of the Board:

Based on a review conducted by the Division of Purchasing, I am submitting for your consideration this request to enter into requirement contract with the Plain Dealer in an amount not to exceed \$20,000 to provide advertising services for employment notices, legal notices, and public information & community service notices for fiscal year 2018.
(Spent \$21,911 in 2017, \$22,860 in 2016, & \$20,452 in 2015)

Contracting Authority:	Ordinance 43-17 \$30,000
Contracting Balance:	\$30,000 / \$10,000
Funding:	General Fund
Account Distribution:	101-5099-412-34-00 \$25,000
Account Balance:	\$23,095 / \$5,000
Contract Approved by Law:	Yes ____ / No ____ / PO <u>X</u> / c/c ____
Object Code:	Advertising
Commodity Code:	371-000
Bid Reference:	Restricted Sources

Kim Smith
Purchasing Manager

	<u>Approved</u>	<u>Disapproved</u>	<u>Date</u>
Joseph J. Beno PE, Director of Public Works	_____	_____	_____
Kevin M. Butler, Director of Law	_____	_____	_____
Jennifer Pae, Director of Finance	_____	_____	_____
Michael P. Summers, Mayor	_____	_____	_____



Jan 26, 2018 9:18:46 AM EST

File Edit Commands Help

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Navigation

101-5099-412.34-00

Account miscellaneous

Budget miscellaneous

Encumbrances

Pre-encumbrances

Transactions

Detail by date

Detail by code

Detail by year & p

Pending by date

Pending by code

Pending by year

Procurement car

Print

Cancel

Exit

Previous acc...

Next account

2017

2019

Account activi...

Pending trans...

Images

Budget alloca...

Account information

General Government / Advertising

Fiscal year: 2018 Dr

Budget: 25,000.00

Committed: 14,305.57

Balance: 10,694.43

Project Data

Project Entry Optional

Account Balance by Period

Period/Month	Actuals	Cumulative Totals
Q 01 January	1,904.97	1,904.97
Q 02 February	.00	1,904.97
Q 03 March	.00	1,904.97
Q 04 April	.00	1,904.97
Q 05 May	.00	1,904.97

Payment information

Vendor	(* indicates pending)	Total
ADVANCE OHIO MEDIA LLC		1,099.40

Encumbrances

PO #	Vendor	Balance
Q 088171	ADVANCE OHIO MEDIA LL	10,900.60
Q 088176	CALL AND POST	1,500.00

Pre Encumbrances

Type	Req/PO	Project	Balance
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Segment/Balance Details

Fund	101	General Fund	Original Budget	25,000.00
Department	50	Finance	Revised Budget	.00
Division	99	General Administration	Current expenditures	1,904.97
Activity basic	41	General Government	YTD expenditures	.00
Sub activity	2	General Government	Unposted expenditures	.00
Element	34	Advertising	Encumbrances	12,400.60
Object	00		Unposted encumbrances	.00

MW



12650 DETROIT AVENUE ■ 44107 ■ 216-529-6075 ■ 216-529-6806

Reference No. BC-18-069

February 5, 2018

Board of Control
City of Lakewood, Ohio 44107

Subject: Award Contract – Professional Service Contract – Re: Legal Services

Dear Members of the Board:

Based on a review conducted by the Division of Purchasing in conjunction with the Department of Law, and the attached letter of recommendation, I am submitting for your consideration this request to award a requirement contract to McMahon DeGulis LLP in the amount of \$25,000 to provide professional legal services pertaining to the Integrated Wet Weather Improvement Plan (IWWIP) and other general environmental matters as it relates to the EPA/Waste Water Treatment Plant and other infrastructure matters for fiscal year 2018.

Contracting Authority:	Ordinance 43-17 \$225,000
Contracting Balance:	\$225,000 / \$200,000
Funding:	Enterprise Fund
Account Distribution:	510-3070-431-30-04 \$40,000
Account Balance:	\$40,000 / \$15,000
Contract Approved by Law:	Yes _____ / No _____ / PO <u>X</u> / c/c _____
Object Code:	Professional Services / Special Legal Services
Commodity Code:	961-050
Bid Reference:	Professional Service

Kim Smith
Purchasing Manager

	<u>Approved</u>	<u>Disapproved</u>	<u>Date</u>
Joseph J. Beno PE, Director of Public Works	_____	_____	_____
Kevin M. Butler, Director of Law	_____	_____	_____
Jennifer Pae, Director of Finance	_____	_____	_____
Michael P. Summers, Mayor	_____	_____	_____



KEVIN M. BUTLER
DIRECTOR OF LAW

PAMELA ROESSNER
CHIEF PROSECUTOR

JENNIFER L. MLADEK
CHIEF ASSISTANT LAW
DIRECTOR

ANDREW FLECK
ASSISTANT PROSECUTOR

**LAW DEPARTMENT
OFFICE OF PROSECUTION**
12650 Detroit Avenue • Lakewood, Ohio 44107
216/529-6030 • FAX 216/228-2514
Website: www.oneLakewood.com
Email: law@lakewoodoh.net

FEBRUARY 5, 2018

Board of Control
City of Lakewood, Ohio

Dear Board Members:

This letter is to request authority for the City of Lakewood, Law Department to contract with McMahon DeGulis LLP for professional legal services pertaining to IWWIP and other general environmental matters for an amount of \$25,000.00 for the year 2018. These matters should be paid from account number 510-3070-431-30-10.

30-04

Very truly yours,

Kevin M. Butler
Law Director

McMahon 18-052
add line
to PO 88211
for 2018
BOC

Jan 25, 2018 9:48:38 AM EST

File Edit Commands Help

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Navigation

510-3070-431,30-04

Account miscellaneous

Budget miscellaneous

Encumbrances

Pre-encumbrances

Transactions

Detail by date

Detail by code

Detail by year & p

Pending by date

Pending by code

Pending by year

Procurement car

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Previous acc...

Next account

2017

2019

Account activi...

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Budget alloca...

Account information

Professional Services / Special Legal Services

Fiscal year: 2018 Dr

Budget: 40,000.00

Committed: 4,742.00

Balance: 35,258.00

Project Data

Project Entry Optional

096008 LongTermControl .00

109001 LongTermCntrl&S .00

119002 2011 LTCP & SWM .00

129002 2012 LTCP Prof .00

139002 2013 LTCP Profe .00

159017 PilotArea:Ext/I .00

Account Balance by Period

Period/Month	Actuals	Cumulative Totals
Q 01 January	2,090.00	2,090.00
Q 02 February	.00	2,090.00
Q 03 March	.00	2,090.00
Q 04 April	.00	2,090.00
Q 05 May	.00	2,090.00

Payment information

Vendor (* indicates pending)

MCMAHON DEGULIS LLP 2,090.00

Encumbrances

PO #	Vendor	Balance
Q 088211	MCMAHON DEGULIS LLP	2,652.00

Pre Encumbrances

Type	Req/PO	Project	Balance
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Segment/Balance Details

Fund	510	Wastewtr Coll System Fund	Original Budget	40,000.00
Department	30	Public Works	Revised Budget	.00
Division	70	Wastewtr Collection Crew	Current expenditures	2,090.00
Activity basic	43	Streets and Highways	YTD expenditures	.00
Sub activity	1	Public Works Enterprise	Unposted expenditures	.00
Element	30	Professional Services	Encumbrances	2,652.00
Object	04	Special Legal Services	Unposted encumbrances	.00
			Pre encumbrances	.00



12650 DETROIT AVENUE ■ 44107 ■ 216-529-6075 ■ 216-529-6806

Reference No. BC-18-070

February 5, 2018

Board of Control
City of Lakewood, Ohio 44107

Subject: Award Contract – Professional Service Contract – Re: Legal Services

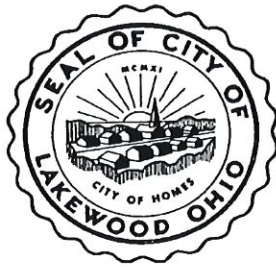
Dear Members of the Board:

Based on a review conducted by the Division of Purchasing in conjunction with the Department of Law, and the attached letter of recommendation, I am submitting for your consideration this request to award a requirement contract to **Calfee, Halter & Griswold, LLP** in the amount of **\$15,835** to provide **Professional Legal Services** pertaining **Rockport Square, LLC**.

Contracting Authority:	Ordinance 43-17 \$225,000
Contracting Balance:	\$200,000 / \$184,165
Funding:	General Fund
Account Distribution:	101-6001-413-30-04 \$70,000
Account Balance:	\$70,000 / \$54,165
Contract Approved by Law:	Yes ____ / No ____ / PO <u>X</u> / c/c ____
Object Code:	Professional Services / Special Legal Services
Commodity Code:	961-050
Bid Reference:	Professional Service

Kim Smith
Purchasing Manager

	<u>Approved</u>	<u>Disapproved</u>	<u>Date</u>
Joseph J. Beno PE, Director of Public Works	_____	_____	_____
Kevin M. Butler, Director of Law	_____	_____	_____
Jennifer Pae, Director of Finance	_____	_____	_____
Michael P. Summers, Mayor	_____	_____	_____



KEVIN M. BUTLER
DIRECTOR OF LAW

PAMELA ROESSNER
CHIEF PROSECUTOR

JENNIFER L. SWALLOW
CHIEF ASSISTANT LAW
DIRECTOR

ANDREW FLECK
ASSISTANT PROSECUTOR

**LAW DEPARTMENT
OFFICE OF PROSECUTION**
12650 Detroit Avenue • Lakewood, Ohio 44107
216/529-6030 • FAX 216/228-2514
Website: www.onelakewood.com
Email: law@lakewoodoh.net

FEBRUARY 5, 2018

Board of Control
City of Lakewood, Ohio

Dear Board Members:

This letter is to request authority for the City of Lakewood, Law Department to contract with Calfee, Halter & Griswold, LLP for professional legal services pertaining to Rockport Square, LLC in an amount of \$15,835.00 These matters should paid be from account number 101-6001-413-30-04.

Very truly yours,

Kevin M. Butler
Law Director

New 2018
PO
Calfee 18-053

Jan 25, 2018 9:46:45 AM EST

File Edit Commands Help

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Navigation

101-6001-413.30-04

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☒ Pre-encumbrances
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☒ Detail by date
☒ Detail by code
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☒ Pending by date
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☒ Pending by year
☒ Procurement car

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Previous acc...

Next account

2017

2019

Account activi...

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Images

Budget alloca...

Account information

Professional Services / Special Legal Services

Fiscal year: 2018 Dr

Budget: 70,000.00

Committed: 25,479.50

Balance: 44,520.50

Project Data

Project Entry Optional

Q 033003 Lakefront Reno. .00

Account Balance by Period

Period/Month	Actuals	Cumulative Totals
Q 01 January	10,042.20	10,042.20
Q 02 February	.00	10,042.20
Q 03 March	.00	10,042.20
Q 04 April	.00	10,042.20
Q 05 May	.00	10,042.20

Payment information

Vendor	(* indicates pending)	Total
Q WALTER & HAVERFIELD LLP		9,883.20
Q ZASHIN & RICH CO, LPA		159.00

Encumbrances

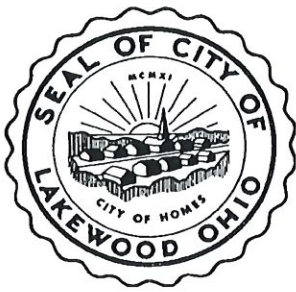
PO #	Vendor	Balance
Q 088208	WALTER & HAVERFIELD L	8,580.60
Q 088209	WALTER & HAVERFIELD L	1,330.70
Q 088210	ZASHIN & RICH CO, LPA	5,526.00

Pre Encumbrances

Type	Req/PO	Project	Balance
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Segment/Balance Details

Fund	101	General Fund	Original Budget	70,000.00
Department	60	Law	Revised Budget	.00
Division	01	Law	Current expenditures	10,042.20
Activity basic	41	General Government	YTD expenditures	.00
Sub activity	3	General Government	Unposted expenditures	.00
Element	30	Professional Services	Encumbrances	15,437.30
Object	04	Special Legal Services	Unposted encumbrances	.00



12650 DETROIT AVENUE ■ 44107 ■ 216-529-6075 ■ 216-529-6806

Reference No. BC-18-071

February 5, 2018

Board of Control
City of Lakewood, Ohio 44107

Subject: Award Contract – Professional Service Contract – Re: Legal Services

Dear Members of the Board:

Based on a review conducted by the Division of Purchasing in conjunction with the Department of Law, and the attached letter of recommendation, I am submitting for your consideration this request to award a requirement contract to Sutter O'Connell Attorneys in an amount not to exceed \$30,000 to provide professional legal services in regard to the Edward Graham, et al v. City of Lakewood regarding the matter of Lakewood Hospital and Michael Skindell v. Mary Louise Madigan, et al for Fiscal Year 2018.

Contracting Authority:	Ordinance 43-17 \$500,000
Contracting Balance:	\$500,000 / \$470,000
Funding:	Lakewood Hospital Special Revenue Fund
Account Distribution:	260-7001-413-30-04 \$0
Account Balance:	(\$9,144) / (\$39,144)
Contract Approved by Law:	Yes _____ / No _____ / PO <u>X</u> / c/c _____
Object Code:	Professional Services / Special Legal Services
Commodity Code:	961-050
Bid Reference:	Professional Service

Kim Smith
Purchasing Manager

	<u>Approved</u>	<u>Disapproved</u>	<u>Date</u>
Joseph J. Beno PE, Director of Public Works	_____	_____	_____
Kevin M. Butler, Director of Law	_____	_____	_____
Jennifer Pae, Director of Finance	_____	_____	_____
Michael P. Summers, Mayor	_____	_____	_____



KEVIN M. BUTLER
DIRECTOR OF LAW

PAMELA L. ROESSNER
CHIEF PROSECUTOR

JENNIFER L. SWALLOW
CHIEF ASSISTANT LAW
DIRECTOR

ANDREW FLECK
ASSISTANT PROSECUTOR

**LAW DEPARTMENT
OFFICE OF PROSECUTION**

12650 Detroit Avenue • Lakewood, Ohio 44107
216/529-6030 • FAX 216/228-2514
Website: www.onelakewood.com
Email: law@lakewoodoh.net

FEBRUARY 5, 2018

Board of Control
City of Lakewood, Ohio

Dear Board Members:

This letter is to request authority for the City of Lakewood to contract with Sutter O'Connell Attorneys in an amount of \$30,000.00 for special legal services in regards to the Edward Graham, et al v. City of Lakewood regarding the matter of Lakewood Hospital and Michael Skindell v. Mary Louise Madigan, et al for the year 2018. This matter will be paid from account # 260-7001-461-30.04.

Very truly yours,

Kevin M. Butler
Law Director

add line #2
to 2018 PO #88213
identifying 2018
expenditures
Sutter O'Connell 18-254

Jan 25, 2018 9:52:02 AM EST

File Edit Commands Help

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260-7001-461.30-04

☒ Account miscellaneous
☒ Budget miscellaneous
☒ Encumbrances
☒ Pre-encumbrances
☒ Transactions
☒ Detail by date
☒ Detail by code
☒ Detail by year & p
☒ Pending by date
☒ Pending by code
☒ Pending by year
☒ Procurement car

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Previous acc...

Next account

2017

2019

Account activi...

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Images

Budget alloca...

Account information

Professional Services / Special Legal Services

Fiscal year: 2018

Budget: .00

Committed: 27,903.00

Balance: 27,903.00-

Project Data

Project Entry Optional

Account Balance by Period

Period/Month	Actuals	Cumulative Totals
Q 01 January	9,144.00	9,144.00
Q 02 February	.00	9,144.00
Q 03 March	.00	9,144.00
Q 04 April	.00	9,144.00
Q 05 May	.00	9,144.00

Payment information

Vendor	(* indicates pending)	Total
THOMPSON HINE LLP		5,600.00
SUTTER O'CONNELL CO.		1,775.00
PROJECT MANAGEMENT CONSULTANTS		1,769.00

Encumbrances

PO #	Vendor	Balance
088212	THOMPSON HINE LLP	7,761.00
088213	SUTTER O'CONNELL CO.	6,967.00
088307	PROJECT MANAGEMENT CO	4,031.00

Pre Encumbrances

Type	Req/PO	Project	Balance
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Segment/Balance Details

Fund	260	Lkwd Hospital Sp Rev Fund	Original Budget	.00
Department	70	Planning and Development	Revised Budget	.00
Division	01	Planning and Development	Current expenditures	9,144.00
Activity basic	46	Community Environment	YTD expenditures	.00
Sub activity	1	Community Environment	Unposted expenditures	.00
Element	30	Professional Services	Encumbrances	18,759.00
Object	04	Special Legal Services	Unposted encumbrances	.00
			Pre encumbrances	.00

ORDINANCE NO: 43-17

BY: Anderson, Bullock, Litten, Marx,
Nowlin, O'Leary, O'Malley.

AN ORDINANCE to take effect immediately provided it receives the affirmative vote of at least five (5) members of Council otherwise, it shall take effect and be in force after the earliest period allowed by law, authorizing the Mayor (Director of Public Safety), the Director of Public Works, the Director of Law, the Director of Finance, and/or the Purchasing Manager to enter into contracts for professional services, and to advertise for bids and enter into contracts for the purchase of repair maintenance and operating supplies, services and equipment as authorized by the 2018 Appropriation Ordinance and the Administrative Code of the City of Lakewood with the lowest and best bidder or bidders or as otherwise provided by law.

WHEREAS, this Council desires to provide the authorization to the Mayor (Director of Public Safety), the Director of Public Works, the Director of Law, the Director of Finance, and/or the Purchasing Manager to enter into contracts for professional services, and to advertise for bids and enter into contracts for the purchase of repair maintenance and operating supplies, services and equipment as authorized by the 2018 Appropriation Ordinance and the Administrative Code of the City of Lakewood with the lowest and best bidder or bidders or as otherwise provided by law; and

WHEREAS, this Council by a vote of at least five (5) of its members determines that this ordinance is an emergency measure, and that this ordinance shall take effect at the earliest date possible as set forth in Article III, Sections 10 and 13 of the Second Amended Charter of the City of Lakewood, and that it is necessary for the immediate preservation of the public peace, property, health and safety, and to provide for the usual daily operation of municipal departments in that delay could impair the City's ability to provide necessary services in a timely manner for fiscal year 2018, now, therefore,

BE IT ORDAINED BY THE CITY OF LAKEWOOD, STATE OF OHIO

Section 1. That the Mayor (Director of Public Safety), the Director of Public Works, the Director of Law, the Director of Finance, and/or the Purchasing Manager be and are hereby authorized and directed to enter into a contract or contracts for supplies, services and equipment with the lowest and best bidder or bidders or as otherwise provided by law, as follows:

Professional services contracts included in the 2018 Budget are as follows:

1) Legal Services.....	225,000
2) Recodification of Ordinances	12,500
3) Financial Audit	75,000
4) Hospitalization and Health Care Benefit Consulting Services	40,000

5) Consultant for Workers Compensation	30,000
6) Risk Management Consulting Services	15,000
7) Healthcare, Physicals, Drug & Alcohol Testing.....	25,000
8) Employee Assistance Program	15,000
9) Supervisor / Manager / Employee Training.....	125,000
10) Exams for Classified Positions	75,000
11) Housing and Building Plans Examinations	75,000
12) Lakewood Jail Medical Services	50,000
13) Band Concerts	15,000
14) Municipal Engineering Consultant.....	80,000
15) Debt Issuance Costs.....	100,000
16) Integrated Wet Weather Plan Professional Services	750,000
17) Administrative Professional Services	300,000
18) Professional Services related to Lakewood Hospital	500,000
Sub-Total	\$2,507,500

Services contracts included in the 2018 Budget are as follows:

1) Government Agreements (WEB)	115,000
2) Government Agreements (Ba of Ed/Pools)	800,000
3) Financial Institution Service Charges	60,000
4) Electronic Payment Services	250,000
5) Property & Liability Insurance Contracts	500,000
6) Workers' Comp Stop Loss Insurance	90,000
7) Life Insurance	20,000
8) Hospitalization and Health Care Benefit Services	8,500,000
9) Medical Claims Billing Service.....	100,000
10) Sentenced Prisoners Full Jail Service	200,000
11) Home Delivered Meals	47,500
12) Distribution System Leak Survey	25,000
13) Disposal of Screenings and Grit (WWTP)	10,000
14) Excavation Spoils Removal	100,000
15) Roll of Box for Street Sweeping.....	60,000
16) Solid Waste Disposal Site.....	900,000
17) Organic Waste Disposal	30,000
18) Waste Collections - Condominiums	105,000
19) Biosolids Disposal	105,000
20) Roll-Off Box for Construction Debris.....	65,000
21) Site to Receive & Process Yard Waste	45,000
22) Lab Analysis Service	25,000
23) Citywide Computer Hdwre Op. Sys. & Software Maint Contracts	550,000
24) Communications Services	100,000
25) Water Meter Program Maintenance	25,000
26) Telephone Service	95,000

27) Cellular Phone Service	250,000
28) HVAC Maintenance	125,000
29) Elevator Maintenance	25,000
30) Fire Alarm Maintenance	50,000
31) Copier Maintenance Service	25,000
32) Postage, Mailing Services, Equipment Lease/Maintenance	250,000
33) Rental and Laundry of Uniforms	35,000
34) Advertising	30,000
35) Printing Services	165,000
36) CRIS/LEADS Fees	20,000
37) Parking Citation Billing Service	50,000
38) Fireworks Display	40,000
39) Transportation Services	65,000
Sub-Total	\$14,052,500

Materials, supplies, and equipment authorized for purchase under the 2018 Budget are as follows:

1) Sand and Aggregate	45,000
2) Concrete Supplies	50,000
3) Asphalt Materials	50,000
4) Asphalt Cold Patch	25,000
5) Crack Sealant	40,000
6) Road Salt (Sodium Chloride)	300,000
7) Fire Hydrants, Sewer and Water Appurtenances	100,000
8) Water Meter Supplies & Materials	40,000
9) Sign Shop-Supplies, Blanks & Reflective Material	195,000
10) Polymer Flocculants	30,000
11) Wastewater Treatment Chemicals	125,000
12) Tires and Road Service	85,000
13) Automotive Repairs, Parts and Supplies	600,000
14) Oil and Lubricants	40,000
15) Fuel (Gasoline and Diesel)	500,000
16) Purchase of Uniforms and Gear - Public Works	20,000
17) Electrical Supplies	50,000
18) Hardware Supplies	45,000
19) Janitorial Supplies	50,000
20) Landscape Materials	30,000
21) Lumber Supplies	100,000
22) Plumbing Supplies	40,000
23) Pool Supplies - Chemicals	45,000
24) Small Tools and Equipment	130,000
25) Prisoner Food Supplies	35,000
26) Purchase Uniforms & Gear - Safety Forces	75,000

27) Ammunition	30,000
28) Office Supplies	40,000
29) Computer Supplies	10,000
30) Computer Software	45,000
31) Communications Equipment	75,000
32) Paper Supplies	15,000
33) Lease Copier Equipment	35,000
34) Subscriptions/Publications	30,000
35) Reforestation	200,000
36) Police Operating Equipment	150,000
37) Fire/FEMS Operating Equipment	150,000
38) Waste Water Treatment Plant Operating Equipment	100,000
39) Fitness Equipment/Devices	30,000
Sub-Total	\$3,755,000
Total	\$20,315,000

Section 2. That, contracts for supplies, services and equipment in excess of \$7,500 and for professional services in excess of \$5,000 shall not be awarded except as approved herein or further approved by Resolution of Council.

Section 3. It is found and determined that all formal actions of this Council concerning and relating to the passage of this ordinance were adopted in an open meeting of this Council, and that all such deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public in compliance with all legal requirements.

Section 4. This ordinance is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, property, health, safety and welfare in the City and for the usual daily operation of the City for the reasons set forth and defined in the preamble, and provided it receives the affirmative vote of at least five (5) members of Council, this ordinance shall take effect and be in force immediately upon its adoption by the Council and approval by the Mayor otherwise, it shall take effect and be in force after the earliest period allowed by law.

Adopted: December 14, 2017


President


Clerk

Approved: December 20, 2017


Mayor

READ & REFERRED TO THE FINANCE COMMITTEE
11/20/17. SECOND READING 12/4/17.

ORDINANCE NO. 52-17

BY: Anderson, Bullock, Litten, Marx,
Nowlin, O'Leary, O'Malley.

AN ORDINANCE to take effect immediately provided it receives the affirmative vote of at least five (5) members of Council, or otherwise to take effect and be in force after the earliest period allowed by law, authorizing and directing the Mayor (Director of Public Safety), the Director of Public Works, the Director of Law, the Director of Finance, and/or the Purchasing Manager to advertise for bid and enter into a contract with the lowest and best bidder in accordance with the Administrative Code of the City of Lakewood for the purchase of Vehicles, Machinery and Equipment in accordance with the Administrative Code of the City of Lakewood, contracts not to exceed the specified amounts shown without separate resolution of Council.

WHEREAS, this Council by a vote of at least five (5) of its members determines that this ordinance is an emergency measure, and that this ordinance shall take effect at the earliest date possible as set forth in Article III, Sections 10 and 13 of the Second Amended Charter of the City of Lakewood, and that it is necessary for the immediate preservation of the public peace, property, health and safety, and to provide for the usual daily operation of municipal departments in that certain capital improvements projects are to be undertaken beginning on or after January 1, 2018 in accordance with the Capital Improvement Plan for fiscal year 2018; now, therefore

BE IT ORDAINED BY THE CITY OF LAKEWOOD, OHIO:

Section 1. That the Mayor (Director of Public Safety), the Director of Public Works, and the Director of Finance are hereby authorized and directed to advertise for bids and enter into a contract with the lowest and best bidder in accordance with the Administrative Code of the City of Lakewood, for the following vehicles and equipment, contracts not to exceed the specified amounts shown, except as hereinafter provided:

Vehicles, Machinery and Equipment \$3,000,000

Section 2. That the Mayor (Director of Public Safety), the Director of Public Works, the Director of Law, the Director of Finance, and/or the Purchasing Manager is hereby authorized and directed to enter into contracts as set forth above in amounts not to exceed the specified amounts without further action from Council; and to enter into contracts in excess of specified amounts only upon consent of Council evidenced by adoption of a resolution specifying the authorized amount.

Section 3. It is found and determined that all formal actions of this Council concerning and relating to the passage of this ordinance were adopted in an open meeting of this Council.

and that all such deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public in compliance with all legal requirements.

Section 4. This ordinance is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, property, health, safety and welfare in the City and for the usual daily operation of the City for the reasons set forth and defined in the preamble, and provided it receives the affirmative vote of at least five (5) members of Council, this ordinance shall take effect and be in force immediately upon its adoption by the Council and approval by the Mayor otherwise, it shall take effect and be in force after the earliest period allowed by law.

Adopted: December 18, 2017


President of Council


Clerk of Council

Approved: December 20 2017


Mayor

READ & REFERRED TO THE FINANCE COMMITTEE
11/20/17. SECOND READING 12/4/17.

ORDINANCE NO. 57-17

BY: Anderson, Bullock, Litten, Marx, Nowlin,
O'Leary, O'Malley.

AN ORDINANCE to take effect immediately provided it receives the affirmative vote of at least five (5) members of Council, or otherwise to take effect and be in force after the earliest period allowed by law, authorizing and directing the Mayor (Director of Public Safety), the Director of Public Works, the Director of Law, the Director of Finance, and/or the Purchasing Manager to advertise for bid and enter into a contract with the lowest and best bidder in accordance with the Administrative Code of the City of Lakewood for Buildings & Facilities Improvements in accordance with the Administrative Code of the City of Lakewood, contracts not to exceed the specified amounts shown without separate resolution of Council.

WHEREAS, this Council by a vote of at least five (5) of its members determines that this ordinance is an emergency measure, and that this ordinance shall take effect at the earliest date possible as set forth in Article III, Sections 10 and 13 of the Second Amended Charter of the City of Lakewood, and that it is necessary for the immediate preservation of the public peace, property, health and safety, and to provide for the usual daily operation of municipal departments in that certain capital improvements projects are to be undertaken beginning on or after January 1, 2018 in accordance with the Capital Improvement Plan for fiscal year 2018; now, therefore

BE IT ORDAINED BY THE CITY OF LAKEWOOD, OHIO:

Section 1. That the Mayor (Director of Public Safety), the Director of Public Works, the Director of Law, the Director of Finance, and/or the Purchasing Manager is hereby authorized and directed to engage architectural and/or engineering firms to provide professional services for the design, preparation of specifications, construction inspection, contract administration and to advertise for bids and enter into a contract with the lowest and best bidder in accordance with the Administrative Code of the City of Lakewood, for the following Infrastructure Improvements, contracts not to exceed the specified amounts shown, except as hereinafter provided:

Buildings & Facilities Improvements \$1,100,000

Section 2. That the Mayor (Director of Public Safety), the Director of Public Works, the Director of Law, the Director of Finance, and/or the Purchasing Manager is hereby authorized and directed to enter into contracts as set forth above in amounts not to exceed the specified amounts without further action from Council; and to enter into contracts in excess of specified amounts only upon consent of Council evidenced by adoption of a resolution specifying the authorized amount.

Section 3. It is found and determined that all formal actions of this Council concerning and relating to the passage of this ordinance were adopted in an open meeting of this Council,

and that all such deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public in compliance with all legal requirements.

Section 4. This ordinance is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, property, health, safety and welfare in the City and for the usual daily operation of the City for the reasons set forth and defined in the preamble, and provided it receives the affirmative vote of at least five (5) members of Council, this ordinance shall take effect and be in force immediately upon its adoption by the Council and approval by the Mayor otherwise, it shall take effect and be in force after the earliest period allowed by law.

Adopted: December 18, 2017


President of Council

Michelle T. Hayes
Clerk of Council

Approved: December 20, 2017


Mayor

ORDINANCE NO. 49-17

BY: Anderson, Bullock, Litten, Marx, Nowlin,
O'Leary, O'Malley.

AN ORDINANCE to take effect immediately provided it receives the affirmative vote of at least five (5) members of Council, or otherwise to take effect and be in force after the earliest period allowed by law, authorizing and directing the Mayor (Director of Public Safety), the Director of Public Works, the Director of Law, the Director of Finance, and/or the Purchasing Manager to advertise for bid and enter into a contract with the lowest and best bidder in accordance with the Administrative Code of the City of Lakewood for the **Wastewater System and Treatment Improvement Program** in accordance with the Administrative Code of the City of Lakewood, contracts not to exceed the specified amounts shown without separate resolution of Council.

WHEREAS, this Council by a vote of at least five (5) of its members determines that this ordinance is an emergency measure, and that this ordinance shall take effect at the earliest date possible as set forth in Article III, Sections 10 and 13 of the Second Amended Charter of the City of Lakewood, and that it is necessary for the immediate preservation of the public peace, property, health and safety, and to provide for the usual daily operation of municipal departments in that certain capital improvements projects are to be undertaken beginning on or after January 1, 2018 in accordance with the Capital Improvement Plan for fiscal year 2018; now, therefore

BE IT ORDAINED BY THE CITY OF LAKEWOOD, OHIO:

Section 1. That the Mayor (Director of Public Safety), the Director of Public Works, the Director of Law, the Director of Finance, and/or the Purchasing Manager is hereby authorized and directed to engage architectural and/or engineering firms to provide professional services for the design, preparation of specifications, construction inspection, contract administration and to advertise for bids and enter into a contract with the lowest and best bidder in accordance with the Administrative Code of the City of Lakewood, for the following Infrastructure Improvements, contracts not to exceed the specified amounts shown, except as hereinafter provided:

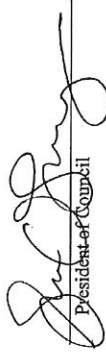
Wastewater System and Treatment Improvement Program \$11,500,000

Section 2. That the Mayor (Director of Public Safety), the Director of Public Works, the Director of Law, the Director of Finance, and/or the Purchasing Manager is hereby authorized and directed to enter into contracts as set forth above in amounts not to exceed the specified amounts without further action from Council; and to enter into contracts in excess of specified amounts only upon consent of Council evidenced by adoption of a resolution specifying the authorized amount.

Section 3. It is found and determined that all formal actions of this Council concerning and relating to the passage of this ordinance were adopted in an open meeting of this Council, and that all such deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public in compliance with all legal requirements.

Section 4. This ordinance is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, property, health, safety and welfare in the City and for the usual daily operation of the City for the reasons set forth and defined in the preamble, and provided it receives the affirmative vote of at least five (5) members of Council, this ordinance shall take effect and be in force immediately upon its adoption by the Council and approval by the Mayor otherwise, it shall take effect and be in force after the earliest period allowed by law.

Adopted: December 13, 2017


President of Council


Clerk of Council

Approved: December 20, 2017


Mayor

PLACED ON 1ST READING & REFERRED TO THE FINANCE
COMMITTEE 4/4/11.

ORDINANCE NO. 15-11

BY: Anderson, Bullock, Juris, Madigan,
Nowlin, Powers, Smith.

AN ORDINANCE authorizing the Director of Finance to enter into agreements with various purchasing agencies to create more efficient purchasing within the City of Lakewood and to permit direct purchasing from said agencies without the necessity of advertising and bidding as required in Lakewood Codified Ordinance §111.04, Bidding.

WHEREAS, in 2005 Council authorized an agreement with the Northeast Ohio Sourcing Office which the City has used for purchasing from time to time; and

WHEREAS, since that time, more purchasing agencies have become known to the City of Lakewood Finance Department; and

WHEREAS, due to the low bidding threshold, the City of Lakewood incurs additional expenses in the bidding process where necessary equipment with certain specifications is not available through the ODOT or State Purchasing Programs when items are often available at very competitive pricing through other purchasing agencies; and

WHEREAS, in the interest of efficiency and cost savings, it is in the public interest to allow purchasing outside of the requirements of Lakewood Codified Ordinance §111.04, Bidding, through memberships in approved purchasing agencies which have demonstrated established procedures in obtaining competitive pricing from vendors. Now, therefore

BE IT ORDAINED BY THE CITY OF LAKEWOOD, STATE OF OHIO

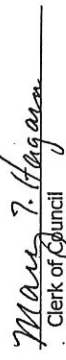
Section 1. That the Director of Finance is hereby authorized to enter into agreements and take any other steps deemed necessary to for the City to participate in purchasing with the following agencies which have demonstrated procedures for obtaining competitive pricing for various equipment and supplies without the need to advertise and bid as required by Lakewood Codified Ordinance §111.04, Bidding:

National Joint Powers Alliance
National Intergovernmental Purchasing Alliance Co.
U.S. General Services Administration
U.S. Communities
Sourcing Office (formerly Northeast Ohio Sourcing Office)
Western State Contracting Alliance
Public Sourcing Solutions
HGAC Buy

Section 2. It is found and determined that all formal actions of this Council concerning and relating to the passage of this ordinance were adopted in an open meeting of this Council, and that all such deliberation of the Council and of any of its committees that resulted in such formal action were in meetings open to the public in compliance with all legal requirements.

Adopted: April 18, 2011


President of Council


Clerk of Council

Approved: April 18, 2011


Mayor

REFERRED TO FINANCE COMMITTEE 11/7/16.

RESOLUTION NO. 8897-15

BY: Anderson, Bullock, Nowlin, O'Leary,
O'Malley.

A RESOLUTION to take effect immediately provided it receives the affirmative vote of at least five members of Council, or otherwise to take effect and be in force after the earliest period allowed by law, authorizing the Director of Finance to enter into agreements with various purchasing agencies to continue the efficient purchasing with the City of Lakewood and to permit direct purchasing from said agencies without necessity of advertising and bidding as required in Lakewood Codified Ordinance §111.04, Bidding.

WHEREAS, Lakewood currently participates in various purchasing consortiums and is able to obtain competitive pricing through these consortiums that have established purchasing procedures in place; and

WHEREAS, participation in purchasing consortiums has opened purchasing options up to Lakewood without the need for bidding when necessary equipment with certain specifications is not available through the ODOT or State Purchasing Programs when items are often available at very competitive pricing through other purchasing agencies; and

WHEREAS, this Council by a vote of at least five of its members determines that this resolution is an emergency measure, and that this resolution shall take effect at the earliest date possible as set forth in Article III, Sections 10 and 13 of the Second Amended Charter of the City of Lakewood, and that it is necessary for the immediate preservation of the public property, health and safety, and to provide for the usual daily operation of municipal departments in order to allow Lakewood to realize the advantages of the membership in these additional purchasing consortiums; now, therefore

BE IT RESOLVED BY THE CITY OF LAKEWOOD, OHIO:

Section 1. Council hereby authorizes the Director of Finance to participate in purchasing through NASPO Value Point (no master agreement required) and The Interlocal Purchasing System (agreement attached as Exhibit A) to continue the efficient purchasing with the City of Lakewood and to permit direct purchasing from said agencies without necessity of advertising and bidding as required in Lakewood Codified Ordinance §111.04, Bidding.

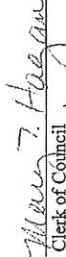
Section 3. It is found and determined that all formal actions of this Council concerning and relating to the passage of this resolution were adopted in an open meeting of this Council, and that all such deliberation of the Council and of any of its committees that resulted in such formal action were in meetings open to the public in compliance with all legal requirements.

Section 4. This resolution is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, property, health, safety and welfare in the City and for the usual daily operation of the City for the reasons set forth and defined in the preamble to this resolution, and provided it receives the affirmative vote of at least five members of

Council, this resolution shall take effect and be in force immediately upon its adoption by the Council and approval by the Mayor, or otherwise it shall take effect and be in force after the earliest period allowed by law.

Adopted: November 21, 2016


President of Council


Clerk of Council

Approved: November 22, 2016


Mayor